

**BACWA-BAAQMD  
Implementation Workgroup  
Meeting Agenda**

**Date:** February 28, 2024  
**Time:** 12-2 pm  
**Location:** Zoom  
**Zoom Link:** Link provided in meeting invite  
**Call-in:** Details provided in meeting invite

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- 1) **Introductions (All)**
- 2) **Overview of Previous Meeting: Decisions and Action Items  
(see table on following page for detailed status updates)**
- 3) **Outlook on Engagement**
  - a) Update from BAAQMD on Status of Report to BAAQMD Board
  - b) BACWA to Provide Summary of Source Test Workshop and Next Steps
  - c) Following the Established Process for Policy Decisions
    - i) FSSD – Monitoring of fittings as required at refineries
    - ii) SVCW – POC and NPOC limits
  - d) Update from BAAQMD on Future BACT Determination Process and Guidebook Updates
  - e) Update from BAAQMD on Strategic Planning Initiative
    - i) Management Audit
    - ii) Staffing Update
    - iii) 5-Year Plan
    - iv) White Papers on Future Regulations
  - f) Update from BAAQMD on Status of Edits to Standard Permit Conditions
  - g) Update from BAAQMD on Status of Rule 11-18 Amendments
  - h) Update from BACWA on the CASA Statewide Air Toxics Pooled Emissions Study Coordination
- 4) **Other Opportunities for Collaboration between BACWA and BAAQMD**
- 5) **Decision/Action Item Summary**
- 6) **Next Meetings**
  - a) **BACWA Meet and Greet with EO Phil Fine:** February 29<sup>th</sup>
  - b) **BACWA Annual Members Meeting:** May 3<sup>rd</sup>
  - c) **Quarterly Meeting:** TBD – June 3<sup>rd</sup>?
- 7) **Adjourn**

Subject	Actions	Lead	Initiated	Status	General Comment
a) Engage BACWA in BAAQMD Strategic Planning	<p><i>Include EO Fine in future Workgroup meetings as an opportunity to engage with him and update him on workgroup activities.</i></p> <p><i>BACWA provided public comment on need for additional staff assigned to POTW permits.</i></p> <p><i>BACWA will track Finance and Administration Committee agendas to identify opportunities to engage in Strategic Planning.</i></p>	BAAQMD	2/2023	Pending	<p>Meeting with EO Fine 2/29/2024</p> <p>BAAQMD is undergoing an internal management audit.</p>
		BACWA	4/2023	Complete	
		BACWA	2/2023	Ongoing	
b) Source Test extensions from Enforcement, not Source Testing	<i>Jeff Gove, Director of Compliance, recommends POTWs contact their inspector if they need an extension.</i>	-	-	Complete	BACWA shared this with member agencies during an AIR Committee Meeting.
c) Edits to Standard Permit Conditions	<p><i>Brenda and Sanjeev to respond to edits and propose additional SPCs for BACWA review. Sanjeev to send SPCs to Jerry.</i></p> <p><i>Consider source testing in permit conditions. Pam noted that revisions to the Permit Handbook include Source Testing to review SPCs (permit engineer/supervisor to consult with Source Testing).</i></p>	BAAQMD	2/2023	Pending	BACWA to work directly with Brenda Cabral and copy Sanjeev on emails. BAAQMD to provide feedback to BACWA.
		BAAQMD	7/2022	Pending	
d) Standard formatting for source test results	<p><i>BACWA to work with BAAQMD (Jerry) to plan source testing workshop, including source testing firms.</i></p> <p><i>Jerry offered that BAAQMD could provide comparison of EPA guidance and BAAQMD requirements.</i></p>	BACWA	6/2023	Complete	<p>Source Testing Workshop 11/6/2023. Others to follow.</p> <p>BAAQMD and source test specialists are under-resourced. Standardization would save source test specialists and facilities time.</p>
		BAAQMD	6/2023	11/2023 - Pending	
e) BAAQMD / CASA Air Toxics Pooled Emissions Study Coordination	<p><i>Coordination via CASA and with CARB. Sanjeev and Brenda would like to provide input on Bay Area facility selection for source testing.</i></p> <p><i>BACWA will send out invitation for meeting with CARB/CAPCOA/Air Districts in 2023, based on discussion with CARB 9/26/2023.</i></p>	CASA	12/2020	Ongoing	First meeting with BAAQMD 12/7/22. Track alignment between CARB two-step process and BAAQMD Rule 11-18 implementation.
		BACWA		Pending	
f) Review PM 2.5 Local Risk Method	<i>BACWA to monitor Stationary Source, Advisory Council, and Community Advisory Council meetings. Update expected late fall or early 2024.</i>	BACWA	7/2022	Ongoing	Pending BAAQMD update.
g) Nitrous Oxide Emissions	<i>BAAQMD to identify point of contact for this issue.</i>	BAAQMD	6/2023	Pending	N <sub>2</sub> O is emitted from the receiving water or treatment processes. Discussed uncertainties in N <sub>2</sub> O and that it is not an ozone or PM precursor.
h) Report to BAAQMD Board	<i>BACWA to update draft report, then send to BAAQMD staff for final edit. BAAQMD to include Report in BAAQMD Board meeting packet.</i>	BACWA	2/2023	Complete	BACWA provided a draft report 6/12/2023, to be reviewed and included in the BAAQMD Board packet.
		BAAQMD	4/2023	Pending	