



P2 REPORTS: HOW TO BE A POLLUTION PREVENTION POPSTAR

DJ ALEJANDRO

DANDRE.ALEJANDRO@WATERBOARDS.CA.GOV



ADDRESS THESE POINTS!

1. BRIEF DESCRIPTION OF THE TREATMENT PLANT/ PROCESSES AND SERVICE AREA
2. DISCUSSION OF THE CURRENT POLLUTANTS OF CONCERN
3. IDENTIFICATION OF SOURCES FOR THE POLLUTANTS OF CONCERN
4. IDENTIFICATION OF TASKS TO REDUCE THE SOURCES OF THE POLLUTANTS OF CONCERN
5. OUTREACH TO EMPLOYEES



ADDRESS THESE POINTS!

- CONTINUATION OF PUBLIC OUTREACH PROGRAM
- DISCUSSION OF CRITERIA USED TO MEASURE POLLUTANT MINIMIZATION PROGRAM
- DOCUMENTATION OF EFFORTS AND PROGRESS
- EVALUATION OF POLLUTANT MINIMIZATION PROGRAM AND TASK EFFECTIVENESS
- IDENTIFICATION OF SPECIFIC TASKS AND TIME SCHEDULE FOR FUTURE EFFORTS

- **UPLOAD REPORT TO CIWQS**
 - TECHNICAL ISSUES → NOTIFY AND DIRECTLY SUBMIT REPORT TO DJ VIA EMAIL
- **INCLUDE CERTIFICATION STATEMENT IN REPORT**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations." (40 CFR 122.22(d).)

(Signature)

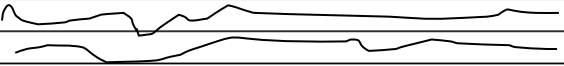
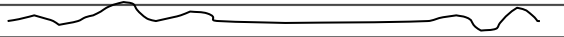
Name of Legally Responsible Official
Job title
Discharger
Date

*** Signature requirement is fulfilled
by uploading report to CIWQS.**

CIWQS
CIWQS



HOW WE LOOK AT THE REPORTS

Pollution Prevention 2017 Annual Report				
Discharger	Date Submitted (due 2/28/18)	Place ID		
Section	Criteria	Completed	Notes	
VI.C.3.b.i	Brief description of treatment plant	✓		
VI.C.3.b.ii	Discussion of current pollutants of concern	✓		
VI.C.3.b.iii	Identification of sources for pollutants of concern	✓		
VI.C.3.b.iv	Identification of tasks to reduce the sources of pollutants of concern	✓		
VI.C.3.b.v	Outreach to Employees	✓		
VI.C.3.b.vi	Continuation of Public Outreach Program	✓		
VI.C.3.b.vii	Discussion of criteria used to measure Pollutant	✓		
VI.C.3.b.viii	Documentation of Efforts and Progress	✓		
VI.C.3.b.ix	Evaluation of Pollutant Minimization Program and Task Effectiveness	✓		
VI.C.3.b.x	Identification of specific tasks and timelines for future	✓		

Submitted on time

POLLUTANTS OF CONCERN



Nickel: The primary reason for including as a POC is that there is an existing LL. The WRF was in consistent compliance with Nickel in 2017. Domestic influent nickel influent levels showed a decreasing trend in 2017, while industrial influent showed an increasing trend. However, industrial influent shows a decreasing trend over five years.

Criteria	Completed	Notes
Brief description of treatment plant		
Discussion of current pollutants of concern	√	Nickel, existing local limit
Identification of sources for pollutants of concern		
Identification of tasks to reduce the sources of pollutants of concern		
Outreach to Employees		
Continuation of Public Outreach Program		
Discussion of criteria used to measure Pollutant		
Documentation of Efforts and Progress	√	Decreasing trend over the last 5 years
Evaluation of Pollutant Minimization Program and Task		
Identification of specific tasks and timelines for future		



Nickel
Goal: Identify potential nickel sources in the City. Attempt to control and/or eliminate the increasing concentration trend of nickel in the Industrial Influent.

