



Executive Board Meeting Minutes

Friday October 20, 2023

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

Other Attendees and Guests:

Name	Agency/Company
Aaron Winer	West County Wastewater District
Amanda Roa	CCCSD
Blake Brown	CCCSD
Crystal Zhu	SFO
David Richardson	Woodard & Curran
Jay Davis	SFEI
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Julie Wiess	City of Palo Alto
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	Fairfield-Suisun Sewer District
Mike Falk	HDR
Patrica McGovern	McGovern McDonald Engineers
Rita Chang	CCCSD
Rion Merlo	Hazen & Sawyer
RJ Suokko	SD2, Marin County
Sarah Scheidt	SFO
Teresa Herrera	Silicon Valley Clean Water
Tom Hall	EOA

Amit called the meeting to order at 9:03 am.

ROLL CALL, INTRODUCTIONS, AND HYBRID MEETING ETIQUETTE

PUBLIC COMMENT None.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER None.

CONSENT CALENDAR

- 1 August 18, 2023 BACWA Executive Board meeting minutes

- 2 August 18, 2023 BACWA NST Special Executive Board meeting minutes
- 3 September 15, 2023 BACWA NST Special Executive Board meeting minutes
- 4 August 2023 Treasurer's Report

Consent Calendar items 1 thru 4: A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Amy Chastain (SFPUC). The motion was approved by 4 and Central Contra Costa Sanitary District abstained from items 1 & 2.

APPROVALS AND AUTHORIZATIONS

5 Approval: Contract Amendment for Civic Edge Communications Support, \$68,748 through FY25

Item 5: A motion to approve was made by Eric Dunlavey (City of San Jose) and seconded by Lori Schectel (CCCSD). The motion was approved unanimously.

6 Approval: Contract for Rich Cunningham to provide SSMP guidance.

Item 6: A motion to approve was made by Amy Chastain (SFPUC) and seconded by Jackie Zipkin (East Bay Dischargers Authority). The motion was approved unanimously.

7 Approval: HDR Recycled Water follow on Amendment #1, not to exceed \$35,000 for FY24

Item 7: A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Lori Schectel (CCCSD). The motion was approved unanimously.

8 Approval: HDR Permit support Amendment #7, increase to \$295,000 though FY24

Item 8: A motion to approve conditionally based on Executive Director bringing total amended contract amount on this project to the November 2023 BACWA Executive Board Meeting was made by Amit Mutsuddy (EBMUD) and seconded by Lori Schectel (CCCSD). The motion was approved unanimously with the conditions above.

Action item: BACWA Executive Director to review HDR Permit Support/Nutrient Reduction study contract history and present the total amended contract amount as an informational item at the November 2023 meeting.

POLICY/STRATEGIC

9 Discussion: RMP Annual Priorities – Jay Davis from SFEI gave a presentation about the 2024/5 priorities for the Regional Monitoring Program. Jay summarized priority management drivers and potential future drivers, and took suggestions from attendees. Jay continued with program highlights that included completion of the [2023 RMP Update](#) and hosting the [RMP Annual Meeting](#), as well as submitting WQIF applications for Destination Clean Bay (last year’s successful \$3M proposal) and PFAS Sources to Solutions (this year’s application; pending). The 2024 status and trends include the implementation of a new design to focus on CECs, sampling for USGS and wildlife monitoring. Jay also summarized a list of special studies slated for completion in 2024, and shared key topics to be discussed at the multi-year planning workshop on November 1, 2023. General questions followed.

10 Informational: BAPPG Image Licensing and Sharing - The BACWA Executive Director and Regulatory Program Manager shared that in the past, BAPPG and other agencies were using images that were copyrighted. A BACWA agency was sued by Getty Images for improper use so BACWA is seeking legal opinion on how agencies can share images appropriately.

11 Informational: Chlorine Basin Plan Amendment Adoption 11/8 - The BACWA Regulatory Program Manager shared a summary of the amendment, the adoption and effective date. The comment letter is in the packet.

12 Informational: BAAQMD 9/18 Workgroup meeting debrief - The BACWA Executive Director shared that the minutes & highlights from the meeting are in the packet. BACWA will be hosting a source testing workshop with BAAQMD in November. General discussion followed.

Action Item: BACWA Executive Director to request a meeting with BAAQMD's Executive officer.

