



Executive Board Meeting Minutes

Friday July 21, 2023

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavy (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Alicia Chakrabarti (East Bay Municipal Utility District).

Other Attendees and Guests:

Name	Agency/Company
Amanda Roa	Delta Diablo
David Donovan	City of Hayward
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Jennie Pang	SFPUC
Lorien Fono	BACWA
Meg Herston	FSSD
Mike Falk	HDR
Talyon Sortor	FSSD
Tom Hall	EOA
Sarah Scheidt	SFO
Violetta Muselli	Civic Edge

Jackie started the meeting at 9:06

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT - None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER BACWA Executive Director put forth an AB 2449 approval to allow Board member Lori Schectel to participate remotely today due to an emergency. A motion to approve was made by Eric Dunlavy (East Bay Municipal Utility District) and seconded by Amy Chastain (San Francisco Public Utilities Commission). The motion was approved unanimously.

CONSENT CALENDAR

1 June 16, 2023 BACWA Executive Board meeting minutes

- 2 **June 16, 2023 BACWA NST Special Executive Board meeting minutes**
- 3 **June 27, 2023 Joint meeting with R2 Special Executive Board meeting minutes**
- 4 **May 2023 Treasurer's Report**

Consent Calendar items 1 thru 4: A motion to approve was made by Amy Chastain (San Francisco Public Utilities Commission) and seconded by Eric Dunlavey (East Bay Municipal Utility District). The motion was approved unanimously.

APPROVALS AND AUTHORIZATIONS

- 5 **Authorization: EDAR for WEF scholarship endowment in honor of David Jenkins** - BACWA Executive Director explained that WEF requested a \$5000 donation to endow a scholarship for David Jenkins, as discussed at the 7/21 BACWA Executive Board meeting. At that meeting, the Board was supportive of providing a small donation. The ED contacted BACWWE leadership, and each entity donated \$2500. The ED used her authority to approve the payment. No motion was necessary.

POLICY/STRATEGIC

- 6 **Presentation: Communications plan update from Civic Edge** - BACWA ED introduced Violetta Muselli from Civic Edge. Violetta presented slides summarizing the project goals, key takeaways, and opportunities for BACWA. BACWA ED requested that people review & edit the initial messaging document. The next step is development of a communication plan by late July.

- 7 **Discussion: SSS WDR next steps** - BACWA ED shared slides on the SSS WDR Assistance Next Steps. Collection Systems requested funds to hire a consultant to prepare SSMP guidance for members. Currently they are working on a SOW with input from Collection Systems & Clean Water Summit partners.

- 8 **Informational: Proposed NPDES Basin Plan Amendment** - BACWA ED shared slides on proposed basin plan amendment to address NPDES permitting.

- 9 **Informational: BACWA matching support for WQIF PFAS proposal by SFEI** - BACWA ED shared that SFEI was pursuing water quality improvement funds from EPA to study PFAS in stormwater, as well as sources to the environment. SFEI wanted to know if BACWA wants to participate with matching support. The group discussed the Wastewater Project Budget Summary slide and options and the group agreed that they are interested in participating with in kind and cash services.

Action item: BACWA ED will bring more WQIF PFAS proposal information to meeting in August.

- 10 **Discussion: Final NBS and RW evaluations** - BACWA ED shared there was a link to final document in the packet. BACWA ED shared updates on the nature based solutions report and final steps. Mike Falk discussed recycled waters next steps.

- 11 **Discussion: Updated SOW for Special Study synthesis** - Mike Falk (HDR) gave an update on a proposed SOW based on work already done with HDR's economists and statisticians to provide a fair analysis of costs of recycled water versus other nutrient removal methods. The SOW should be developed within a few weeks and will be brought to the Board for approval. The group discussed the recycled water project and next steps.

12 Informational: June 13 2023 NMS Planning Subcommittee minutes - BACWA ED shared that the minutes were in the packet.

13 Informational: TS/SFEP Social & Racial Equity Workshop report-out and webpage - BACWA ED shared that the meeting was well attended. The workshop summary and a list of resources is available on the BACWA JEDI webpage.

