



## Executive Board Meeting Minutes

Friday June 20, 2025, 9:00 AM - 12:00 PM (PDT)

SFPUC

**Executive Board Representatives:** Amy Chastain (San Francisco Public Utilities Commission, **non-voting**); Alicia R. Chakrabarti (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

### Attendees

Name	Agency/Company
Amanda Roa	Fairfield-Suisun Sewer District
David Primozech	The Freshwater Trust
David Richardson	Woodard & Curran
Erik Ringelberg	The Freshwater Trust
Irene Chu	Hazen and Sawyer
Jason Nettleton	City of San Jose
Jennie Pang	SFPUC
Jennifer Dymont	BACWA
Jordan Damerel	FSSD
Lorien Fono	BACWA
Mike Falk	HDR
Ray David	Carollo
Sara Sadreddini	Black & Veatch
Tim Lewis	Dublin San Ramon Services District
Tom Hall	EOA
Vince De Lange	Delta Diablo

Jackie called the meeting to order at 9:01

### Agenda Item

#### ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

**PUBLIC COMMENT**          None.

**CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER** Item 21 will be taken when the presenter arrives.

**1 In Memoriam - Michael J. Connor** - Jackie Zipkin, BACWA Chair, and others shared a few memories about Michael Connor who passed recently. The [Kudoboard](#) for Michael Connor was shared in the Zoom chat.

**Action Item:** BACWA ED to prepare a resolution for August BACWA Board meeting.

## **CONSENT CALENDAR**

**2 April 18, 2025 BACWA Executive Board meeting minutes**

**3 May 12, 2025 BACWA NST Special Executive Board meeting minutes**

**4 June 13, 2025 BACWA Joint Meeting with Water Board meeting minutes**

**5 April 2026 Treasurer's Report**

**Consent Calendar items 1 thru 5:** A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed. **SFPUC did not vote.**

## **APPROVALS AND AUTHORIZATIONS**

**6 Approval: BAR BACWA Chair and Vice-Chair for FY26**

Approvals and Authorizations item 6: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Lori Schectel (Central Contra Costa Sanitary District) to nominated Jackie Zipkin as BACWA Chair and Amy Chastain as BACWA Vice Chair for FY26. All were in favor. None opposed. **SFPUC did not vote.**

**7 Approval: BAR BACWA FY26 Staff contract amendments**

**8 Approval: BAR BACC FY26 Administration contract**

**9 Approval: BAR Amendment #2 contract for Stephanie Hughes for FY26 BAPPG professional outreach support, \$19,000**

**10 Approval: BAR Amendment #4 Stephanie Hughes pesticides regulatory support FY26 Contract, \$71,400**

**11 Approval: BAR Carollo Contract for FY26 BABC \ Biosolids Committee Support, \$120,000**

**12 Approval: BAR Carollo Contract Amendment #1 for FY26 AIR Committee support, \$93,750**

- 13 Approval: BAR Sagent Amendment #1 for FY26 BAPPG support, \$50,000**
- 14 Approval: BAR Regulatory and Executive Board Legal Support**
- 15 Approval: BAR Civic Edge Amendment #4 for Public Outreach Support \$40,095**

BACWA ED shared a slide with a summary of the contracts, reviewed each item and answered questions. The chair noted that the Board had recommended that staff contracts be increased by 4% over FY25, greater than the 2.4% that was indicated by the December 2024 CPI .

**Approvals and Authorizations item 7 thru 15:** A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Alicia R. Chakrabarti (East Bay Municipal Utility District). All were in favor. None opposed. **SFPUC did not vote.**

### **POLICY/STRATEGIC**

**16 Informational: Science Plan Update submitted** - BACWA ED shared that by June 1 each year a science plan must be submitted to the Water Board. The 2025 submittal email is in the packet.

**17 Discussion: Debrief from 6/13 meeting with R2** - BACWA ED said the slides that HDR presented are in the packet. The meeting was a productive discussion and R2 was happy with the outcome. The group discussed early adopters and compliance schedules.

**Action items:** BACWA ED & BACWA Chair to schedule a meeting with RWB staff next week, and depending on outcome BACWA ED & AED to schedule NST Meeting after August BACWA Board Meeting.

**18 Discussion: Regional Plan Scoping Plan** - BACWA ED hopes to meet with BACWA Board Chair and Regional Water Board staff next week in advance of the Regional Scoping Plan due date of July 1, 2025. This item was also covered in Item 17.

### **BREAK**

**19 Discussion: TFT Nutrient Trading feasibility study SOW** - David Primozych from The Freshwater Trust presented how they incorporate basin-wide water quality management strategies into Clean Water Act Compliance programs. David went through his slides and then the group discussed the options. The Freshwater Trust will discuss starting the project with colleagues and get back to BACWA ED with details. The Board supported potentially authorizing a smaller contract via Chair Authorization so TFT can get started prior to August and begin planning meetings with member agencies.

