



Executive Board Meeting Minutes

Friday August 18, 2023

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Mary Lou Esparza (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

Other Attendees and Guests:

Name	Agency/Company
Andre Gharagozian	Carollo
Blake Brown	CCCSD
David Donovan	City of Hayward
David Richardson	Woodard and Curran
Jennifer Dymant	BACWA
Jennie Pang	SFPUC
Karin North	City of Palo Alto
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	FSSD
Melanie Tan	Kennedy Jenks
Mike Connor	Consultant
Phoebe Grow	EBMUD
Talyon Sortor	FSSD
Tom Hall	EOA

Amit called the meeting to order at 9:20 am.

Agenda Item

1 CLOSED SESSION to discuss personnel matters pursuant to California Government Code Section 54957 CANCELLED

PUBLIC COMMENT None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER None

ROLL CALL, INTRODUCTIONS, AND HYBRID MEETING ETIQUETTE

CONSENT CALENDAR

- 2 July 21, 2023 BACWA Executive Board meeting minutes
- 3 July 21, 2023 BACWA NST Special Executive Board meeting minutes
- 4 June 2023 Treasurer's Report

Consent Calendar items 2 thru 4: A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Eric Dunlavey (City of San Jose). The motion was approved unanimously. SFPUC was not present.

APPROVALS AND AUTHORIZATIONS

- 5 **Approval: FY24 1st Installment NMS Payment \$1.0M**

Item 6: A motion to approve was made by Eric Dunlavey (East Bay Municipal Utility District) and seconded by Jackie Zipkin (East Bay Dischargers Authority). The motion was approved unanimously. SFPUC was not present.

- 6 **Authorization: Rich Cunningham**

BACWA ED shared that this was a follow up item from last meeting. This is an authorization to pay the balance on Rich Cunningham's invoice of \$3,741. No motion needed.

OPERATIONAL

- 7 **Discussion: FY23 Closeout summary** - BACWA ED reviewed the June 2023 Budget to Actuals spreadsheet and invited questions from agencies. General discussion followed.

- 8 **Discussion: Logistics and invitations for Pardee Technical Seminar Sept 8-9, 2023** - BACWA ED shared chart with Pardee attendees. BACWA ED needs to know who plans to attend in person and spend the night to ensure there is enough food and sleeping accommodations.

- 9 **Discussion: Draft Pardee Program** - BACWA ED reviewed the draft Pardee program and general discussion followed.

- 10 **Discussion: Updated BACWA Representation for RMP TRC and IRWMP CC** - BACWA ED explained that we need representation from agencies for two openings on the Regional Monitoring Program Technical Review Committee (RMP TRC). Samantha Engelage (City of Palo Alto) and Alicia Chakrabarti (East Bay Municipal Utility District) have volunteered to participate. Jackie Zipkin (East Bay Dischargers Authority) volunteered to participate in the Integrated Regional Water Management Program Coordinating Committee (IRWMP CC).

- 11 **Informational: BACC Update - Annual meeting August 22** - BACWA ED shared that a draft agenda for the annual BACC meeting is in the packet. We will put the final touches on the agenda over the next couple days and we will share a summary of the meeting at the next board meeting.

Action Item: Share BACC meeting summary at October BACWA Board meeting.

BREAK 10 minutes

POLICY/STRATEGIC

12 Discussion: 2023 Algal Bloom and media engagement - BACWA ED shared that SFEI's David Senn will be joining the afternoon Nutrient Strategy Team meeting to discuss observations from the 2023 algae bloom. BACWA ED has spoken with several media outlets to explain Bay Area wastewater planning efforts regarding nutrient loads. General discussion followed. BACWA ED shared the work we have been doing with Civic Edge and the ongoing development of a communications plan. The BACWA ED plans to authorize a separate and smaller scope of work with Civic Edge specifically related to nutrient / algae bloom communications. BACWA ED invited others to join the steering committee. Eric Dunlavey (City of San Jose) shared that their staff completed an interview with the Mercury News.