Source	Message	Implementation	Evaluation Criteria	Results
Vehicle Service Facilities	Follow BMPs to minimize Nickel entering the waste stream	Continue permitting and inspection program of vehicle service facilities, mail BMPs to Users	<ul style="list-style-type: none"> % permitted % in compliance % receiving BMPs 	<ul style="list-style-type: none"> 100% of facilities permitted 100% compliance 0% received BMPs
Machine Shops	Follow BMPs to minimize Ni entering waste stream	Issue BMPs to potential Nickel contributors	<ul style="list-style-type: none"> # facilities receiving BMPs 	<ul style="list-style-type: none"> 0% facilities received BMPs

Criteria	Completed	Notes
Brief description of treatment plant		
Discussion of current pollutants of concern	√	Nickel, existing local limit
Identification of sources for pollutants of concern	√	Vehicle Service Facilities Machine Shops
Identification of tasks to reduce the sources of pollutants of concern	√	Continue permitting and inspection of vehicle service facilities Issues BMP to Nickel Contributors
Outreach to Employees		
Continuation of Public Outreach Program		
Discussion of criteria used to measure Pollutant	√	% Permitted, % Compliance, %
Documentation of Efforts and Progress	√	Decreasing trend over the last 5 years
Evaluation of Pollutant Minimization Program and Task	√	100% of facilities permitted and in
Identification of specific tasks and timelines for future		

INCLUDE AN “OUTREACH TO EMPLOYEES” SECTION!!



In 2013, the District reinstituted a quarterly District employee newsletter to help keep all employees informed of District news and activities, including P2 programs and efforts. In addition, the District uses the e-mail system to keep employees informed of P2 issues, such as Spare the Air Days.

Career Training

To train a skilled workforce for Bay Area wastewater treatment plants and utilities, DSRSD participates in the Bay Area Consortium of Water and Wastewater Education (BACWWE). This 19-agency partnership teams with Solano Community College to offer college-level training in water and wastewater operations.



5.3 Training

In 2021, employees continued to attend virtual conferences and webinars provided by the California Water Environment Association (CWEA), the California Association of Sanitation Agencies (CASA), and the National Association of Clean Water Agencies (NACWA).

PUBLIC OUTREACH PROGRAM



CITY OF
**PALO
ALTO**

**PURPLE
IS THE NEW GREEN**

RECYCLED WATER USE CONSERVES DRINKING WATER.

Whenever you see a purple pipe or purple sprinklers in a park or commercial landscape you know that high quality recycled water is being used. Recycled water is treated wastewater that receives additional filtration and disinfection to meet rigorous State standards for safe reuse.



**KEEP MERCURY
OUT OF THE
ENVIRONMENT**



Mercury-containing products are disposed of properly, the small amount of mercury in them can enter the environment and contaminate waterways.

Join our efforts to contain, reduce and eventually eliminate mercury in the environment by continuing to properly dispose of mercury-containing products.

HOW CAN YOU HELP?

- Never dispose of mercury-containing products down your drains, in the trash, or into storm drains.
- Properly dispose of mercury-containing products, such as fluorescent bulbs, tubes and coils, button batteries, glass thermometers, and thermostats.
- For proper disposal methods, visit recycling.inSunnyvale.com



**MEDICATION
EDUCATION & DISPOSAL**

What should you do
with your expired or
unwanted medicines?



There are a number of ways to dispose of
expired or unwanted medicines:



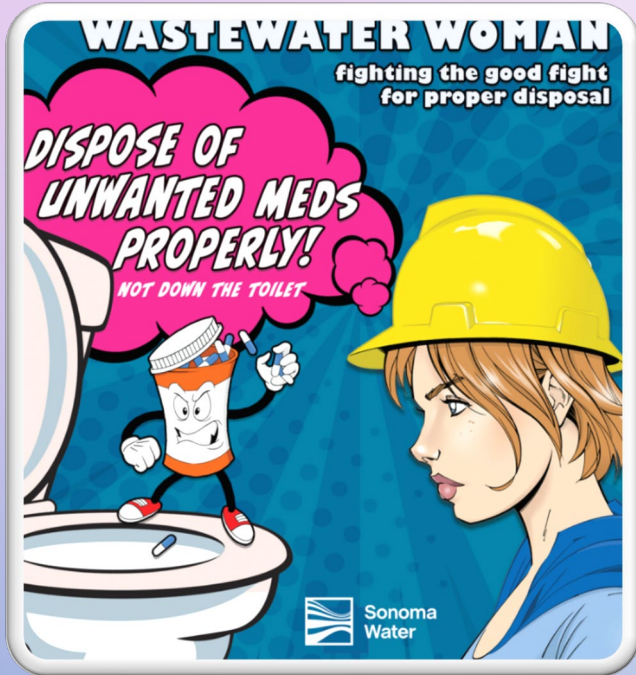
4797 IMHOFF PL, **MARTINEZ** (680 & HWY 92)