**Action item:** BACWA ED to bring a BAR to the August BACWA Board Meeting.

**20 Discussion: NMS Update** - This item came out of BACWA's last few management meetings.

i. Science Goals - BACWA ED shared a slide of 4 Science Goals from 2025-29 that is in the packet. Meeting participants agreed that the goals are appropriate as presented.

ii. Phytoplankton monitoring - BACWA ED included the slides in the packet from the Delta Science meeting. This is a follow up item from the April 2025 BACWA Board Meeting.

ii. Science update magazine copies - BACWA ED shared that 21 agencies requested 237 magazines. BACWA will order, pay for and deliver the magazines to members.

**21 Discussion: Request for BACWA contribution to Coastal Nutrient Modeling Support** - Jared Voskuhl from CASA shared the project goals: to compile plant performance information for coastal dischargers, produce a ROMS-BEC model running on HDR's systems to allow review of model parameters, and produce a nutrient trending report similar to the effort in Southern California. BACWA ED asked if BACWA would be willing to fund work for research along the central coast. BACWA ED recommended BACWA fund this at \$35,000. Jared shared there is a SCCWRP meeting on July 8, 2025, about modeling.

**Action item:** BACWA ED will work with Jared Voskuhl to get this item approved at the August BACWA Board Meeting.

**22 Discussion: BACWA NMS science advisor contract** - This was Michael Connor's contract. The group discussed potential contract vendors, including a former NMS member who currently resides outside of the US but could join meetings via teleconference.

**Action item:** BACWA ED to review how to contract with vendors outside of the US rules.

**23 Informational: EPA Region IX SF Bay Program Office funding update** - BACWA ED shared that there is not much of an update. The FY25 funding has been paused by DOGE.

**24 Discussion: Air District Engineering Program Manager Pilot** - Ray David from Carollo reviewed the slides that are in the packet. Ray discussed the program, duration and funding of the position as well as the feedback they have received from BACWA agencies on the program. Members have taken a variety of positions on the potential pilot program, from opposed, to potentially interested but with questions about how it will work.

**25 Informational: Summit Partners SSS-WDR Webinar** – BACWA ED shared that the recording is available online.

**26 Informational: Debrief from Summit Partners meeting 5/19** - BACWA ED shared that EBDA hosted a Summit Partners meeting focused on collaborative opportunities. The Summit Partners plan to hold a regulator workshop on cross media issues in the fall.

## **OPERATIONAL**

**27 Discussion: Annual meeting debrief** - BACWA ED asked for feedback on the Annual Meeting. FY26 BACWA Annual Meeting is scheduled for Friday May 1, 2026.

**28 Discussion: Logistics and invitations for Pardee Technical Seminar Oct 9 & 10, 2025** - BACWA ED summarized dates and attendees.

**Action Item:** BACWA ED will send out a survey to ask who will be attending and provide a draft agenda at the August BACWA Board meeting.

**29 Informational: BACWA Representative and leadership succession** - BACWA ED shared a slide of committee leadership and succession.

Action item: BACWA ED to provide updated slide at August BACWA Board meeting.

**30 Informational: BACC Update - Annual meeting August** - BACWA AED scheduled BACC Annual meeting for Wednesday August 27<sup>th</sup> at 10:30am.

**31 Discussion: BACWWE RFP** - Jordan Damerel summarized the BACWWE RFP to seek professional services support to assess the bay area wastewater workforce development. Jordan summarized the RFP, requested spending approval from members and is looking for volunteers for a steering committee to guide future work.

## **REPORTS**

**32 Committee Reports** - in the packet.

**33 Member highlights** - Lori Schectel provided a summary from CASA's Legislative meeting. Meeting attendees shared various open positions at their agencies.

**34 Executive Director Report** - in the packet.

**35 Board Calendar and Action Items** - in the packet.

**36 Regulatory Program Manager Report** - in the packet.

**37 Other BACWA Representative Reports**

- a. RMP Technical Review Committee      Samantha Engelage, Alicia Chakrabarti,  
Blake Brown
- b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
- c. Summit Partners    Lorien Fono; Jackie Zipkin
- d. ASC/SFEI    Lorien Fono; Amit Mutsuddy; Lori Schectel
- e. Nutrient Governance Steering Committee      Amit Mutsuddy, Eric Dunlavey;  
alternates: Lori Schectel, Jackie Zipkin
- e.i Nutrient Planning Subcommittee      Eric Dunlavey
- e.ii MERHAB MaTAG    Amit Mutsuddy
- f. SWRCB Nutrient SAG      Lorien Fono
- g. BAIRWMP    Cheryl Munoz; Florence Wedington; Jackie Zipkin
- h. CASA State Legislative Committee      Lori Schectel
- i. CASA Regulatory Workgroup      Lorien Fono; Mary Cousins
- j. RMP Microplastics Liaison      Jesse McDermott
- k. Bay Area Regional Reliability Project      Jackie Zipkin
- l. San Francisco Estuary Partnership      Lorien Fono; Jackie Zipkin
- m. CPSC Policy Education Advisory Committee    Colleen Henry
- n. California Ocean Protection Council    Lorien Fono
- o. California Water Quality Monitoring Council    Lorien Fono
- p. CASA Air Toxics Steering Committee    Lorien Fono, Jason Nettleton

### **38      SUGGESTIONS FOR FUTURE AGENDA ITEMS**

#### **NEXT MEETING**

The next regular meeting of the Board is scheduled for August 15, at EBMUD Watershed Headquarters, Orinda

**Meeting Adjourned at 12:32**