



B A C W A
BAY AREA
CLEAN WATER
AGENCIES

Executive Board Meeting Minutes
Friday March 15, 2024

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

Other Attendees and Guests:

Name	Agency/Company
Alicia Chakrabarti	EBMUD
Amanda Roa	Delta Diablo
Diane Griffin	DSRSD
David Donovan	City of Hayward
Don Gray	EBMUD
Greg Norby	Central San
Jared Voskuhl	CASA
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Joe Neugebauer	West County Wastewater District
Lorien Fono	BACWA
Mark Tomko	Vallejo Flood & Wastewater District
Mary Cousins	BACWA
Meg Herston	Fairfield-Suisun Sewer District
Melody Tovar	City of Sunnyvale
Michael Connor	Consultant
Sarah Scheidt	SFO
Tim Lewis	DSRSD
Tom Hall	EOA

Amit called the meeting to order at 9:02.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND HYBRID MEETING ETIQUETTE

- 1 Closed session pursuant to Government Code Section 54957.7
- 2 Report-out from Closed Session None

PUBLIC COMMENT None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 20 (BAPPG Budget) may be taken out of order if Joe Neugebauer arrives early.

CONSENT CALENDAR

- 3 February 16, 2024 BACWA Executive Board meeting minutes**
- 4 February 16, 2024 BACWA NST Special Executive Board meeting minutes**
- 5 February 27, 2024 BACWA NST Special Executive Board meeting minutes**
- 6 February 28, 2024 BACWA/R2/EPA/Baykeeper special meeting minutes**
- 7 January 2024 Treasurer's Report**

Consent Calendar items 3 thru 7: A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Lori Schectel (Central Contra Costa Sanitary District). The motion was approved by the remaining board members.

APPROVALS AND AUTHORIZATIONS

8 Authorization: Legal Support for Admin Draft review, up to \$10K - BACWA ED explained that the item is in the packet.

9 Approval: Legal Support for Watershed Permit Strategy, up to \$40K - BACWA ED explained the need for legal support.

Approvals and Authorizations item 9: A motion to approve was made by Amy Chastain (SFPUC) and seconded by Eric Dunlavey (City of San Jose). The motion was approved by the remaining board members.

POLICY/STRATEGIC

10 Informational: BACWA Comments on OPC SLR Guidance - BACWA RPM shared that letter is in the packet.

11 Discussion: EPA program office - proposed BACWA comments - BACWA ED shared slide that summarized interest areas and that the draft letter to EPA based on the Board’s input at the February meeting is in the packet.

Action Item: BACWA ED to circulate comment letter for feedback.

12 Informational: BACWA Comments on Rule 11-18 amendments - BACWA ED shared that BACWA’s comments regarding potential changes to BAAQMD Rule 11-18 are in the packet.

13 Informational: CASA Air Toxics update - BACWA ED sent out guidance to 27 agencies on the pooled admissions CASA Air Toxics project. Several agencies would like their invoices sent in FY24 and the remainder will get their invoices in FY25.

14 Discussion: Recycled Water Survey - BACWA RPM shared a summary of the results from the recycled water survey. In the general discussion that followed, attendees expressed support for sharing information about best practices for cost-sharing agreements with water agencies.

15 Informational: 3/8 NMS Steering Committee minutes - BACWA ED shared the meeting minutes from the packet and noted the new financial report and list of deliverables. She also noted that the Science Program will be applying to the new SF Bay EPA program office for non-competitive grant funding.

16 Informational: Report-out from MERHAB MaTAG - BACWA ED and Chair shared a summary of the most recent meeting of the MERHAB Management Transition Advisory Group (MaTAG). A meeting summary is also in the packet.

17 Informational: Press tours at Oro Loma and Palo Alto in March - BACWA ED shared that the Oro Loma tour yesterday was successful, and segments were on KTVU and ABC7 yesterday.

Action item: BACWA ED \ AED to locate and share segments with group.

18 Discussion: Meeting with BAAQMD staff (2/28) and management (2/29) debrief - BACWA ED shared she had successful meetings with air district staff and management. Dr. Fine invited BACWA members to contact management if a permit gets “stuck” in the backlog. The issues with excessive monitoring requirements in FSSD’s permit were resolved in a final draft.