OLD PAINT, BATTERIES, CLEAN
WE TAKE IT

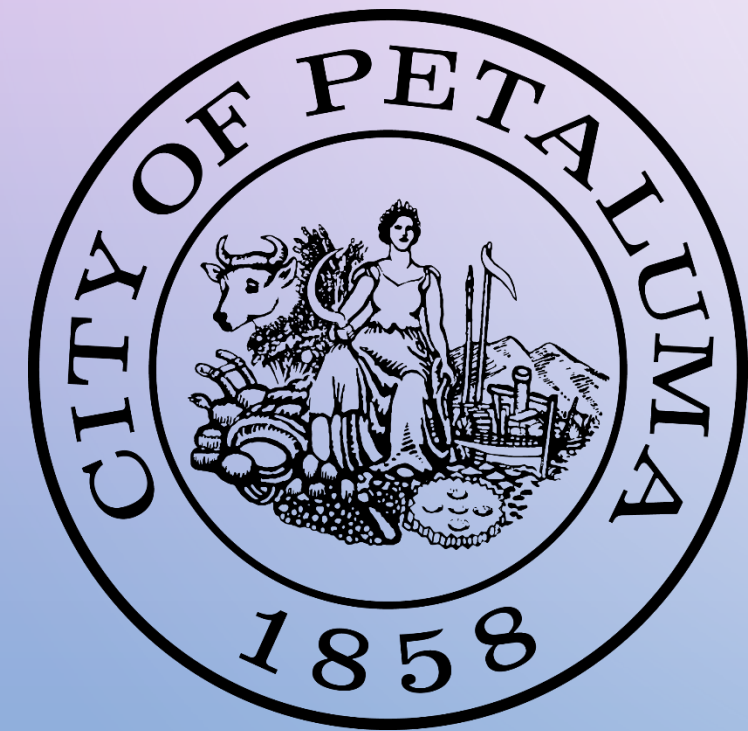


CENTRALSAN.ORG





IDENTIFICATION OF SPECIFIC TASKS AND TIMELINES FOR THE FUTURE



Public Outreach 2018 Goals for the ECWRF:

Host a booth at the Sonoma Marin Fairgrounds to increase public awareness of pollution prevention activities.

Host the regional algebra academy for English second learners.

Participate in Petaluma River Cleanup events.

Develop and disseminate a letter for restaurants reminding restaurant staff and owners about pollution prevention activities required by the Petaluma Municipal Code.

Promote outreach that educates the public on ways to reduce pollution.

Host a booth at the Petaluma Farmers Market to increase public awareness of pollution prevention and water conservation.

P-DO'S AND P-DON'TS

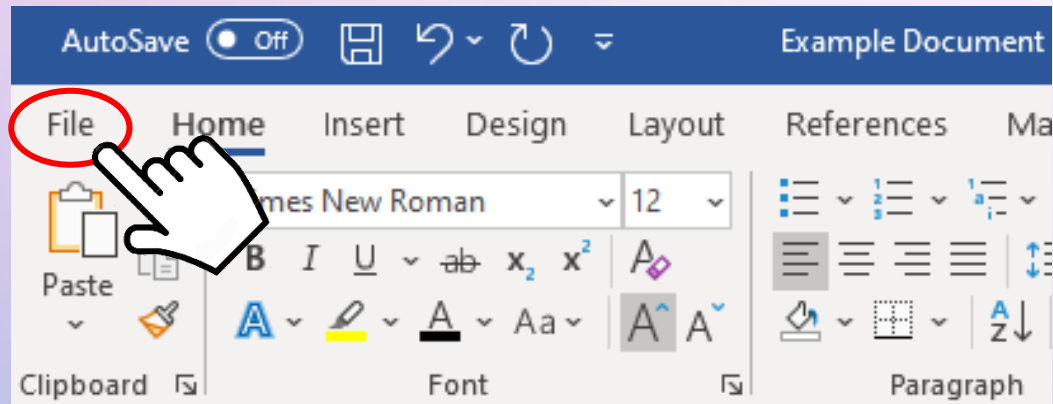
I handwrote my
entire P2 report
just for you!



