



**Executive Board Meeting Minutes
Friday January 19, 2024**

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

Other Attendees and Guests:

Name	Agency/Company
Amanda Roa	Delta Diablo
Amber Shipley	Civic Edge Consulting
Alicia Chakrabarti	EBMUD
Ben Lavender	Central San
Dan Gill	DSRSD
Dave Richardson	Woodard & Curran
David Donovan	City of Hayward
Emily Barnett	Central San
Greg Norby	Central San
Hector Aguirre	US EPA
Karin North	City of Palo Alto
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Jordan Damerel	Fairfield-Suisun Sewer District
Lorien Fono	BACWA
Luisa Valiela	US EPA
Mark Tomko	Vallejo Flood & Wastewater District
Mary Cousins	BACWA
Meg Herston	Fairfield-Suisun Sewer District
Melody Tovar	City of Sunnyvale
Mike Falk	HDR
Michael Connor	Consultant
Nora Cibrian	City of San Jose
Sarah Deslauriers	Carollo Consultants
Taylon Sortor	Fairfield-Suisun Sewer District
Tim Lewis	City of San Jose
Tom Hall	EOA
Violetta Muselli	Civic Edge Consulting
Zoe Lake	EBMUD

Amit called the meeting to order at 9:03.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND HYBRID MEETING ETIQUETTE

PUBLIC COMMENT [Guidelines](#)

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 18 was moved to follow Item 9.

CONSENT CALENDAR

- 1** **December 15, 2023 BACWA Executive Board meeting minutes**
- 2** **December 15, 2023 BACWA NST Special Executive Board meeting minutes**
- 3** **November 2023 Treasurer's Report**

Consent Calendar items 1 thru 3: A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Jackie Zipkin (East Bay Dischargers Authority). The motion was approved by the remaining board members.

APPROVALS AND AUTHORIZATIONS

- 4** **Approval: NMS Payment #2 for FY24, \$800K**

Approvals and Authorizations item 1: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Amy Chastain (SFPUC). The motion was approved by the remaining board members.

- 5** **Approval: Approve CASA Air Toxics Passthrough up to \$100K for FY24**

Approvals and Authorizations item 2: A motion to approve was made by Amit Mutsuddy (East Bay Municipal Utility District) and seconded by Jackie Zipkin (East Bay Dischargers Authority). The motion was approved by the remaining board members.

- 6** **Member Updates**

Item from December 15, 2023, BACWA Board meeting. BACWA Member Agencies shared general updates.

POLICY/STRATEGIC

- 7** **Presentation: Civic Edge Update** - Consultants provided presentation summarizing update of communication & outreach plan. Amber shared that the goals for 2024 include: nutrient communication, proactive press, the value of clean water infrastructure and BACWA as a resource for the community. Amber shared infographics for nutrient communication and the group provided feedback.

Action Item: BACWA ED to share infographics images with board members.

- 8** **Discussion: POTW Bike tours** [Central San "Go with the flow"](#) – Ben Lavender (Central San) explained the program that developed during COVID. Central San hosts bike tours and partners with local bike organizations. Ben pointed out the many bay area facilities that are accessible by the Bay Bike Trail. Central San would like to coordinate with other agencies who are interested in offering bicycle tours of water/wastewater infrastructure.

9 Discussion: Shorelines and Waterways sponsorship activities - Zoe Lake from EBMUD shared Bay Area Shorelines & Waterways image and listing sponsorship options. Zoe was seeking sponsorship from BACWA for \$8200. General discussion followed.

Action Item: BACWA ED to work on setting up sponsorship and will communicate outcome with the board.

BREAK

10 Informational: PFAS Fact Sheet Update - BACWA RPM requested that people review the PFAS Fact Sheet in the packet and provide feedback. The PFAS fact sheet is intended for BACWA member agencies or members of the public interested in technical details.

Action Item: BACWA ED and RPM will email out the word document for editing and feedback.