OPERATIONAL

19 Discussion: Future of BABC as a BACWA Project - BACWA ED shared that BABC would retain its current structure through FY24. Ryan Batjiaka (SFPUC) is leading an effort to reconvene the steering committee to discuss potential changes to the administrative structure of BABC.

20 Discussion: Presentation BAPPG planning for FY25 - Joe Neugebauer from BAPPG shared a summary of the committee’s budget request for FY25, which has four main funding areas: professional outreach, pesticide regulatory support, support for collaboratives, and public outreach. The public outreach contract is going to out for an RFQ soon and the requested budget amount for this line item is increased compared to past years.

21 Discussion: CY 2024 meeting dates BACWA ED shared that an updated calendar is in the packet. The proposed changes are to cancel the July 2024 meeting if possible and combine the November and December 2004 meetings into one and hold it on December 6, 2024. The group agreed to wait on cancelling the July 2024 meeting and combining the November and December 2024 meetings into one on December 6, 2024.

Action item: BACWA AED to send out December 6th meeting invite.

22 Discussion: Second draft of FY25 BACWA Budget, with draft workplan and 5 year plan - BACWA ED shared the main changes are the CASA Air Toxics project, a 3% member dues increase, LAIF investment income expectations, staff contracts increased by 2.6%, an increase in misc meetings line item. The group agreed to increase the regulatory legal line to \$50,000 for FY25.

Action item: BACWA ED to bring final version of FY25 Budget and Workplan to April 2024 meeting for approval.

23 Informational: Form 700 reminder - BACWA AED shared that the board member 700 forms are due April 1, 2024. Board members will continue to get reminders from NetFile until they are complete.

24 Discussion: Draft of Annual Meeting Program - BACWA ED shared a draft agenda to review with the group. The group discussed agenda ideas, including replacing the climate change item with a funding item.

25 Informational: Arleen Navarret - Nomination Form Due March 27th - BACWA ED shared that the application is on the website and the application is due 3/27/2024.

26 Discussion: NBWA Sponsorship Request - BACWA ED shared that the NBWA sponsorship request is in the packet. The sponsorship level is \$1,500.

27 Informational: BACC Update - BACWA AED shared that BACC received bids for all 12 chemicals and the Award Letters should be sent out next week. BACWA AED will update year over year price comparison spreadsheet once the Award letters go out.

Action Item: BACWA AED to include spreadsheet in April 2024 packet.

28 Committee Reports - reports are in the packet.

29 Member Updates - Meeting attendees shared member updates, which included group discussions on two pieces of draft legislation with the potential to affect the wastewater sector (SB 903 and AB 3073). Several agencies announced that they are hiring. EBMUD is working with the City of Oakland and Lake Merritt Institute to respond to the recent algal bloom in Lake Merritt. Delta diablo noted they have a submitted an application for a new cogeneration facility to the Air District.

30 Executive Director Report - report is in the packet.

31 Board Calendar and Action Items - report is in the packet.

32 Regulatory Program Manager Report - report is in the packet.

33 Other BACWA Representative Reports

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey; alternates: Lori Schectel, Jackie Zipkin

e.i Nutrient Planning Subcommittee Eric Dunlavey

e.ii MERHAB MaTAG Amit Mutsuddy

f. SWRCB Nutrient SAG Lorien Fono

g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin

h. NACWA Emerging Contaminants Karin North; Melody LaBella

i. CASA State Legislative Committee Lori Schectel

Lori updated the group on a request from CASA to sign onto a coalition letter in support of SB903 which would ban nonessential uses of PFAS by 2034. ED will provide BACWA logo to add to letter.

- j. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- k. RMP Microplastics Liaison Artem Dyachenko
- l. Bay Area Regional Reliability Project Jackie Zipkin
- m. WaterReuse Working Group Cheryl Munoz
- n. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- o. CPSC Policy Education Advisory Committee Colleen Henry
- p. California Ocean Protection Council Lorien Fono
- q. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- r. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- s. California Water Quality Monitoring Council Lorien Fono
- t. CASA Air Toxics Steering Committee Lorien Fono, Jason Nettleton

SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING The next meeting of the Board is scheduled for April 19, 2024 at SFPUC.

ADJOURNMENT

12:11 PM