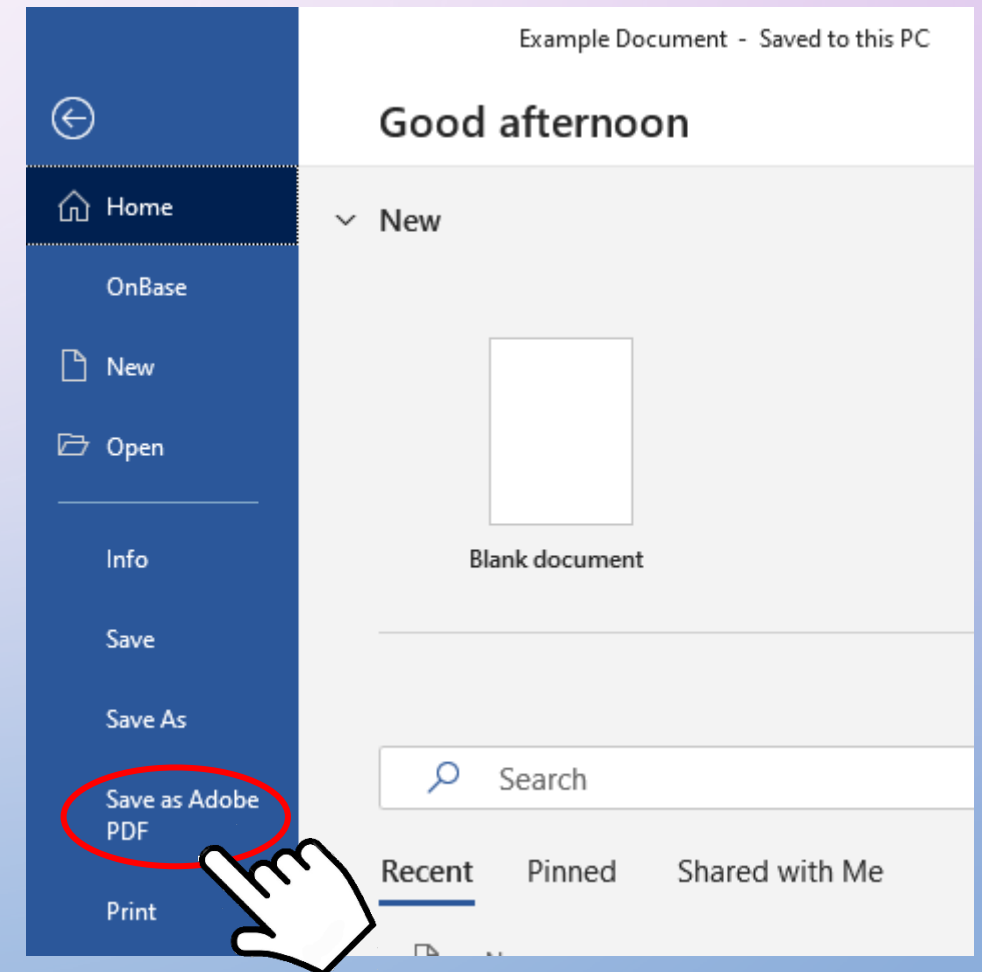
- **DON'T** ATTACH THE BAPPG ANNUAL REPORT
 - INSTEAD, REFERENCE IT WHERE APPLICABLE
- **DO** INCLUDE A TABLE OF CONTENTS
- **DO** DEFINE ACRONYMS AND ABBREVIATIONS
- **DO** KEEP REPORTS UNDER 50 PAGES IF POSSIBLE (NOT INCLUDING APPENDIXES/ IMAGES)
- **DO** INCLUDE A HEADER FOR EACH SECTION
- **DO** SAVE FINAL REPORT AS A PDF – **DON'T** SCAN

SAVING REPORTS IN PDF FORMAT: VERSION 1

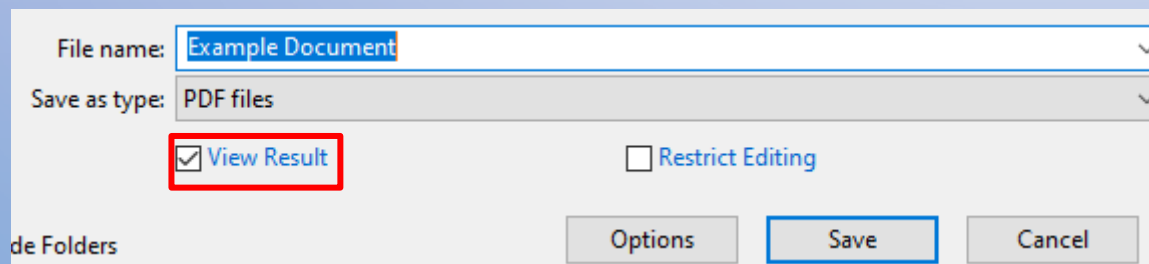
STEP 1: Click on “File” in upper left corner of your Microsoft Word document.



