



BACWA Executive Board Meeting Minutes

December 16, 2022

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

Other Attendees and Guests:

Name	Agency/Company
Amanda Roa	Delta Diablo
Azalea Mitch	City of San Mateo
Blake Brown	CCCSD
Dave Richardson	Woodard & Curran
Don Gray	EBMUD
Irene Chu	Hazen and Sawyer
Jennifer Dymont	BACWA
Jennie Pang	SFPUC
Jordan Wells	National Stewardship Action Council
Lorien Fono	BACWA
Mary Cousins	BACWA
Mary Lou Esparza	CCCSD
Meg Herston	FSSD
Melody Tovar	City of Sunnyvale
Michael Connor	Consultant
Mike Falk	HDR
Talyon Sortor	FSSD
Teresa Herrera	Silicon Valley Clean Water
Tom Hall	EOA
Syed Murtuza	City of Burlingame

Amit started meeting at 9:02 am

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 5 and Item 6bi

CONSENT CALENDAR

- 1 Resolution to continue teleconferencing Executive Board meetings (AB361)**
- 2 November 18, 2022 BACWA Executive Board meeting minutes**
- 3 October 2022 Treasurer's Report**

Consent Calendar Items 1 thru 3: A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amy Chastain (San Francisco Public Utilities Commission). The motion was approved unanimously.

APPROVALS AND AUTHORIZATIONS

- 4 Authorization: EDAR Chemval contract**

BACWA ED explained the Lab Committee training program and ChemVal contract which she had authorized.

POLICY/STRATEGIC

- 5 Presentation: National Stewardship Action Council update** - Jordan Wells shared slides that summarized the structure and purpose of the National Stewardship Action Council , their staff & board, along with their recent successes. There was a discussion about PFAS source control efforts. A general question and answer period followed.

Action item: BACWA staff will connect Jordan Wells with the NGO/POTW group working to propose PFAS source control legislation.

- 6 Discussion: Nutrients**

a. Technical Work

i. Upcoming NMS deliverables - BACWA ED shared a list of upcoming NMS deliverables from SFEI science team. BACWA ED recommended that the NMS Consultant reviews deliverables when they are available.

Action Item: BACWA ED to share SFEI document that contains deliverables with BACWA group. After the meeting, SFEI posted a folder containing recently completed reports at this path:

https://drive.google.com/drive/folders/1DmZeVd7HBNWXV6uRzV_t-DOnnY3VW-6W

- ii. Overview of HAB Event slides 12/9 NMS SC Slides**

b. Regulatory

i. 2022 GAR Preview Presentation - Mike Falk provided a summary of the draft 2022 Group Annual Report which is due February 1, 2023. His slides compared rainfall amounts, as well as ammonia, total inorganic nitrogen, and total phosphorus loads. TIN loads are slightly higher than loads the previous reporting year, but still lower than peak loads. Additional slides on recycled water followed.

Group discussed timeframe of compliance data. Mike asked that BACWA community provide feedback on the draft report and individual plant appendices around mid-January, as the reporting deadline is Feb 1.

ii. Nutrient reduction POTW meeting schedule - BACWA staff will be meeting individually with agencies to understand their nutrient reduction plans and capabilities. BACWA ED shared slide that summarized meeting schedule .

iii. January 6, 2023, NST meeting - BACWA ED shared slide that summarized the topics that will be discussed at the January NST meeting: how to calculate load caps and compliance, early actors, multi benefit projects and funding. BACWA ED asked meeting attendees 3 questions: What are our needs for the science program to justify actions post-HAB event? How best can we use the NMS reviewer Contractor to interpret those needs? What do we want to ask of SFEI in January meeting? A lengthy discussion followed.

Action items: *BACWA ED and NMS Consultant to meet with SFEI to identify opportunities to assist synthesis work.*

iv. Engagement on solid waste contribution to nutrients - Eric Dunlavey shared that City of San Jose staff works with a solid waste management commission that is made up of 15 cities in Santa Clara County. They are discussing and aware of the algae bloom & nutrients, and how food waste being disposed of via garbage disposal (vs. composted) might have contributed to algae bloom.

Action item: *BACWA ED to get report from Eric Dunlavey after commission meeting and share with BACWA group.*

c. Governance - BACWA ED shared that this item was mostly about the NMS priorities and steering committee debrief. The meeting minutes are in the packet.

i. November 18 Planning Subcommittee minutes

ii. December 7 Planning Subcommittee minutes

i. December 9 Steering Committee meeting – debrief

d. Communications and lobbying

i. Communications steering committee - BACWA ED shared a slide summarized Communication Steering Committee message, goals, and tools for outreach. The group discussed updating the BACWA website and social media presence. BACWA ED is planning for a small communication contract in FY24 which will be brought to the Executive Board for review..

ii. Nutrient FAQs - A draft nutrient FAQ was included in the packet, with some final formatting changes needed. BACWA ED thanked the Fairfield Suisun Sewer District for the use of their intern to help format the document.

