



**Executive Board Meeting Minutes
Friday July 19, 2024**

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavy (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Greg Norby (Central Contra Costa Sanitary District).

Other Attendees (Not including closed session):

Name	Agency/Company
Amanda Roa	Delta Diablo
Armando Lopez	Union Sanitary District
Blake Brown	Central San
Dan Lopez	Black & Veatch
David Donovan	City of Hayward
David Richardson	Woodard & Curran
Diane Griffin	Dublin San Ramon Services District
Estie Kus	SFPUC
Jared Voskuhl	CASA
Jennifer Dymont	BACWA
Jordan Damerel	Fairfield-Suisun Sewer District
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	Fairfield-Suisun Sewer District
Melody Tovar	City of Sunnyvale
Mike Connor	Consultant
Rob Learmonth	City of San Mateo
Teresa Herrera	Silicon Valley Clean Water
Traci Minamide	City of Los Angeles Sanitation (LASAN)
Tim Lewis	Dublin San Ramon Services District
Tom Hall	EOA

Jackie called the meeting to order at 9:01.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

- 1 Closed session pursuant to Government Code Section 54957.7
- 2 Report-out from Closed Session - Jackie reconvened meeting at 11:04 am and reported out that BACWA has asked Meyers Nave to prepare a draft petition of the Nutrient Watershed Permit ([R2-2024-](#)

[0013](#)). The BACWA Executive Board will convene in a closed session at 4 PM on Tuesday, August 6th to consider whether or not to file the petition.

PUBLIC COMMENT None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER None

CONSENT CALENDAR

- 3 June 21, 2024, BACWA Executive Board meeting minutes
- 4 June 21, 2024, BACWA NST Special Executive Board meeting minutes
- 5 July 5, 2024, BACWA NST Special Executive Board meeting minutes
- 6 May 2024 Treasurer's Report

Consent Calendar items 3 thru 6: A motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by Amy Chastain (SFPUC). The motion was approved by the remaining board members.

APPROVALS AND AUTHORIZATIONS

- 7 Approval: BAR Updated Contract with HDR for FY25 Group Annual Report lump sum \$39,450**

Approvals and Authorizations item 7: A motion to approve, with the Board Chair name correction, was made by Amy Chastain (SFPUC) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed. None abstained.

POLICY/STRATEGIC

- 8 Discussion: Debrief and outcomes from permit adoption hearing** - BACWA ED shared a summary of the permit adoption hearing comments. All attendees shared feedback and support for hearing comments contributed by member agencies. Attendees also discussed local media coverage, which has focused on costs and multi-benefit projects, and next steps.

- 9 Discussion: Kickoff discussion for 2024 Nutrient Watershed Permit activities** - BACWA RPM shared a Gantt chart to review what BACWA and Agencies need to do starting October 1, 2024 to comply with the new Watershed Permit. The tasks and timeline were reviewed and discussed by the group. BACWA ED discussed the consultant support needed for the Group Annual Report and sought agreement from the board on RFP requirements.

Action item: BACWA ED and RPM to prepare a draft RFP for consultant support for Nutrient Watershed Permit activities for discussion at the August meeting.

- 10 Discussion: Proposal for compliance schedule amendment** - BACWA ED summarized the policy amendments to the State Water Board’s 2008 compliance schedule policy. BACWA will be working with CASA on this. BACWA ED asked for volunteers to brainstorm proposed edits.

Action item: BACWA ED to convene a group of BACWA member agency representatives to discuss potential revisions to the 2008 Compliance Schedule Policy.

11 Discussion: EPA San Francisco Bay Program Office funding pathways - BACWA ED reminded group that EPA has a new San Francisco Bay Program Office offering increased levels of funding for water quality improvement projects. BACWA ED discussed strategy and ideas on how to move forward and when.

Action items: BACWA ED to reach out to the EPA regarding preparation of a memo on a non-competitive pathway for grant funding of nutrient-related projects, and report back at August meeting.

12 Informational: Debrief from July 17 presentation to Bay Area Air Quality Management District (BAAQMD) Stationary Sources committee - BACWA ED shared that this was an opportunity to report to BAAQMD regarding the AIR committee's work.

