



Executive Board Meeting Minutes

March 18, 2022

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eileen White (East Bay Municipal Utility District); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (City of San Jose).

Other Attendees and Guests:

<u>Name</u>	<u>Agency/Company</u>
Aaron Winer	West County Wastewater District
Alan Shear	Tamalpais CSD
Amanda Roa	Delta Diablo
Don Gray	EBMUD
Dave Richardson	Woodard & Curran
Eric Dunlavey	City of San Jose
Jared Voskuhl	CASA
Jennifer Dymont	BACWA
Jimmy Mach	City of Oakland
Lorien Fono	BACWA
Mary Cousins	BACWA
Mary Lou Esparza	CCCSD
Meg Herston	FSSD
Melody Tovar	City of Sunnyvale
Michael Connor	Consultant
Sarah Deslauriers	Carollo Engineers
Samuel Feldman-Crough	EBMUD
Tom Hall	EOA

Amit started meeting at 9:01

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER BACWA Executive Director asked that Item 12 be taken when presenter arrives to meeting.

CONSENT CALENDAR

- 1 Resolution to continue teleconferencing Executive Board meetings (AB361)
- 2 February 18, 2022 BACWA Executive Board meeting minutes
- 3 January 2022 Treasurer's Report

Consent Calendar Items 1 thru 3: *A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amit Mutsuddy (City of San Jose). The motion was approved unanimously.*

APPROVALS AND AUTHORIZATIONS

4 Approval: FY 22 Contract with SGS AXYS for PFAS Analysis \$98,220.

Approval Item 4: *A motion to approve was made by Jackie Zipkin (East Bay Dischargers Authority) and seconded by Amit Mutsuddy (City of San Jose). The motion was approved unanimously.*

5 Approval: Amendment to FY22 Carollo AIR Committee support contract, add'l \$10K

Approval Item 5: *A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amy Chastain (SF Public Utilities Commission). The motion was approved unanimously.*

POLICY/STRATEGIC

6 **Discussion: Nutrients**

a. Technical Work

i. March 11 NTW and subsequent meeting debrief - BACWA Executive Director shared a summary of the concerns and the funding for core program and priority projects that were discussed at the meeting. BACWA's NTT met with the Science team on March 17 to discuss how elements of the assessment framework would be funded. General discussion followed.

ii. BACWA support letters for NMS fundraising efforts - BACWA Executive Director summarized NMS fundraising efforts. There are 6 recent proposals totaling \$3.7 million; 3 proposals were supported with letters from BACWA, which were provided in the packet. General discussion followed. Item will be discussed at next Executive Board Meeting.

Action Item – *BACWA ED to work with SFEP and other regional partners regarding the potential for collaboration on grant funding, and report back.*

iii. Plain-language review of nutrient science program - BACWA Executive Director summarized the review of the science program. The key areas are the introduction, key questions, and tools for planning the next steps. General discussion followed. Board members would like more of a focus on what we have learned.

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Action Item – BACWA ED to work with SFEI to augment plain-language review to include graphics, simplified text, and a summary of what we have learned so far.

b. Regulatory

i. 2022 GAR Re-Submittal - BACWA Executive Director shared that the data was corrected in the summary report. BACWA RPM shared link to updated [GAR report](#).

ii. Update on baseline evaluation - BACWA Executive Director summarized the goal of baseline reevaluation. The goal is to establish a statistically defensible baseline that incorporates all the variability in the data from our chosen period of record.

Action Item – BACWA ED to send out doodle poll for NST next meeting and some background information.

c. Governance Structure

i. March 2, 2022 Planning Subcommittee meeting notes - BACWA Executive Director shared that the meeting notes were in the packet.

7 Discussion: Proposed agenda for BAAQMD workgroup meeting and attendees - BACWA Executive Director and Sarah Deslauriers shared attendee ideas with group and discussed agenda topics.

Action items – BACWA ED will discuss agenda with Regional Water Board prior to meeting.

Action items – BACWA ED will set up meeting to plan workshop engagement.

8 Discussion: SSS WDR update and response - BACWA RPM shared the schedule, priority comments and comment letter logistics. Group discussed language of comments and proposals. There was general agreement that attorneys need to weigh in and advise on language. BACWA RPM will be revising language in technical comment letter and will also prepare a cover letter identifying resources needed to implement requirements. The due date is April 8th.

Action items – BACWA RPM will provide updated letter to BACWA community by March 25th.