13 Informational: CASA Air Toxics Update - The BACWA Executive Director shared information summarizing CASA's 2-step process for conducting a study of air toxics. BACWA plans to verify participation with individual agencies before providing funds to CASA on any agencies' behalf.

14 Discussion: Nutrient Communications update - The BACWA Executive Director summarized the ongoing work of Civic Edge and the strategy ideas from 10/16 meeting. The group discussed external and internal efforts that BACWA and agencies could implement.

BREAK 10:45-10:55

15 Informational: Notes from October 4 NMS Planning Subcommittee meeting - The BACWA Executive Director said notes are in the packet.

16 Informational: PFAS - Phase 2 draft report and Summit Partners Workshop - The BACWA Executive Director shared that Diana Lin has distributed the draft report to study participants. The BACWA Executive Director shared a summary of the report. The BACWA Executive Director & RPM will provide guidance on how best to use the information from the report.

Action Item: BACWA Executive Director and RPM to produce a FAQ sheet on the PFAS Phase 2 Study

17 Discussion: Debrief from Recycled Water Interagency Workshop Sept 20 - The BACWA Executive Director shared that the workshop was successful in that water and wastewater agencies discussed limits and abilities of their recycled water programs.

Action Items: BACWA Executive Director to send out a survey about next steps.

18 Informational: NPDES Permit amendment - The BACWA RPM shared the schedule and summary of a draft basin plan amendment to address NPDES permitting needs that included 4 regulatory changes. Comments are due November 7th.

19 Discussion: Update of fecal coliform limits in permits - The BACWA RPM shared a slide summarizing changes to the Basin Plan that have resulted in the removal of coliform limits for some Bay dischargers. The group discussed the scope of a potential permit amendment to remove coliform limits for several additional dischargers. This topic will be included on the agenda of the next meeting with the Regional Water Board.

20 Discussion: Draft agenda for 10/31 Joint meeting with R2 - The BACWA RPM reviewed the draft agenda for the next meeting with the Regional Water Board on October 31, 2023.

Action Item: BACWA staff to review agenda with RWB and share with BACWA community.

21 Discussion - Recap of Strategy meeting at Pardee - BACWA Executive Director shared a recap of BACWA strategy at Pardee.

Action Item: BACWA Executive Director will share next Bay Area Consortium for Water & Wastewater Education (BACWWE) meeting date with the group.

OPERATIONAL

22 Discussion: Feedback from Pardee Technical Seminar, and dates for 2024 - BACWA Executive Director shared the available dates at Pardee Watershed in September 2024 – the 4 & 5 and 12 & 13.

Action Item: BACWA Staff to hold September 12 & 13, 2024.

23 Discussion: BACWA Holiday lunch and leadership/representative appreciation - BACWA Executive Director shared that we should send cards and chocolates as a thank you to BACWA's volunteers.

24 Discussion: Dates and locations for future FY24 Board meetings - BACWA Executive Director asked for feedback on meeting locations for January to June. Group agreed on EBMUD downtown & Orinda, Central San and SFPUC.

Action Items: BACWA AED to book locations for meetings January – June.

25 Informational: BACC Update - BACWA AED shared there is a list of the chemicals that we will prepare bid documents for next cycle and a timeline of the bid process.

26 Committee Reports - In the packet

27 Member highlights - Agencies shared highlights.

28 Executive Director Report - In the packet.

29 Board Calendar and Action Items - In the packet.

30 Regulatory Program Manager Report - In the packet.

31 Other BACWA Representative Reports

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel

- e.i Nutrient Planning Subgroup Eric Dunlavey
- f. SWRCB Nutrient SAG Lorien Fono
- h. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin
- i. NACWA Emerging Contaminants Karin North; Melody LaBella
- j. CASA State Legislative Committee Lori Schectel
- k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- l. RMP Microplastics Liaison Artem Dyachenko
- m. Bay Area Regional Reliability Project Jackie Zipkin
- n. WaterReuse Working Group Cheryl Munoz
- o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- p. CPSC Policy Education Advisory Committee Colleen Henry
- q. California Ocean Protection Council Lorien Fono
- r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- t. California Water Quality Monitoring Council Lorien Fono

32 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING The next meeting of the Board is scheduled for November 17, 2023

ADJOURNMENT