



B A C W A
BAY AREA
CLEAN WATER
AGENCIES

Executive Board Meeting Minutes
Friday, December 6, 2024, 9:00 AM - 12:30 PM (PDT)
EBMUD, 375 11th Street, Oakland, CA 94706

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

Attendees

Name	Agency/Company
Aaron Winer	West County Wastewater District
Alicia Chakrabarti	EBMUD
Amanda Roa	Fairfield-Suisun Sewer District
Blake Brown	Central San
Cyrus Farsaei	City of San Mateo
Daniela Brandao	SFPUC
Dan Gill	DSRSD
David Donovan	City of Hayward
David Richardson	Woodard & Curran
Jean-Marc Petit	Ironhouse Sanitary District
Jen Jackson	CA Department of Toxic Substances Control
Jennie Pang	SFPUC
Jennifer Dyment	BACWA
Lorien Fono	BACWA
Mary Cousins	BACWA
Mike Falk	HDR
Robert Knox	City of San Mateo
Sara Sadreddini	Black & Veatch
Tim Lewis	Dublin San Ramon Services District
Tom Hall	EOA

Jackie called the meeting to order at 9:02am

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER None

CONSENT CALENDAR

- 1 October 18, 2024, BACWA Executive Board meeting minutes
- 2 November 22, 2024, Special Executive Board Joint meeting with R2
- 3 October 2024 Treasurer's Report

Consent Calendar items 1 thru 3: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Lori Schectel (Central Contra Costa Sanitary District). All were in favor. None opposed. None abstained.

APPROVALS AND AUTHORIZATIONS

4 Approval: FY2024 BACWA Audit and Financial Statement - BACWA ED gave a summary of the annual audit.

Approvals and Authorizations item 4: A motion to approve was made by Amy Chastain (SFPUC) and seconded by Amit Mutsuddy (EBMUD). All were in favor. None opposed. None abstained.

5 Approval: FY2025 Contract with HDR for Tasks 1-5 of Nutrient Permit Support - BACWA ED summarized the HDR contract to support implementation of the 2024 nutrient watershed permit.

Approvals and Authorizations item 5: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Lori Schectel (Central Contra Costa Sanitary District). All were in favor. None opposed. None abstained.

POLICY/STRATEGIC

6 Presentation: DTSC Safer Consumer Products update - Jen Jackson from the California Department of Toxic Substances Control (DTSC) provided an update on the agency's Safer Consumer Products program. [Link to slides](#). Her presentation covered the program's regulatory framework, including the candidate chemical list, priority products, alternatives analysis and regulatory response. Jen summarized each part of the framework and shared information about what they are currently working on. Jen summarized the work plan focus areas for the next 3 years and they include: beauty products, synthetic turf, paint, cleaning products, children's products and microplastics, motor vehicles, electronics and food contact materials. Group discussion and questions followed. There is an opportunity for additional engagement with DTSC on PFAS, quaternary ammonium compounds, and other constituents with a down-the-drain pathway.

7 Discussion: Statewide Pesticides engagement - BACWA RPM shared that the BAPPG pesticides committee is setting up training to welcome new members to the group to reduce technical barriers to participation. Engagement with summit partners is planned for a future meeting in the next few months.

8 Discussion: Draft BACWA Communications Plan - BACWA ED shared a slide that summarizes the difference between BAPPG and BACWA Communications Steering Committee.

The slide is in the packet. BACWA ED shared an outline of the communications plan. The draft plan is currently in preparation.

9 Presentation: Preview of 2024 GAR data - Mike Falk presented preliminary data for the next nutrient watershed permit Group Annual Report that will be submitted to the Water Board by April 1, 2025. Mike reviewed the draft content of the report, the status and the next steps. Group discussion and questions followed.

Action Item: BACWA ED and RPM to set up a series of meetings to coordinate on compliance schedule milestone information needed for the 2024 GAR.

10 Discussion: Request for BACWA participation in WRF opportunity 5288 - Mike Falk summarized a proposed WRF project to expand an existing guidance tool to address greenhouse gas emissions, optimization of nutrient removal, and energy efficiency. HDR submitted a grant application and the outcome is pending. BACWA has provided in-kind contributions in the past.

