



## Executive Board Meeting

Friday, March 17, 2023

### ROLL CALL AND INTRODUCTIONS

**Executive Board Representatives:** Amy Chastain (San Francisco Public Utilities Commission); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Mary Lou Esparza (Central Contra Costa Sanitary District); Amit Mutsuddy (East Bay Municipal Utility District).

### Other Attendees and Guests:

Name	Agency/Company
Amanda Roa	Delta Diablo
Blake Brown	CCCSD
David Donovan	City of Hayward
Don Gray	EBMUD
Irene Chu	Hazen & Sawyer
Jennie Pang	SFPUC
Jennifer Dymont	BACWA
Jennifer Voccola-Brown	City of San Jose
Jordan Damerel	FSSD
Julie Weiss	City of Palo Alto
Lori Schectel	Central Contra Costa Sanitary District
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	FSSD
Melanie Tan	Kennedy Jenks
Melody Tovar	City of Sunnyvale
Michael Connor	Consultant
Talyon Sortor	FSSD
Tom Hall	EOA

Amit started the meeting at 9:06am

### Agenda Item

**ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE**

**PUBLIC COMMENT**

## CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

In Memoriam: David Williams - BACWA community shared memories of David Williams and his legacy from several decades of participation in BACWA as a member of the Executive Board and later as Executive Director (2013-2020). The group discussed compiling a video montage and/or written memories of Dave to share with his family and to share at the BACWA Annual Member Meeting.

## CONSENT CALENDAR

- 1 February 17, 2023 BACWA Executive Board meeting minutes
- 2 January 2023 Treasurer's Report

**Consent Calendar Items 1 thru 2:** A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Eric Dunlavey (City of San Jose). The motion was approved unanimously.

## POLICY/STRATEGIC

**3 Discussion: Communications RFQ** - BACWA ED share that we received 3 statements of qualification, and the selection committee plans to meet on March 24<sup>th</sup> to review the responses.

**4 Discussion: Proposed WRAP Workshop - May 2023** - BACWA ED explained that BACWA provided support for preparation of the report [Multi-agency Water Reuse Programs Lessons for Successful Collaboration](#) as part of the federal Water Reuse Action Plan. BACWA ED asked that BACWA approve the use of funds previously contributed to this effort to host a workshop with Bay Area regional water and wastewater agencies to discuss recycled water. BACWA was asked to separately fund lunch catering. Workshop will likely be scheduled the last week of May 2023. (Note that at a planning meeting after the Executive Board meeting, it was decided that the workshop would be held on September 20). Board was supportive.

**Action items:** BACWA ED will confirm location and will confirm date.

**5 Discussion: Feb 9 BACWA/BAAQMD Reg 2 Workgroup next steps** - Courtney Mizutani shared that the BAAQMD Finance Committee will make decisions about staffing at an April 5, 2023 meeting. BAAQMD could use more positions in the permit review department to handle the backlog of permit applications. Courtney recommended that BACWA write a letter to BAAQMD ahead of the April 5<sup>th</sup> meeting requesting additional permitting staff, well as providing public comments at the meeting. BACWA ED asked which agencies are waiting on a permit approval and who could speak at the meeting.

**Action item:** BACWA ED will work with AIR Committee consultant support team to prepare a draft letter to BAAQMD requesting additional staff to process permit applications.

**6 Discussion: SSS WDR next steps-** BACWA RPM shared that next Wednesday, March 22, BACWA will be hosting a webinar with Clean Water Summit Partners. This webinar will provide information about one of the requirements of the reissued SSS-WDR that rolls out on the June 5<sup>th</sup> effective date of the SSS-WDR: updates to Spill Emergency Response Plans for sewer systems. BACWA is contributing to financially support the production of this webinar as a member of the Summit Partners. Another webinar will be hosted in May 2023. A flyer with the agenda is available [here](#).

**7 Discussion: March 7 SFEP/TRUW Equity Workshop for Wastewater Debrief** - BACWA ED shared that SFEP received a grant to run an equity workshop for wastewater. There were 28 attendees. There were facilitated activities and presentations. The attendees felt workshop was a good start, but several hoped it focused more on outreach (vs. internal procedures) and provide would more case studies. A resource guide will be produced before the BACWA Annual Meeting.

**8 Discussion: Risk reduction for 2022 Hg/PCB Watershed Permit** - BACWA ED shared that under the Hg/PCB watershed permit, BACWA is required to identify risk reduction activities for groups that consume fish from the bay. After the sunset of the San Francisco Bay Fish Project in which BACWA participated, BACWA needed to identify how to comply with the risk reduction provision. When the permit was reissued in 2012, BACWA issued an RFP and awarded grants to two community-based organizations. This work continued during the 2017 permit term as the groups performed risk reduction education activities for their communities and the general public. Later this spring, the groups will present on their past work to the Regional Water Board. BACWA is now partnering with Regional Water Board and State Water Board staff to understand potential synergies for risk reduction activities for the 2022-2027 permit term. One option is to provide funding assistance for implementation of survey being developed by the State Water Board's SWAMP program. More details will be shared later in 2023.

**9 Discussion: Nutrient Governance**

**i. Feb 22 Planning Subcommittee minutes**

**ii. March 10 Draft NMS Steering Committee minutes** - BACWA ED summarized the meeting, and stated and that a future BACWA presentation to the NMS will be reviewed at the NST Meeting on 3/17/2023.