STEP 2: Click on “Save as Adobe PDF” in the left sidebar.

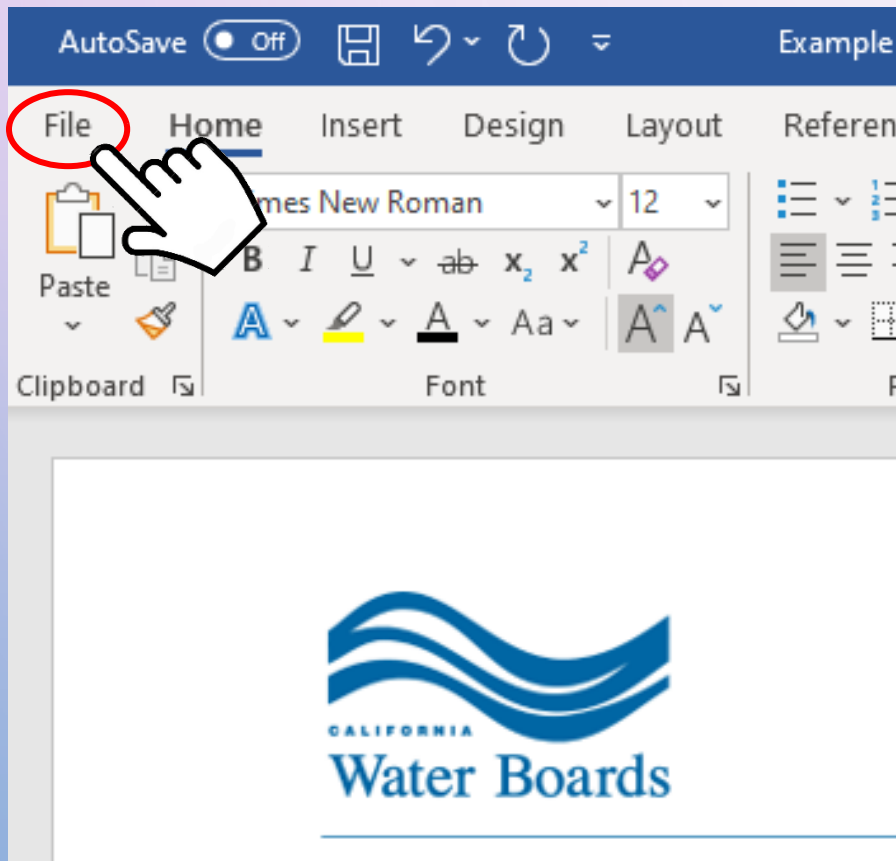


STEP 3: At the bottom of the pop-up that appears, make sure (1) your document name is correct and (2) the file type next to “Save as type” is “**PDF files.**” Click “Save.”