BREAK 10:40-10:55 AM

7 Discussion: Engagement with BAAQMD on permit backlog and air toxics monitoring - BACWA ED shared summary of meeting with BAAQMD leadership where solutions to permit backlog and air toxics monitoring at BAAQMD were discussed. BACWA will follow up with the new BAAQMD

Executive Officer once they have begun in their new role. BACWA ED also shared slides in packet from a meeting to engage BAAQMD in the proposed CASA two-step process, as well as that agencies will need to budget for participation in that process. A general group discussion followed.

8 Discussion: SSS WDR adoption debrief and next steps - BACWA RPM shared slides that summarized on SSS-WDR Adoption. The final order will be released by the end of December. The order effective date is in June 2023. The order will increase capital and administrative costs for enrollees. However, there are a few areas where costs will decrease. BACWA RPM asked for guidance on how BACWA should focus assistance to members. BACWA group thanked BACWA RPM for successfully organizing and producing this report.

Action item: *BACWA RPM to propose work on statewide SSMP template or guidance materials to assist with SSS-WDR implementation.*

9 Informational: Solano County Biosolids report - BACWA RPM shared that report is in the packet. RPM briefly summarized report for the group, including trends in biosolids reuse. In November there was a BACWA Biosolids Committee roundtable with BABC where agencies shared the latest news from their biosolids management programs.

10 Discussion: Draft agenda for R2/BACWA joint meeting Jan 10 - BACWA ED shared the draft agenda for next joint meeting. The agenda will be refined at NMS Meeting on January 6, 2023.

11 Discussion: Hg/PCB Watershed Permit Adoption - BACWA RPM shared that the permit was adopted on December 14, 2022, and that BACWA plans to support risk reduction activities on behalf of its members during the coming 5-year permit term. A contract for risk reduction activities will be scoped later in 2023. BACWA ED recommended that a [petition](#) that had originally been filed against the 2012 issuance of the permit be dismissed.

OPERATIONAL

12 Discussion: Meeting schedule for calendar year 2023 - With the expiration of the Governor's emergency order at the end of February 2023, BACWA will no longer rely on AB361 to allow meetings to be held via teleconference. BACWA ED shared that locations are needed for hybrid BACWA meetings in March, April & June 2023. SFPUC and Central San offered their facilities. EBMUD offered Oakland and Orinda meeting locations. BACWA ED suggested that March be held at EBMUD, and April be held at SFPUC.

13 Discussion: Annual Meeting Speakers - BACWA ED and group discussed potential speakers for the annual meeting in May 2023.

Action item: *BACWA ED to reach out to a few potential speakers and bring list of potential Annual Meeting speakers to January BACWA Board Meeting.*

14 Discussion: FY24 Budget planning schedule - BACWA ED shared that the schedule is in packet.

15 Informational: BACWA Executive Board designates - BACWA ED slide that summarized BACWA Executive Board designates.

Action item: BACWA ED and AED to confirm CCCSD designates and committee representatives by next meeting.

16 Informational: BACC Update - BACWA AED shared new informational BACC webpage and that the first draft of FY23-24 bid documents are available on the working BACC webpage.

Action Item: BACWA AED to post BACC price history on webpage.

REPORTS

17 Committee Reports - In the packet.

18 Member highlights - No member highlights this year.

19 Executive Director Report - In the packet.

20 Board Calendar and Action Items - In the packet.

21 Regulatory Program Manager Report -In the packet.

22 Other BACWA Representative Reports

a. RMP Technical Review Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel

e.i Nutrient Planning Subgroup Eric Dunlavey

f. SWRCB Nutrient SAG Lorien Fono

h. BAIRWMP Cheryl Munoz; Florence Wedington; Lorien Fono

i. NACWA Emerging Contaminants Karin North; Melody LaBella

j. CASA State Legislative Committee Lori Schectel

k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins

l. RMP Microplastics Liaison Artem Dyachenko

m. Bay Area Regional Reliability Project Jackie Zipkin

n. WateReuse Working Group Cheryl Munoz

o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin

p. CPSC Policy Education Advisory Committee Colleen Henry

q. California Ocean Protection Council Lorien Fono

r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez

s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin

t. California Water Quality Monitoring Council Lorien Fono

23 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

The next meeting of the Board is scheduled for January 20, 2023

ADJOURNMENT

12:50 PM