13 Informational: BAAQMD Strategic Plan posted for public comment due Aug 5 - BACWA ED shared that the BAAQMD strategic plan is available for comment. BACWA will be putting together a comment letter in support and possibly adding comments.

Action item: BACWA ED to share comment letter when complete.

14 Discussion: Consolidation of biosolids contractors; Future of biosolids committee - BACWA ED and RPM shared the consolidation of the biosolids contract haulers in the bay area. BACWA RPM requested volunteer to lead Biosolids Committee. The group discussed the importance of such a committee.

15 Informational: Baywise update - BACWA RPM shared that Civic Edge had completed the Baywise website update. BACWA RPM shared a link in the chat to the draft of the new website.

OPERATIONAL

16 Informational: Register for David Jenkins scholarship workshop - BACWA ED encouraged public agencies to register. Public agencies are free and vendors \ consultants are required to sponsor by donating to the Prof David Jenkins scholarship. Space is limited.

Action item: BACWA staff to revise David Jenkins workshop registration site to clarify donation request

17 Discussion: Logistics and invitations for Pardee Technical Seminar Sept 5/6, 2024 - BACWA ED is still working out potential attendance with the Regional Water Board. A draft agenda will be shared at the August EB meeting

18 Discussion: Schedule and meeting topics for next meeting with RWQCB - BACWA ED to arrange for a meeting with RWQCB after the August BACWA Board Meeting.

Action Item: BACWA ED to schedule RWQCB meeting.

19 Informational: BACC Update - Annual meeting August 27 – BACWA AED shared that the annual meeting will be Tuesday August 27 from 10:30-11:30am.

REPORTS

- 20 **Committee Reports** - in the packet
- 21 **Member highlights** - Meeting attendees shared updates at their agencies.
- 22 **Executive Director Report** - in the packet
- 23 **Board Calendar and Action Items** - in the packet
- 24 **Regulatory Program Manager Report**
- 25 **Other BACWA Representative Reports**
 - a. **RMP Technical Review Committee** Samantha Engelage, Alicia Chakrabarti
 - b. **RMP Steering Committee** Karin North; Amanda Roa; Eric Dunlavey
 - c. **Summit Partners** Lorien Fono; Jackie Zipkin
 - d. **ASC/SFEI** Lorien Fono; Amit Mutsuddy; Lori Schectel
 - e. **Nutrient Governance Steering Committee** Amit Mutsuddy, Eric Dunlavey; alternates: Lori Schectel, Jackie Zipkin
 - e.i **Nutrient Planning Subcommittee** Eric Dunlavey
 - e.ii **MERHAB MaTAG** Amit Mutsuddy
 - f. **SWRCB Nutrient SAG** Lorien Fono
 - g. **BAIRWMP** Cheryl Munoz; Florence Wedington; Jackie Zipkin
 - h. **NACWA Emerging Contaminants** Karin North; Melody LaBella
 - i. **CASA State Legislative Committee** Lori Schectel
 - j. **CASA Regulatory Workgroup** Lorien Fono; Mary Cousins
 - k. **RMP Microplastics Liaison** Artem Dyachenko
 - l. **Bay Area Regional Reliability Project** Jackie Zipkin
 - m. **WateReuse Working Group** Cheryl Munoz
 - n. **San Francisco Estuary Partnership** Lorien Fono; Jackie Zipkin
 - o. **CPSC Policy Education Advisory Committee** Colleen Henry
 - p. **California Ocean Protection Council** Lorien Fono
 - q. **Countywide Water Reuse Master Plan** Karin North, Pedro Hernandez
 - r. **CHARG - Coastal Hazards Adaptation Resiliency Group** Jackie Zipkin
 - s. **California Water Quality Monitoring Council** Lorien Fono
 - t. **CASA Air Toxics Steering Committee** Lorien Fono, Jason Nettleton

26 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

The next closed session of the Board is scheduled for August 6, 2024.

The next open session meeting of the Board is scheduled for August 16, 2024.

ADJOURNMENT 12:41