



**Executive Board Meeting**

**Friday, June 16, 2023**

**ROLL CALL AND INTRODUCTIONS**

**Executive Board Representatives:** Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavy (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

**Other Attendees and Guests:**

<b>Name</b>	<b>Agency/Company</b>
Amanda Roa	Delta Diablo
Aaron Winer	West County Water
Blake Brown	CCCSD
David Donovan	City of Hayward
David Richardson	Woodard & Curran
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Jimmy Dang	Oro Loma
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	FSSD
Melanie Tan	Kennedy Jenks
Rion Merlo	Hazen & Sawyer
Talyon Sortor	FSSD

Amit started the meeting at 9:10am and led introductions. There was no public comment.

**CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER** BACWA ED put forth an AB 2449 approval to allow Board member Lori Schectel to participate remotely today due to an emergency. A motion to approve was made by Amy Chastain (San Francisco Public Utilities Commission) and seconded by Amit Mutsuddy (East Bay Municipal Utility District). The motion was approved unanimously.

**CONSENT CALENDAR**

- 1 April 21, 2023 BACWA Executive Board meeting minutes**
- 2 April 21, 2023 BACWA NST Special Executive Board meeting minutes**
- 3 April 27, 2023 Joint meeting with R2 Special Executive Board meeting minutes**

**4 May 19, 2023 BACWA NST Special Executive Board meeting minutes**

**5 April 2023 Treasurer's Report**

**Consent Calendar Items 1 thru 5:** A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Eric Dunlavey (City of San Jose). The motion was approved unanimously.

#### **APPROVALS AND AUTHORIZATIONS**

**6 Approval: BAR BACWA Chair and Vice-Chair for FY24**

**Item 6:** Amit Mutsuddy was nominated to remain as chair by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Amy Chastain (San Francisco Public Utilities Commission). The motion was approved unanimously. Jackie Zipkin was nominated to be Vice Chair by Amit Mutsuddy (East Bay Municipal Utility District) & seconded by Amy Chastain (San Francisco Public Utilities Commission). The motion was approved unanimously.

**7 Approval: BAR BACWA FY24 Staff contract amendments**

**8 Approval: BAR BACC FY23 Administration contract, \$38,520**

**9 Approval: BAR for As-Needed Legal and IT support FY24**

**10 Approval: Amendment #2 for FY23 NMS Reviewer Contract, \$50,000**

**11 Approval: BAR Quality Assurance Solutions contract for FY23, \$3,900**

**12 Approval: Amendment #4 for Carollo Engineers FY23 AIR committee support, \$95,000**

**13 Approval: Contract for Stephanie Hughes for FY24 BAPPG professional outreach support, \$19,000**

**14 Approval: Amendment #2 Stephanie Hughes pesticides regulatory support FY23 Contract, \$69,000**

**15 Approval: Amendment # 5 for SGA FY24 BAPPG Support, \$32,000**

**16 Approval: EGAD FY24 No Cost Extension for Recycled Water support**

**17 Approval: Amendment #3 Carollo Contract for FY24 BABC Support, \$120,000**

**18 Approval: CIEA No Cost Extension for Risk reduction**

**Items 7-18:** BACWA Executive Director explained each item above and answered questions posed by attendees. A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Jackie Zipkin (East Bay Dischargers Authority). City of San Jose was absent. East Bay Dischargers Authority, East Bay Municipal Utilities District, San Francisco Public Utilities Commission and Central Contra Costa Sanitary District approved.

#### **POLICY/STRATEGIC**

**19 Discussion: Debrief on 6/12 BAAQMD/BACWA Reg 2 Workgroup meeting** – BACWA ED shared a slide with a summary of items and action items from the meeting. The meeting items included

engagement with BAAQMD on strategic planning, standard permit conditions, standard formatting for source test results to improve reporting quality, BAAQMD / CASA Air toxics study coordination, nitrous oxide emissions and reporting on progress to the BAAQMD board. The group felt that the regular joint meetings may lead to greater efficiencies in BAAQMD's processes.

**20 Discussion: SSS WDR next steps** - BACWA RPM shared slide summarizing the implementation of the general order for sanitary sewer systems (SSS-WDR). The order went into effect June 4, 2023. The group discussed laboratory constraints at various agencies due to staffing issues and restrictive sampling timelines.

**21 Discussion: Request to join CMSA Satellite Permit Petition** - BACWA ED explained the history of the CMSA NPDES permit. The group discussed a request to join the CMSA satellite agencies in petitioning the recently reissued NPDES permit. The group decided not to join the petition or to submit a letter in support of the petition.

**22 Informational: PFAS Phase 2 completion schedule and next steps** - BACWA ED and Eric Dunlavy reviewed the PFAS Phase 2 recent findings, schedule, and next steps. The RWB is interested in applying for an EPA water quality improvement fund grant; applications are due in August. The group discussed whether to provide match funding to be included in the grant application.

**Action Item:** BACWA ED to research match funding requirements for grant participation and present information at July board meeting.

**23 Discussion: Finalizing NBS and RW evaluations.** -BACWA ED shared there are two special studies - Nature Based Solutions and Recycled Water - due to the RWB on July 1, 2023. BACWA ED summarized the status of each study and asked members to provide final signoff letters to BACWA.

