



B A C W A
BAY AREA
CLEAN WATER
AGENCIES

Executive Board Meeting Minutes
Friday, October 18, 2024, 9:00 AM - 12:30 PM (PDT)
Central San, 5019 Imhoff Place, Martinez, CA 94553-4392

Executive Board Representatives: Jennie Pang (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavy (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

Attendees

Name	Agency/Company
Amanda Roa	Delta Diablo
Amy Kleckner	SFEI
Anthony Smith	City of Livermore
Blake Brown	Central San
Cheryl Muñoz	City of Hayward
Dan Gill	DSRSD
David Richardson	Woodard & Curran
Erin Martin	CASA
Greg Norby	Central San
Jared Voskuhl	CASA
Jay Davis	SFEI
Jean-Marc Petit	Ironhouse Sanitary District
Jennifer Dymont	BACWA
Jesse McDermott	Central San
Jordan Damerel	Fairfield-Suisun Sewer District
Lorien Fono	BACWA
Mary Cousins	BACWA
Mike Falk	HDR
Rob Learmonth	City of San Mateo
Sara Sadreddini	Black & Veatch
Simret Yigzaw	City of San Jose
Tim Lewis	Dublin San Ramon Services District
Tom Hall	EOA

Jackie called the meeting to order at 9:06.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT

[Guidelines](#)

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER
SFEI and it will be taken when the presenters arrive.

Item 5 is a presentation by

CONSENT CALENDAR

- 1 August 16, 2024 BACWA Executive Board meeting minutes
- 2 August 16, 2024 BACWA/R2 Special Joint meeting minutes
- 3 August 2024 Treasurer's Report

Consent Calendar items 1 thru 3: A motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by Lori Schectel (Central Contra Costa Sanitary District). All were in favor. None opposed. None abstained.

APPROVALS AND AUTHORIZATIONS

4 Approval: FY2024 BACWA Annual Report - BACWA ED summarized the contents of the BACWA Annual Report and highlighted a few items.

Approvals and Authorizations item 4: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Amit Mutsuddy (EBMUD). All were in favor. None opposed. None abstained.

POLICY/STRATEGIC

5 Presentation: RMP Priorities and Update - Amy Kleckner and Jay Davis from SFEI provided an update and summarized the priorities of the regional monitoring program (RMP). The RMP collects data and communicates information about water quality in the San Francisco Bay. The RMP has a steering committee, a technical review committee that meets quarterly and several workgroups. The presenters summarized the RMP's management needs, funding requests and project goals. Stakeholders are invited to the multi-year RMP planning workshop on November 4, 2024. The presenters asked for input on RMP priorities, and attendees suggested consideration of nutrient reduction impacts on CECs, a survey of actual shellfish harvesting to support beneficial use designation, and an annual "state of the bay" summary. General discussion followed. [RMP multi-year Plan 2024 Annual Update](#).

6 Discussion: Debrief from Pardee Technical Seminar - BACWA ED shared that there are notes in the packet from the Pardee Technical Seminar to guide BACWA activities next year. Areas of interest included financial, strategic plan implementation, regulatory engagement, nutrient science, trading and EPA program office.

BREAK 10:20-10:30

7 Discussion: Nutrient Permit Support RFP posted - BACWA ED shared a timeline for the RFP and thanked the volunteers that provided input during its development. [Link to RFP](#)

8 Discussion: Memo justifying Non-competitive EPA grant for nutrient management - BACWA RPM shared a proposed scope for grant-funded work. General discussion followed.

Action Item: BACWA RPM and ED to update draft scope of work based on discussion, then circulate revised version to Executive Board for review.

9 Informational: NMS Meeting Minutes - BACWA ED shared that there are meeting minutes on the SFEI website and included in the packet. Attention was directed to the October 11 7meeting where BACWA & Water Board shared their priorities for revising the science plan to support the SF Bay Nutrients Watershed Permit.

- i. September 11, 2024 Planning Subcommittee
- ii. September 24, 2024 Planning Subcommittee
- iii. October 11, 2024 Steering Committee Meeting

10 Informational: BCDC Regional Shoreline update - BACWA RPM summarized the document and noted that public comments are due today.