14 Informational: Risk reduction debrief to Water Board, 8/15 - BACWA ED shared that CIEA and APAFSS will present at a 8/15 meeting to provide the Water Board with an update on BACWA's risk reduction activities. BACWA agencies are welcome to join via zoom.

15 Informational: June 12 BAAQMD Reg 2 Workgroup meeting Summary - BACWA ED shared the document is in the packet. Document will be included in a future BAAQMD board meeting packet.

16 Informational: Chlorine Residual Blanket Permit Amendment - BACWA ED shared a slide that summarized the draft blanket permit amendment that included feedback from USEPA. BACWA will send a cover letter with comments but most important point is that it passes with USEPA.

5 MIN BREAK

OPERATIONAL

17 Discussion: Contract overrun for SSS WDR support - BACWA ED explained the situation, there was a \$3,700 overrun with the SSS WDR support contract. The group discussed the situation and agreed to pay the overrun one time, and to not do this again in the future.

Action Item: BACWA ED to prepare an amendment to authorize the additional funds.

18 Discussion: Logistics and invitations for Pardee Technical Seminar Sept 8-9, 2023
- BACWA ED shared that 22-23 people can spend the night. BACWA ED shared the spreadsheet of people who will be staying over at Pardee and asked if any associate agencies wanted attend to reach out to her. She will also issue targeted invitations to make sure there is representation from members.

19 Discussion: Draft Pardee Program - BACWA ED shared a draft program, and the group discussed the plans.

Action item: Final Pardee program will be shared at the August BACWA Board Meeting.

20 Informational: Meeting Locations for Calendar Year 2023 - BACWA ED shared that there is an updated BACWA Board Meeting location document in the packet. The October meeting will be at Central Contra Costa Sanitary District, instead of SFPUC.

21 Informational: ED Performance Plan for FY24 - BACWA ED shared that the draft is in the packet and the BACWA ED will be at the beginning of the August BACWA Executive Board meeting.

22 Informational: BACC Update - Annual meeting August 22 - BACWA ED and AED summarized the FY2024-25 bid schedule. BACC Annual Meeting agenda will be shared at the August BACWA Executive Board meeting.

Action item: BACWA ED and AED to create agenda for BACC meeting and share at August Board meeting.

- 23 Committee Reports** - BACWA ED referred to the packet.
- 24 Member highlights** - BACWA Attendees shared member highlights.
- 25 Executive Director Report** - BACWA ED shared it is in the packet.
- 26 Board Calendar and Action Items** - BACWA ED shared it is in the packet.
- 27 Regulatory Program Manager Report** - BACWA ED shared it is in the packet.
- 28 Other BACWA Representative Reports**

There was a discussion that a new BACWA TRC representative is needed as Mary Lou and Yun are both stepping down. Samantha Engelage (Palo Alto) will fill one of the vacancies.

- a. RMP Technical Review Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage
- b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
- c. Summit Partners Lorien Fono; Amit Mutsuddy
- d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
- e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel
- e.i Nutrient Planning Subgroup Eric Dunlavey
- f. SWRCB Nutrient SAG Lorien Fono
- h. BAIRWMP Cheryl Munoz; Florence Wedington; Lorien Fono
- i. NACWA Emerging Contaminants Karin North; Melody LaBella
- j. CASA State Legislative Committee Lori Schectel
- k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- l. RMP Microplastics Liaison Artem Dyachenko
- m. Bay Area Regional Reliability Project Jackie Zipkin
- n. WaterReuse Working Group Cheryl Munoz
- o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- p. CPSC Policy Education Advisory Committee Colleen Henry
- q. California Ocean Protection Council Lorien Fono
- r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- t. California Water Quality Monitoring Council Lorien Fono

29 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING The next meeting of the Board is scheduled for August 17, 2023

Jackie adjourned the meeting at 11:21