Action item: BACWA ED will follow up with Mike Falk and bring an update to the January meeting.

BREAK

11 Discussion: Memo to support extended compliance schedules - BACWA ED shared that the Water Board has committed to seeking an amendment to the state's compliance schedule policy. BACWA prepared a memo with an infographic regarding the need for a compliance schedule extension due to schedule constraints on nutrient removal projects (see packet). BACWA ED said the Water Board created a survey to elicit feedback on what plans and policies the Water Board needs to update, and the compliance schedule policy is included in the survey.

Action item: BACWA to provide template answer for agencies to use to respond to the State Water Board survey on state plans and policies.

12 Discussion: Debrief from R2 Joint meeting, Nov 22 - BACWA ED shared that the minutes are in the packet. BACWA ED encouraged agencies to speak up individually and share feedback on the science program. Group discussion and questions followed.

13 Informational: Updated memo justifying Non-competitive EPA grant for nutrient management - BACWA ED provided an update and should know more by the end of December. We are in a holding pattern to see what happens with the new administration.

Action item: BACWA ED will provide update in January.

14 Informational: NMS Update - 11/6 Planning Subcommittee notes - BACWA ED shared that the notes are in the packet.

15 Informational: Statewide recycled Water production update - BACWA RPM shared information on recycled water production for 2023 based on recently compiled data from the State Water Board. Recycled water production in the Bay Area was slightly down in 2023, mainly because wet weather reduced irrigation demands.

16 Informational: Onsite reuse regulations update - BACWA RPM shared information about draft regulations for onsite nonpotable reuse that the State Water Board plans to release for public comment in February 2025.

OPERATIONAL

17 Informational: Update on BABC integration into BACWA - BACWA ED shared a slide that summarized a proposed transition schedule to integrate BABC into BACWA. BABC will be voting on if they will make this transition in early 2025.

Action item: BACWA ED will incorporate BABC support when the FY26 BACWA budget is developed.

18 Discussion: Meeting dates for CY 2025 - BACWA ED share that the schedule is in the packet. We will keep the August meeting, then decide later this year if we can drop it.

Action item: BACWA AED will send calendar invites.

19 Informational: FY26 Budget Schedule - BACWA ED shared that summary is in the packet and BACWA AED summarized the schedule.

20 Discussion: Annual meeting planning kickoff - BACWA ED said the BACWA Annual Meeting will be Friday May 2nd at the David Brower Center, in Berkeley. The group discussed topics and possible presenters. There was support for presentations on pollution prevention, climate change (including new BCDC guidance on sea level rise), and emergency response planning / mutual aid.

REPORTS

21 Committee Reports - Committee reports are in the packet. Committee leaders were invited to the annual holiday lunch held immediately after the Executive Board meeting, and several were in attendance.

22 Member highlights – Members shared agency updates, including the need to respond to the recent region-wide tsunami warning.

23 Executive Director Report - in the packet

24 Board Calendar and Action Items - in the packet

25 Regulatory Program Manager Report - in the packet

26 Other BACWA Representative Reports

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti, Blake Brown

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Jackie Zipkin

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey; alternates:
Lori Schectel, Jackie Zipkin

e.i Nutrient Planning Subcommittee Eric Dunlavey

e.ii MERHAB MaTAG Amit Mutsuddy

f. SWRCB Nutrient SAG Lorien Fono

g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin

h. CASA State Legislative Committee Lori Schectel

i. CASA Regulatory Workgroup Lorien Fono; Mary Cousins

j. RMP Microplastics Liaison Jesse McDermott

k. Bay Area Regional Reliability Project Jackie Zipkin

l. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin

m. CPSC Policy Education Advisory Committee Colleen Henry

n. California Ocean Protection Council Lorien Fono

o. California Water Quality Monitoring Council Lorien Fono

p. CASA Air Toxics Steering Committee Lorien Fono, Jason Nettleton

27 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

The next meeting of the Board is scheduled for January 17, 2025 at SFPUC

ADJOURNMENT