**10 Informational: PFAS data schedule** - BACWA ED reviewed the document in the packet. Group discussed the deliverables and target completion dates. The group also discussed draft drinking water standards for PFAS recently issued by USEPA. These standards have the potential to impact recycled water permitting as well as use of biosolids, so BACWA will continue to track potential impacts in these areas. CASA will submit a letter, so BACWA will decide based on what they develop whether to sign on to their letter or develop our own comment.

**Action item:** BACWA ED will arrange for a PFAS data presentation at the April BACWA Board Meeting.

**11 Informational: Air toxics testing update-** BACWA ED shared a document from the packet that summarized the CASA air toxics program estimate. BACWA ED shared different scenarios for operating the passthrough. Group discussed BACWA fronting the funds and then recouping the fees from BACWA members the following fiscal year.

**Action item:** BACWA to update the FY24 workplan to reflect the change in operating the passthrough.

**12 Informational: BACWA/CASA Letter on CMSA Permit** - BACWA RPM shared comment letter and summarized content. Comment letter is in the packet.

**13 Discussion: Request to fund Water Conservation and Indoor Use Project** - BACWA ED summarized a request from CASA to fund an academic research group to put together a tool to allow agencies to estimate reduced flows and how it impacts their plants. Suggestion funding was \$2,500-\$5,000. Group discussed funding level. BACWA group agreed to fund at the \$2500.

**Action item:** BACWA ED to fund project at \$2,500 level and ask for BACWA governance.

## **5 MIN BREAK**

## **OPERATIONAL**

**14 Discussion: Annual Meeting Draft Program** - BACWA ED shared document from the packet and summarized changes made to the program since the last meeting. Group discussed potential speakers and topics, and suggested combining the extreme precipitation / climate extremes item with the SSS-WDR item. Extreme precipitation and coordination with stormwater agencies may be the topic for a future workshop where there would be an ability to dive into greater technical detail.

**Action item:** BACWA ED to work on speakers and topics and will bring updated program to next BACWA Meeting.

**15 Discussion: Draft FY24 Budget - review of proposed budget and discussion of collaboratives** - BACWA ED shared draft FY24 Budget updates from the last meeting. The draft FY24 Budget was not reviewed line by line again but BACWA ED & AED are available to answer questions anytime. BACWA ED ranked the various FY24 budget Collaboratives efforts by meeting criteria, meeting criteria with qualifications and does not meeting the criteria.

**Action item:** BACWA ED will bring final FY24 budget to the BACWA Board meeting in April for approval & adoption.

**16 Discussion: 5-year plan and target reserve levels** - BACWA ED reviewed different 5 year scenario documents from the packet. Group discussed spending down reserves, how much we charge members and how much we pay into the NMS. Group would like to discuss this issue again but are aware that a decision needs to be made before the next NMS watershed is approved.

**17 Informational: Form 700 reminder** - BACWA AED reminded Board Members to complete their form 700 Statement of Economic Interest by April 1<sup>st</sup>.

**18 Informational: BACC Update and Bid results** - BACWA AED shared that 11 BACC bids were opened on 2/23. All the submitted bid documents were reviewed, BACC made recommendations on 3/9 and award letters were issued on 3/16. The price comparison spreadsheet has been updated and it is on the website. All of the bid documents and award letters are on the website.

**Action items:** BACWA AED was asked to explore why chemicals are going up so significantly each year and if this a national or state trend and why.

## **REPORTS**

19 Committee Reports - in the packet

20 Member highlights - a few members shared highlights. San Jose is commissioning a new headworks unit, San Francisco's headworks project is going through critical milestones, and EBMUD is preparing to conduct a split treatment project to test nutrient removal during the 2023 dry season.

21 Executive Director Report - in the packet

22 Board Calendar and Action Items - in the packet

- 23 Regulatory Program Manager Report - in the packet
- 24 Other BACWA Representative Reports
- a. RMP Technical Review Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage
  - b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
  - c. Summit Partners Lorien Fono; Amit Mutsuddy
  - d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
  - e. Nutrient Governance Steering Committee Eric Dunlavey; alternates: Lori Schectel
  - e.i Nutrient Planning Subgroup Eric Dunlavey
  - f. SWRCB Nutrient SAG Lorien Fono
  - h. BAIRWMP Cheryl Munoz; Florence Wedington; Lorien Fono
  - i. NACWA Emerging Contaminants Karin North; Melody LaBella
  - j. CASA State Legislative Committee Lori Schectel
  - k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
  - l. RMP Microplastics Liaison Artem Dyachenko
  - m. Bay Area Regional Reliability Project Jackie Zipkin
  - n. WaterReuse Working Group Cheryl Munoz
  - o. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
  - p. CPSC Policy Education Advisory Committee Colleen Henry
  - q. California Ocean Protection Council Lorien Fono
  - r. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
  - s. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
  - t. California Water Quality Monitoring Council Lorien Fono

**25 SUGGESTIONS FOR FUTURE AGENDA ITEMS**

**NEXT MEETING** The next meeting of the Board is scheduled for April 21, 2023 at SFPUC

**ADJOURNMENT**