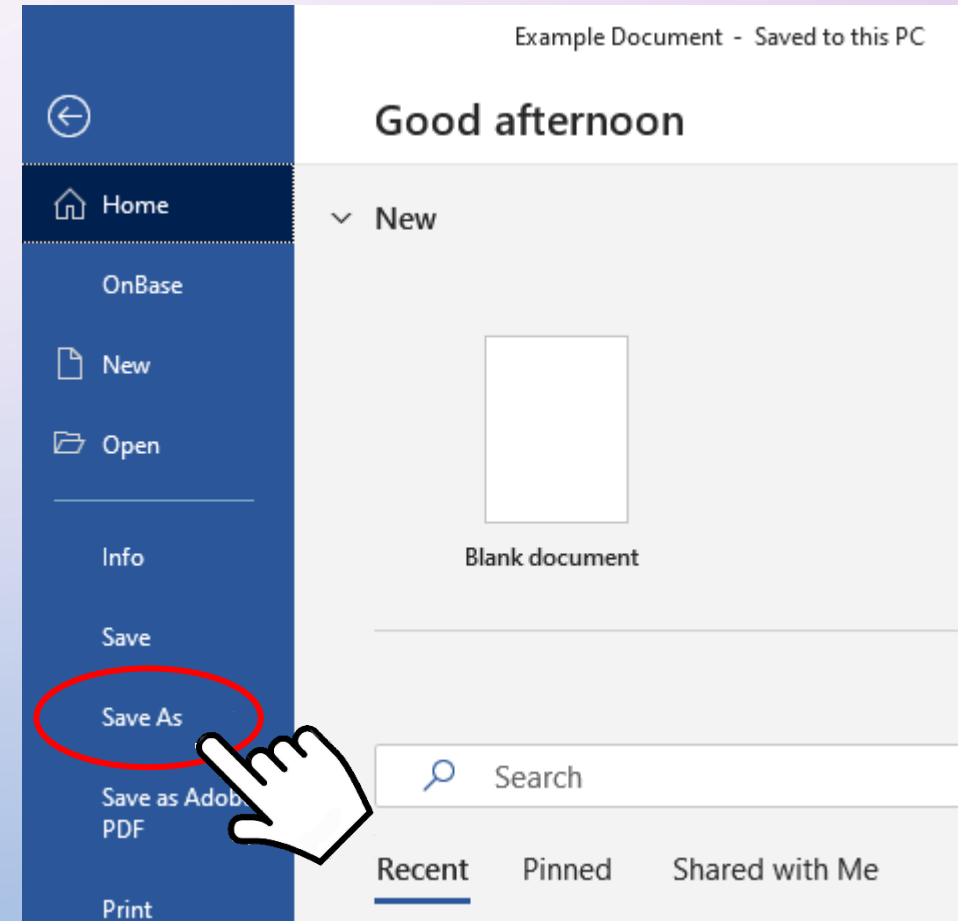


SAVING REPORTS IN PDF FORMAT: VERSION 2

STEP 1: Click on “File” in upper left corner of your Microsoft Word document.



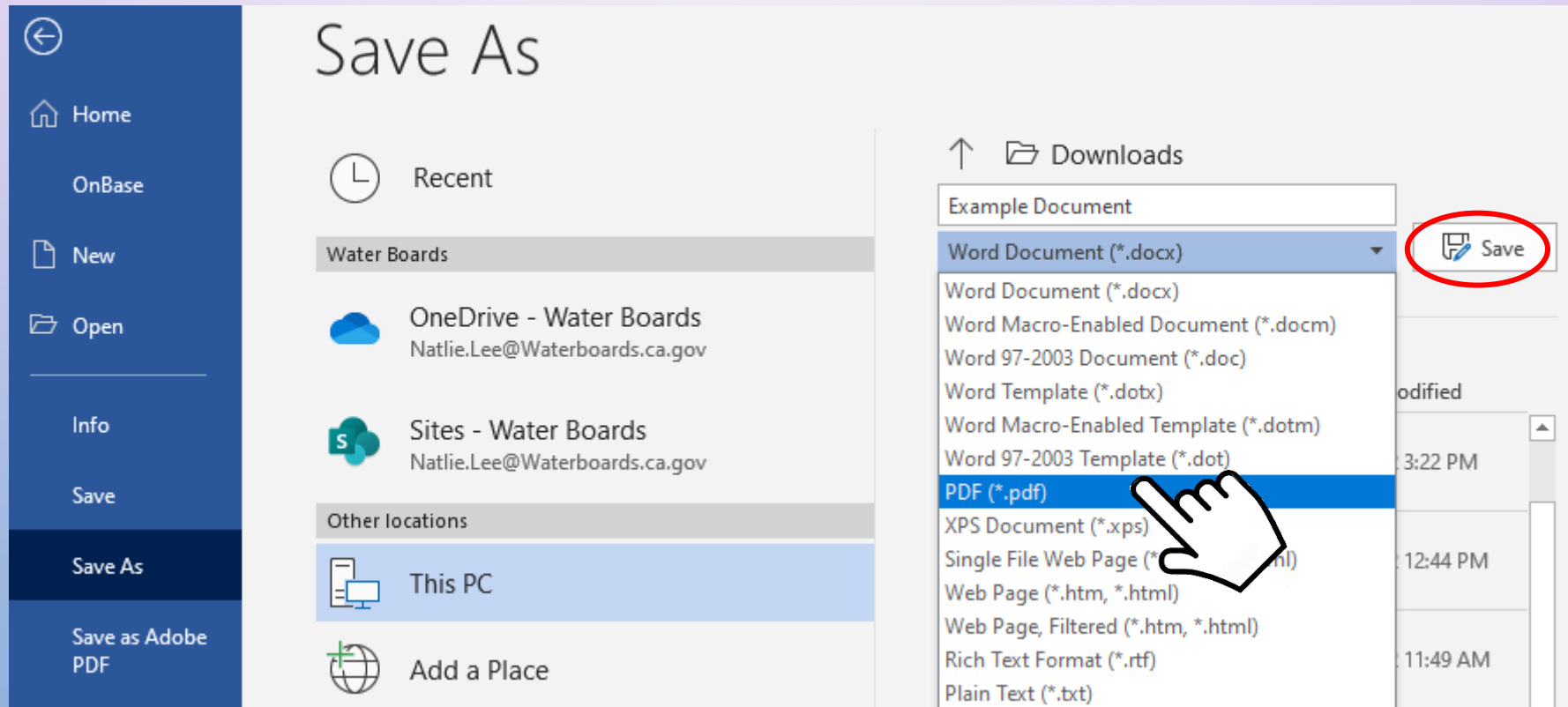
STEP 2: Click on “Save As” in the left sidebar.