13 Discussion: Nutrient special studies next steps BACWA ED shared that HDR has provided updated cost estimates to escalate the high-level cost estimates from the 2018 optimization and upgrade study into 2023 dollars. Attendees shared that these cost estimates may be low, as construction prices have been increasing rapidly. BACWA staff plan to revisit the nutrient removal cost estimates compiled in early 2023 for the larger dischargers.

14 Discussion: SSS WDR support RFQ BACWA RPM shared that the Collection Systems Committee plans to issue an RFQ for consultant support to update Sewer System Management Plan guidance for collection system agencies. The update is required because the State Water Board reissued the General Order for Sanitary Sewer Systems in late 2022 with many new requirements.

15 Informational: Letter to ELAP on proposed fee regulations BACWA RPM shared a letter from the Laboratory Committee to ELAP, and encouraged attendees to nominate a representative from a BACWA member agency to fill one of several vacancies on the Environmental Laboratory Technical Advisory Committee (ELTAC).

16 Discussion: WQIF support letters and infoshare BACWA ED shared the BACWA is providing letters of support for five different WQIF grant proposals. Two of the proposals will also identify BACWA-funded NMS payments as matching funds. A PFAS-related proposal includes a pledge of \$100,000 in cash support over 5 fiscal years.

17 Informational: Risk reduction debrief to Water Board, 8/15 BACWA ED shared that BACWA recently hosted a webinar for Waterboards staff with presentations from the California Indian Environment Alliance (CIEA) and APA Family Support Services. BACWA contracted with these two community-based organizations to support member agency compliance with the risk reduction requirements of the 2017 Mercury and PCB Watershed Permit. BACWA also met with Waterboards staff to discuss continued risk reduction work to meet the requirements of the 2022 Mercury and PCB Watershed Permit. This could include support to CIEA to fund tribal surveys as part of the state's Bioaccumulation Monitoring Program Realignment.

18 Informational: Draft agenda for Recycled Water Interagency Workshop Sept 20 BACWA ED Shared the draft agenda and asked for member assistance in soliciting attendance by water agencies (particularly representatives from water resources departments and/or wholesalers).

Action Item: Circulate registration link for recycled water workshop and solicit registration from water agency representatives.

19 Informational: Chlorine Residual Blanket Permit Amendment - Tentative Order BACWA RPM shared that the Regional Water Board has released a Tentative Order NPDES blanket permit amendment for residual chlorine. The permit includes a “target” of 0.0 mg/L for chlorine but this should not be interpreted as an effluent limit or trigger. BACWA will work to communicate this distinction to its members.

20 Committee Reports

21 Member highlights Jackie Zipkin (East Bay Dischargers Authority) shared that Bruce Wolfe scholarship for 2023 was awarded to Lizeth De La Cruz to attend St. Mary’s College; Jackie also shared the information with Bruce Wolfe’s family. Karin North (City of Palo Alto) shared that City has begun construction on the secondary improvements project. Eric Dunlavey (City of San Jose) noted that a strike at the City was recently averted at the last moment. Jennie Pang (SFPUC) noted that they have awarded Notice to Proceed for construction of the new Treasure Island wastewater treatment plant.

22 Executive Director Report

23 Board Calendar and Action Items

24 Regulatory Program Manager Report

25 Other BACWA Representative Reports

a. RMP Technical Review Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel

e.i Nutrient Planning Subgroup Eric Dunlavey

f. SWRCB Nutrient SAG Lorien Fono

h. BAIRWMP Cheryl Munoz; Florence Wedington; Lorien Fono

i. NACWA Emerging Contaminants Karin North; Melody LaBella

j. CASA State Legislative Committee Lori Schectel

k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins

l. RMP Microplastics Liaison Artem Dyachenko

m. Bay Area Regional Reliability Project Jackie Zipkin

n. WateReuse Working Group Cheryl Munoz

o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin

p. CPSC Policy Education Advisory Committee Colleen Henry

- q. California Ocean Protection Council Lorien Fono
- r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- t. California Water Quality Monitoring Council Lorien Fono

26 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING The next meeting of the Board is scheduled for **October 20, 2023**

ADJOURNMENT