**24 Discussion: Updated SOW for RW study and synthesis** - BACWA ED shared that a contract amendment would be brought before the Board in July. It will be an amended scope of work for HDR and Woodard & Curran to complete additional tasks on the recycled water study and to compensate them for work that was beyond the level of effort envisioned in the original contract. The group discussed the possible scope of work, which could include additional synthesis of nutrient removal options and comparative cost estimates.

**Action items:** BACWA ED to work with HDR to further refine scope of work for a contract amendment.

## **BREAK**

**25 Informational: May 12, 2023, Draft NMS Steering Committee meeting minutes** - BACWA ED shared that the minutes were in the packet.

**26 Discussion: Draft agenda for 6/27 Joint meeting with R2** - BACWA RPM shared draft agenda topics for upcoming RWB and BACWA board meeting. RPM asked for feedback and edits. The group will be also be discussing the nutrient section of the agenda at NST meeting this afternoon.

**27 Informational: Dr Teng-Chung Wu Pollution Prevention Nominations due June 30** - BACWA RPM shared that process to nominate is very simple and encouraged agencies to nominate staff.

**28 Informational: Chlorine Residual Blanket Permit Amendment** - BACWA RPM shared that the Regional Water Board is preparing a draft blanket permit amendment to modify effluent limits for

residual chlorine. Jackie Zipkin relayed that USEPA continues to have concerns regarding chlorine impacts on endangered species.

## OPERATIONAL

**29 Discussion: 2023 Annual Meeting Debrief and Date for 2024** - BACWA ED shared that we only got 4 responses to annual meeting survey. The annual meeting next year will be on Friday, May 3, 2024 at the David Brower Center. Attendees liked the food, the meeting topics and order of the presentations (i.e., heavy technical content in the morning), and the agency experiences segment. The group suggested that we set time aside for completing the survey at the meeting.

**30 Discussion: Logistics and invitations for Pardee Technical Seminar Sept 7-8, 2023** - BACWA ED summarized the topics discussed each day and spending the night at Pardee. BACWA ED suggested that we allow hybrid participation on Friday.

**Action items:** BACWA ED will reach out to BACWA board to get names of attendees. BACWA ED will bring draft agenda to next meeting.

**31 Discussion: BACWA Committee Succession Planning** - BACWA RPM shared slide summarizing committee leadership, new leadership, and where leadership needed.

**32 Discussion: Memorial for David Williams** - BACWA ED shared tribute wall for David Williams. BACWA ED asked for additional memories to be sent in by next week.

**33 Discussion: Meeting locations for CY 2023** - BACWA ED suggested changing the location of the board meetings from SFPUC to an alternative meeting location for ease of entry by meeting participants.

**Action item:** BACWA ED and AED to work with Contra Costa Central Sanitary District on hosting a meeting there.

**34 Discussion: Request to fund WEF Scholarship in honor of Dr. David Jenkins** - BACWA ED WEF asked BACWA for a \$5,000 donation to establish an endowed scholarship.

**Action item:** BACWA ED will ask BACCWE if they want to split the donation to this scholarship endowment.

**35 Informational: BACC Update - Annual meeting August 22** – BACWA ED shared that at the BACC Annual Meeting we are going to discuss the recent doubling of chlorine prices. At a May 8<sup>th</sup> meeting with BACC agencies and CASA, CASA agreed to investigate GSA master contracts for chlorine and standards that give preference to water treatment plants in shortage.

## REPORTS

**36 Committee Reports** - In the packet.

**37 Member highlights** - Aaron Winer shared that West County Water Agency will be dissolved and will be spending the next 18 months unwinding the JPA. He also shared that West County Wastewater District is moving forward with a construction project involving a belt dryer, having finalized their air permit. Amanda Roa shared that Delta Diablo is recruiting for an Engineering Services Director. Jackie Zipkin from EBDA shared that her agency completed an EIR for a 14 mile pipeline to discharge

excess salts from Cargill through EBDA's system. Lori Schectel from Central San shared that Greg Norby is now serving in the role of Deputy General Manager.

**38 Executive Director Report** - In the packet.

**39 Board Calendar and Action Items** - In the packet.

**40 Regulatory Program Manager Report** - In the packet.

**41 Other BACWA Representative Reports**

a. RMP Technical Review Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel

e.i Nutrient Planning Subgroup Eric Dunlavey

f. SWRCB Nutrient SAG Lorien Fono

h. BAIRWMP Cheryl Munoz; Florence Wedington; Lorien Fono

i. NACWA Emerging Contaminants Karin North; Melody LaBella

j. CASA State Legislative Committee Lori Schectel

k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins

l. RMP Microplastics Liaison Artem Dyachenko

m. Bay Area Regional Reliability Project Jackie Zipkin

n. WaterReuse Working Group Cheryl Munoz

o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin

p. CPSC Policy Education Advisory Committee Colleen Henry

q. California Ocean Protection Council Lorien Fono

r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez

s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin

t. California Water Quality Monitoring Council Lorien Fono

**42 SUGGESTIONS FOR FUTURE AGENDA ITEMS**

**NEXT MEETING**

The next meeting of the Board is scheduled for July 21, 2023

**ADJOURNMENT**

**12:03 PM**