11 Discussion: Debrief from 9/23 BAAQMD/BACWA Workgroup meeting and 9/30 Anaerobic Digestion Meeting - BACWA ED suggested that we agendaize this item for a future meeting and bring in BAAQMD staff to present.

Action item: BACWA ED to schedule for future meeting.

12 Informational: BACWA Comments on Triennial Review - BACWA RPM shared that BACWA submitted comments and the letter is in the packet.

13 Informational: NapaSan awarded Dr. Teng-Chung Wu P2 Award - BACWA RPM shared that NapaSan is receiving the pollution prevention award from the Water Board for their community events and outreach.

OPERATIONAL

14 Informational: Debrief from David Jenkins scholarship workshop – BACWA ED shared that the workshop was a success and that the organizers would like to do another event in 2025. The presentations are available on the BACWA website. [Workshop Page](#)

15 Discussion: Draft agenda and logistics for R2 Joint meeting, Nov 22 - BACWA ED shared that the November 22 meeting with Regional Water Board will be at the Klamath Boat in SF and the proposed agenda was reviewed.

Action item: BACWA ED to finalize agenda for event.

16 Informational: Update on BABC integration into BACWA - BACWA ED shared that BABC may be absorbed into BACWA. This is an ongoing process.

17 Discussion: Strategic Plan Update - BACWA ED shared a cheat sheet with three changes to the strategic plan. The updated strategic plan is in the packet.

18 Discussion: Holiday meeting and committee chair appreciation - BACWA ED asked for suggestions on what to do for the Holiday meeting. The group agreed on a holiday lunch but was undecided on what to do for committee chairs.

Action item: BACWA ED and AED to plan holiday lunch at EBMUD downtown.

19 Discussion: Meeting dates for CY 2025 - BACWA ED shared document from the packet. The group agreed to cancel the August 2025 meeting, and the Pardee Technical Seminar is Oct 9 & 10 2025. We might change the date of the July 2025 meeting, and we will review the November & December 2025 dates in early 2025.

Action item: BACWA AED to send 2025 calendar updates to BACWA Board.

20 Discussion: BACWA Representatives Update - BACWA ED shared that we have updated the representatives email list, corrected some outdated contacts, and we are looking for a few new representatives.

Action item: BACWA ED to update Representation lists.

21 Discussion: ED Performance Evaluation Logistics - BACWA ED gave options for ED performance evaluation. It could be a closed session during the December meeting or have the Board Chair and Vice Chair perform the evaluation. Attendees agreed on the latter.

Action item: BACWA ED will send out her performance evaluation to the board members and they can decide how to share feedback.

REPORTS

22 Committee Reports - In the packet.

23 Member highlights - none

24 Executive Director Report - In the packet.

25 Board Calendar and Action Items - In the packet.

26 Regulatory Program Manager Report - In the packet.

27 Other BACWA Representative Reports

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Jackie Zipkin

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey; alternates: Lori Schectel, Jackie Zipkin

e.i Nutrient Planning Subcommittee Eric Dunlavey

e.ii MERHAB MaTAG Amit Mutsuddy

f. SWRCB Nutrient SAG Lorien Fono

g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin

- h. NACWA Emerging Contaminants Karin North; Melody LaBella
- i. CASA State Legislative Committee Lori Schectel
- j. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- k. RMP Microplastics Liaison Artem Dyachenko
- l. Bay Area Regional Reliability Project Jackie Zipkin
- m. WaterReuse Working Group Cheryl Munoz
- n. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- o. CPSC Policy Education Advisory Committee Colleen Henry
- p. California Ocean Protection Council Lorien Fono
- q. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- r. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- s. California Water Quality Monitoring Council Lorien Fono
- t. CASA Air Toxics Steering Committee Lorien Fono, Jason Nettleton

28 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

The next meeting of the Board is scheduled for December 6, 2024, at EBMUD in Downtown Oakland

ADJOURNMENT 12:34