BREAK 10:58-11:10am

9 Informational: WRAP Action 2.16 on Institutional Barriers to recycling - BACWA Executive Director shared that the final report is out and there is a link to the document in the packet. The funds BACWA provided for this effort have not been spent, so the ED will work with the project team to determine if there are next steps that could be funded or if BACWA will be reimbursed.

10 Informational: BAPPG Annual Report - BACWA Executive Director shared that BAPPG's annual report is in the packet.

11 Discussion: Draft Climate Change Basin Plan amendment - BACWA RPM shared a link to the [staff report](#). General discussion followed.

OPERATIONAL

12 Discussion: Re-envisioning the O&M Infoshare Group - Bryan Berdeen, City of Sunnyvale, shared ideas for growing and reengaging members of the O&M Infoshare group. General discussion and comments followed. BACWA ED and RPM will work with Bryan to brainstorm ideas for the group. Committee expenses could be funded out the miscellaneous committee support budget in FY23. BACWA RPM asked for leadership volunteers.

13 Discussion: FY23 Draft Budget and workplan - BACWA Executive Director shared summary of second draft of proposed FY23 Budget. BACWA ED noted two changes from first draft – staffing contracts and support of ACE issues. Group also discussed collaborative funding criteria and options.

Action item – BACWA ED will present FY23 Budget for approval at April 2022 Executive Board Meeting.

14 Discussion: 2022 Annual Meeting Program and logistics - BACWA Executive Director reviewed the proposed Annual Meeting Program with the group. General discussion and feedback followed about topics, speakers and COVID protocols.

15 Discussion: AB361 sunset and future of remote Executive board meetings - BACWA Executive Director asked for perspectives from agencies on holding meetings in person or remote. Agencies described a variety of meeting arrangements. BACWA ED proposed to have April and June Executive Meetings remote. In June, determine steps to return to in person meetings.

16 Informational: BACC Update - BACWA AED shared that there were 11 bids and awards. Prices for chemicals went up in every concentration except one. BACC agencies will be invoiced next week.

Action items: BACWA AED to send out 2021-2022 price comparison spreadsheet to BACWA Executive Board.

17 Informational: Form 700 reminder - BACWA AED shared that 72% of the 700 forms were complete per NetFile. Outstanding fillers will continue to get notices from NetFile and BACWA AED. Forms are due April 1, 2022.

18 Discussion: Arleen Navarret award selection committee - BACWA Executive Director will send the 2 nominations to the selection committee, and they will select the recipient. A new selection committee member was recruited to replace a member who needed to recuse themselves. The recipient will be announced at the Annual Meeting in May.

Action item: BACWA ED to send nominations to selection committee members.

19 Informational: Kickoff of Bruce Wolfe memorial scholarship - BACWA Executive Director encouraged agencies to continue advertising Bruce Wolfe memorial scholarship via social media.

REPORTS

20 Committee Reports - Amit shared that committee reports are in the packet.

21 Member highlights - Central San and EBMUD shared they have interactive facility tours on their websites.

22 Executive Director Report - BACWA Executive Director shared report is in the packet.

23 Board Calendar and Action Items - BACWA Executive Director shared there will be a microplastics presentation at the April meeting.

24 Regulatory Program Manager Report - BACWA RPM shared the report is in the packet.

25 Other BACWA Representative Reports

a. RMP Technical Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Amit Mutsuddy

d. ASC/SFEI Lorien Fono; Eileen White

e. Nutrient Governance Steering Committee Eric Dunlavey; Eileen White; Lori Schectel

e.i Nutrient Planning Subgroup Eric Dunlavey

e.ii NMS Technical Workgroup Eric Dunlavey

f. SWRCB Nutrient SAG Lorien Fono

g. NACWA Taskforce on Dental Amalgam Tim Potter

h. BAIRWMP Cheryl Munoz; Florence Wedington

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- i. NACWA Emerging Contaminants Karin North; Melody LaBella
- j. CASA State Legislative Committee Lori Schectel
- k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- l. ReNUWIt Jackie Zipkin; Karin North
- m. ReNUWIt One Water Jackie Zipkin, Eric Hansen
- n. RMP Microplastics Liaison Artem Dyachenko
- o. Bay Area Regional Reliability Project Eileen White
- p. WateReuse Working Group Cheryl Munoz
- q. San Francisco Estuary Partnership Eileen White; Lorien Fono
- r. CPSC Policy Education Advisory Committee Colleen Henry
- s. California Ocean Protection Council Lorien Fono
- t. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- u. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- v. California Water Quality Monitoring Council Lorien Fono

26 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING **The next meeting of the Board is scheduled for April 15, 2022**

ADJOURNMENT **12:45**