SAVING REPORTS IN PDF FORMAT: VERSION 2

STEP 3: On the right side of the interface, make sure (1) your document name is correct, and (2) the file type is changed from “**Word Document (*.docx)**” to “**PDF (*.pdf)**”.

STEP 4: Click “Save” and you’re done!





P2 INSPO!

ACCESSING REPORTS
FROM
OTHER AGENCIES

ACCESSING P2 REPORTS THROUGH CIWQS

The screenshot shows the website of the California Environmental Protection Agency (Cal/EPA) State Water Resources Control Board. The header includes the Cal.GOV logo and the agency name. A navigation bar contains links: Home, About Us, Public Notices, Board Info, Board Decisions, Water Issues, Publications/Forms, and Press Room. The main content area is divided into two columns. The left column features a link to Governor Gavin Newsom's website and a list of resources under the heading 'CIWQS Resources'. The right column contains the 'ESMR At-A-Glance Report Criteria' form. The form includes input fields for Facility Name, Agency Name, Region (set to 'Region 2 - San Francisco Bay'), County (set to 'All'), Order No., WDID, NPDES Permit No., and CI No. It also has dropdown menus for Report Type (set to 'Technical Report'), reporting frequency (set to 'Annually'), and reporting year (set to '2022'). A 'Run Report' button is at the bottom of the form. Yellow stars are placed next to the Region, Report Type, and reporting year dropdowns.

GOVERNOR
Gavin Newsom
[Visit his Website](#)

- Cal/EPA
- State and Regional Water Boards' Map
- Laws/Regulations
- Plans/Policies
- Programs
- Decisions Pending and Opportunities for Public Participation

CIWQS Resources

- CIWQS Home

ESMR At-A-Glance Report Criteria

Enter a Facility Name

Enter an Agency Name

Region ★

County

Order No.

WDID


NPDES Permit No.

CI No.

Select a Report Type ★

Select a reporting frequency ★

Select a reporting year ★




[HTTPS://CIWQS.WATERBOARDS.CA.GOV/CIWQS/READONLY/PUBLICREPORTESMRATGLANCESERVLET?INCOMMAND=RESET](https://ciwqs.waterboards.ca.gov/ciwqs/readonly/publicreportesmratglanceservlet?incommand=reset)

ACCESSING P2 REPORTS

California Integrated Water Quality System Project (CIWQS)

California Home

 **CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY**
STATE WATER RESOURCES CONTROL BOARD

California Integrated Water Quality System Project (CIWQS)

ESMR At-A-Glance Report

[\[VIEW PRINTER FRIENDLY VERSION\]](#) [\[EXPORT THIS REPORT TO EXCEL\]](#)

SEARCH CRITERIA: [\[REFINE SEARCH\]](#) [\[NEW SEARCH\]](#) [\[GLOSSARY\]](#)
Region **2**, Report Type **Technical Report**, Report Frequency **Annually**, Reporting Year **2022**

