



Executive Board Meeting Minutes

Friday December 15, 2023

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

Other Attendees and Guests:

Name	Agency/Company
Amanda Roa	CCCSD
Andrew Damron	NapaSan
Blake Brown	CCCSD
Dan Lopez	Black & Veatch
Dave Senn	SFEI
David Donovan	City of Hayward
Don Gray	EBMUD
Jennifer Dymment	BACWA
Jordan Damerel	Fairfield-Suisun Sewer District
Joe Neugebauer	West County Wastewater District
Joel Prather	SFPUC
Linda Sawyer	Brown and Caldwell
Lorien Fono	BACWA
Mallika Ramanathan	HDR
Mary Cousins	BACWA
Mike Falk	HDR
Michael Connor	Consultant
Mira Chokshi	Climate Adaptive Systems
Sarah Scheidt	SFO
Talyon Sortor	Fairfield-Suisun Sewer District
Tim Lewis	City of San Jose
Tom Hall	EOA

Amit called the meeting to order at 9:04 am.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND HYBRID MEETING ETIQUETTE

PUBLIC COMMENT

[Guidelines](#)

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

CONSENT CALENDAR

- 1 November 17, 2023 BACWA Executive Board meeting minutes
- 2 November 17, 2023 BACWA NST Special Executive Board meeting minutes
- 3 October 2023 Treasurer's Report

Consent Calendar items 1 thru 3: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Amy Chastain (SFPUC). Lori Schetel (Central Contra Costa Sanitary District) voted yes on Item 3 and abstained from Items 1 & 2. Jackie Zipkin (EBDA) was not present. The motion was approved by the remaining board members.

APPROVALS AND AUTHORIZATIONS

None

POLICY/STRATEGIC

4 Presentation: California Product Stewardship Coalition (CPSC) update: - Doug Kobold, Executive Director of CPSC, gave a history of CPSC and background. He provided a summary of Extended Producer Responsibility efforts during the 2023 legislative session, highlighting successes and failures. He also provided information about key issues where CPSC continues to conduct advocacy, including plastics, textiles, gas cylinders, solar panels, and marine flares. General questions & discussion followed the presentation.

5 Informational: BACWA Regulatory Program Manager shared that the PFAS Fact Sheet is a work in progress. A draft will be provided at the January 2024 meeting.

6 Informational: CASA Air Toxics Update - BACWA ED is working out a process with CASA to front the funds in FY 2024 and recover the funds from participating BACWA members in FY 2025. BACWA ED is waiting for information from CASA and would like to bring a resolution to the board in January 2024 for approval.

Action Item: BACWA ED will bring a resolution, or draft, to the board at the January 2024 meeting.

7 Discussion: AQPI - BACWA ED shared summary of AQPI presentation from November meeting. The next AQPI meeting is February 5, 2024 and members are encouraged to sign up for meeting information and participate.

8 Informational: Updates to SWB Enforcement Policy - BACWA RPM shared a slide with updates on enforcement policy.

9 Discussion: Next steps on wastewater communications - BACWA ED summarized several different communication initiatives including plant tours for NGOs, media pitches, and op-eds. Next steps include integration with messaging related the value of wastewater agencies and a website landing page for communication efforts.

10 Informational: Notes from December 6, 2023 PSC meeting #81 - Attendees suggested corrections to meeting notes.

Action Items: BACWA ED to update to the meeting notes.

BREAK 10:35-10:48

11 Informational: Agenda for 12/18 meeting with BAAQMD - BACWA ED shared that the December meeting has been postponed and they are looking to reschedule the meeting. Meeting attendees discussed ways to engage BAAQMD.

Action Item: BACWA ED will reschedule the meeting.

12 Informational: Workforce development update - BACWA ED shared a summary of BACWWE meeting on December 5, 2023. The agenda is in the packet. Jordan Damerel also shared summary of meeting and ideas going forward, including coordination with Baywork.

13 Informational: 2023 GAR preview - Mike Falk (HDR) shared a preview of the draft Group Annual Report due February 1, 2024 per the 2019 Nutrient Watershed Permit. The report will summarize nutrient load data from the period Oct 2022 – Sept 2023 and compare to previous years.

14 Discussion: NMS Review presentation - Mike Connor gave a summary of eight SFEI documents that he reviewed in 2023 along with short management annual updates, BACWA recommendations and support for an adaptive management approach. A general discussion and questions followed.

15 Discussion: NMS priorities for next Fiscal Year - Dave Senn (SFEI) gave a brief summary of the planning process for the 2024-25 science plan, which will be proposed at the February NMS steering committee meeting for subsequent adoption at the May meeting. A general discussion and questions followed.

Action Item: BACWA ED to share wastewater communications write up

MEETING ADJOURNED 12:28

Remaining items deferred to January 19, 2024 meeting

OPERATIONAL

16 Discussion: Launch discussion of annual meeting speakers

17 Discussion: Arleen Navarret Award Nomination form

18 Informational: BACC Update

19 Committee Reports

20 Member highlights

21 Executive Director Report

22 Board Calendar and Action Items

- 23 Regulatory Program Manager Report
- 24 Other BACWA Representative Reports
 - a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti
 - b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
 - c. Summit Partners Lorien Fono; Amit Mutsuddy
 - d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
 - e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel
 - e.i Nutrient Planning Subgroup Eric Dunlavey
 - f. SWRCB Nutrient SAG Lorien Fono
 - h. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin
 - i. NACWA Emerging Contaminants Karin North; Melody LaBella
 - j. CASA State Legislative Committee Lori Schectel
 - k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
 - l. RMP Microplastics Liaison Artem Dyachenko
 - m. Bay Area Regional Reliability Project Jackie Zipkin
 - n. WaterReuse Working Group Cheryl Munoz
 - o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
 - p. CPSC Policy Education Advisory Committee Colleen Henry
 - q. California Ocean Protection Council Lorien Fono
 - r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
 - s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
 - t. California Water Quality Monitoring Council Lorien Fono

25 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING The next meeting of the Board is scheduled for January 19, 2024 at EBMUD