11 Informational: CASA Air Toxics Update [link to Program Management RFQ](#) - BACWA ED shared a series of updates.

12 Informational: 2023 NPDES Compliance Letter - Item is in the packet.

13 Discussion: Establishment of Climate Change Community of Practice - BACWA RPM is going to organize a series of workshops for BACWA community on a variety of climate change topics.

14 Informational: Update on SCCWRP OAH Model Independent Review Panel [NWRI Project](#) - BACWA ED summarized her meeting in southern California and shared the panel charge questions.

Action item: BACWA ED to prepare a short presentation for BACWA community.

15 Informational: Agenda for meeting with BAAQMD BACWA ED shared that the agenda has not changed, but the meeting has not yet been rescheduled. Attendees also discussed comments on an air permit for biogas conditioning equipment at Fairfield-Suisun Sewer District.

16 Informational: Agenda for 2/29 meeting with BAAQMD EO - BACWA ED shared the agenda with the group and got feedback.

Action item: BACWA ED to work with meeting attendees to finalize the agenda.

17 Discussion: Draft agenda for 1/30 Joint meeting with R2 - BACWA ED shared that the nutrient watershed permit is the only substantive item on the agenda.

18 Presentation: Update on EPA office priorities - This item was taken after item 9. Luisa Valiela from the EPA shared information about the establishment of a San Francisco Program Office within the EPA to allocate increased federal funding (about \$50M/year) to priority projects for protecting and restoring San Francisco Bay. The increased funding will be allocated according to an annual priority list. Luisa shared a draft list of FY24 priorities and solicited the group for feedback. The list will be finalized in summer 2024. General questions & suggestions followed the presentation.

Action Item: BACWA ED to bring discussion to the February BACWA Board Meeting.

OPERATIONAL

- 19 Discussion: Potential new PSB for contingency biosolids hauling.** - Jackie Zipkin from EBDA shared that she has been working with a small group regarding rail options for biosolids and the idea that this could be a new project of special benefit, where BACWA staff would assist in procurement. Jackie would like interested agencies to contact her.
- 20 Discussion: Launch discussion of annual meeting speakers** - BACWA ED shared a list of speakers and hot topic ideas for the meeting. The Board agreed with the topics suggested.
- 21 Discussion: Arleen Navarret Award Nomination form** - BACWA ED shared that the application is available in the packet and she requested 2 board members to be on the selection committee. Jackie & Lori volunteered.
- 22 Informational: BACC Update** - BACWA AED shared that bid documents are almost done and the bids will go live in planetbids on 1/25/2024.
- 23 Committee Reports** - BACWA RPM shared that there is a land application of biosolids in Solano County Report in the packet. Additional committee reports are in the packet.
- 24 Executive Director Report** - In the packet.
- 25 Board Calendar and Action Items** - In the packet. Engagement with PG&E regarding power reliability was suggested as an agenda item for a future board meeting.
- 26 Regulatory Program Manager Report** - In the packet.
- 27 Other BACWA Representative Reports**
- a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti
 - b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
 - c. Summit Partners Lorien Fono; Amit Mutsuddy
 - d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
 - e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel
 - e.i Nutrient Planning Subgroup Eric Dunlavey
 - f. SWRCB Nutrient SAG Lorien Fono
 - h. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin
 - i. NACWA Emerging Contaminants Karin North; Melody LaBella
 - j. CASA State Legislative Committee Lori Schectel
 - k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
 - l. RMP Microplastics Liaison Artem Dyachenko
 - m. Bay Area Regional Reliability Project Jackie Zipkin
 - n. WaterReuse Working Group Cheryl Munoz

- o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- p. CPSC Policy Education Advisory Committee Colleen Henry
- q. California Ocean Protection Council Lorien Fono
- r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- t. California Water Quality Monitoring Council Lorien Fono

28 SUGGESTIONS FOR FUTURE AGENDA ITEMS - PG&E regional contact for POTWs

NEXT MEETING: The next meeting of the Board is scheduled for February 16, 2024 at EBMUD, Orinda Watershed HQ

ADJOURNMENT 12:15 pm