Agency	Facility	Order No.	WDID	Report Name	Reporting Period	Due Date	Date Received
American Canyon City PWD	American Canyon Water Reclamation Facility (WRF) (formerly WWTP)	R2-2022-0019	2 28302100	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/28/2023
Benicia City	Benicia WWTP	R2-2019-0034	2 482001001	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/22/2023
Burlingame City PWD	Burlingame WWTP	R2-2018-0024	2 417005001	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/14/2023
C&H Sugar	C&H Sugar	R2-2018-0012	2 071006001	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/28/2023
Calistoga City Public Works Dept.	Calistoga City Dunaweal WWTP	R2-2022-0010	2 283003001	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/28/2023
Central Contra Costa Sanitary District	Central Contra Costa SD WWTP	R2-2022-0020	2 071008001	Annual SMR (TECHRPT) (Pollutant Minimization Program) report for 2022	01/01/2022 to 12/31/2022	02/28/2023	02/24/2023



ACCESSING P2 REPORTS

California Integrated Water Qua

ciwqs.waterboards.ca.gov/ciwqs/readOnly/PublicReportEsmrAtGlanceServlet?reportID=2&isDrilldown=true&documentID=2640502

Waterboards Managed Favorites Gmail CIWQS General Permits | Sa... Salesforce Complaint and Spill... Org charts Meeting Room Boo... All Bookmarks

California Home



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
STATE WATER RESOURCES CONTROL BOARD

California Integrated Water Quality System Project (CIWQS)

ESMR At-A-Glance Report

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SEARCH CRITERIA: [\[REFINE SEARCH\]](#) [\[NEW SEARCH\]](#) [\[GLOSSARY\]](#)
Region **2**, Report Type **Technical Report**, Report Frequency **Annually**, Reporting Year **2022**

DRILLDOWN HISTORY: [\[GO BACK TO ESMR AT-A-GLANCE LIST\]](#)
Report **Annual SMR (TECHRPT)** (Pollutant Minimization Program) report for 2022

General Information

Agency	Facility	Reporting Period	Due Date	Date Received	Certified By
American Canyon City PWD	American Canyon Water Reclamation Facility (WRF) (formerly WWTP)	01/01/2022 to 12/31/2022	02/28/2023	02/28/2023	Jay Atkinson

Monitoring Locations

Name	Type	Lat/Long	Associated Discharge Point	Receiving Water	Description(+)
EFF-001	Effluent Monitoring	38.18819/-122.27733	American Canyon WRF Discharge Point No. 001	N/A	Any point following all treatment, including disinfection, prior to the cascade
EFF-001-S	Effluent Monitoring	38.18792/-122.27713	American Canyon WRF Discharge Point No. 001	N/A	At any point in the Plant's outfall to the North Slough after aeration at the ca



ACCESSING P2 REPORTS

California Integrated Water Qua x

ciwqs.waterboards.ca.gov/ciwqs/readOnly/PublicReportEsmrAtGlanceServlet?reportID=2&isDrilldown=true&documentID=2640502

Waterboards Managed Favorites Gmail CIWQS General Permits | Sa... Salesforce Complaint and Spill... Org charts Meeting Room Boo... All Bookmarks

No Discharge Dates

Discharge Point Name	Description(+)	Dates of No Discharge	Comments
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[Export This Section to Excel]

Data Summary-Analytical

Monitoring Point	Parameter	Analytical Method	Qualifier	Result	Units	Sample Date	MDL	ML	RL	Comments
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Total Analytical Data Points: 0

Data Summary-Calculated

Monitoring Point	Parameter	Analytical Method	Qualifier	Result	Units	Sample Date	Comments
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Total Calculated Data Points: 0

Violations

Violation ID	Violation Date	Violation Type	Description(+)	Corrective Action	Created By	Last Modified By
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Total Violations: 0

Attachments

File Name	Description	Size
American Canyon PP Annual 2022 WIP.pdf	2022 Pollution Prevention Annual Report	394 KB

Total Attachments: 1

Cover Letter

File Name
Signed CL.pdf

Total No. of Cover Letter Files: 1 Cover Letter Text: No

The current report was generated with data as of: 02/06/2024
Regional Boards are in the process of entering backlogged data.
As a result, data may be incomplete.

[Back to Main Page](#) | [Back to Top of Page](#)



EVERYONE CAN BE A POLLUTION PREVENTION POP-STAR!

- DON'T HESITATE TO EMAIL
WITH ANY QUESTIONS:
[DANDRE.ALEJANDRO@WATER
BOARDS.CA.GOV](mailto:DANDRE.ALEJANDRO@WATERBOARDS.CA.GOV)
- THIS PRESENTATION IS NON-
REGULATORY AND DOES NOT
TAKE THE PLACE OF NPDES
PERMIT REQUIREMENTS.