



Executive Board Meeting Minutes

February 18, 2022

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Eileen White (East Bay Municipal Utility District); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (City of San Jose).

Other Attendees and Guests:

<u>Name</u>	<u>Agency/Company</u>
Azalea Mitch	City of San Mateo
David Donovan	City of Hayward
Diane Griffin	DSRSD
Don Gray	EBMUD
Dave Richardson	Woodard & Curran
Eric Dunlavey	City of San Jose
Jared Voskuhl	CASA
Jennifer Dymont	BACWA
Jennifer Harrington	VFWD
Lorien Fono	BACWA
Mary Cousins	BACWA
Meg Herston	FSSD
Michael Connor	Consultant
Rion Merlo	Hazen and Sawyer
Ryujiro Tsuchihashi	Jacobs Engineering
Sarah Deslauriers	Carollo Engineers
Samuel Feldman-Crough	EBMUD
Stefanie Olson	DSRSD
Tom Hall	EOA

Amit started meeting at 9:02 am

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

CLOSED SESSION to discuss personnel matters pursuant to California Government Code section 54957.

There was no report out from the closed session

PUBLIC COMMENT

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 7 Discussion: Recycled Water Committee Proposal to develop site supervisor training video to be taken first.

CONSENT CALENDAR

February 18, 2022, Executive Board Meeting Minutes

- 1 Resolution to continue teleconferencing Executive Board meetings (AB361)
- 2 January 10, 2022 Special Executive Board meeting minutes
- 3 January 14, 2022 BACWA Executive Board meeting minutes
- 4 January 27, 2022 Special Executive Board meeting minutes
- 5 December 2021 Treasurer's Report

Consent Calendar Items 1 thru 5: *A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Jackie Zipkin (East Bay Dischargers Authority). The motion was approved unanimously.*

APPROVALS AND AUTHORIZATIONS

- 6 **Authorization: Contract with Richard Cunningham** – The contract was approved on January 28 by the chair of the Executive Board.

POLICY/STRATEGIC

- 7 **Discussion: Recycled Water Committee Proposal to develop site supervisor training video** - Recycled Water Committee Co-chair, Stephanie Olson, made a funding request to be included in the FY23 budget. The committee would like to produce a series of videos to provide recycled water training to users and to fulfill regulatory training for site supervisors. Videos topics would include limited water supply, treatment & water quantity, regulations, and site supervisor responsibilities. Videos will be general in nature but regionally focused. Videos are for staff training and consumers. General discussion followed.

- 8 **Discussion: Nutrients**

a. Technical Work

- i. **Feb 15 Assessment Framework workshop debrief** - BACWA Executive Director shared slides summarizing meeting. Topics included the Open Bay Assessment Framework & Lower South Bay Sloughs Assessment Framework. Slides summarized Water Board perspective on each topic. The assessment framework will be re-evaluated prior to each reissuance of the Nutrient Watershed Permit. Mike Connor shared his review of the framework. General discussion followed.

b. Regulatory

- i. **2022 GAR Submittal** – BACWA Executive Director reminded group that Mike Falk, from HDR, presented GAR at the last meeting, and then provided data on phosphorus that was updated after Mike's presentation. The GAR was submitted to water board on February 1, 2022.

Action item: BACWA Executive Director to resubmit report or appendix because Rodeo TIN and EBDA average flow in Appendix was incorrect.

ii. Update on baseline evaluation - BACWA Executive Director provided an update on baseline reevaluation. The goal is to establish a statistically defensible baseline that incorporates all the variability in the data from our chosen period to record. Three statistical alternatives were tested and summarized. The data analysis steering committee will meet again to consider next steps.

iii. Future funding for the NMS - BACWA Executive Director shared the pros and cons / challenges of potentially transitioning the nutrient science program to the RMP. The program redesign needs would include permitting, governance, and funding. Eric Dunlavey shared his perspective as a steering committee member on both the NMS and RMP. General discussion followed.

c. Governance Structure

i. Feb 2, 2022 Planning Subcommittee meeting notes - BACWA Executive Director reminded people that the notes were in the packet and the next meeting is March 2.

9 Discussion: BACWA recognition of Biosolids in the Baylands White Paper - Sarah Deslauriers summarized white paper which is included in the packet for members to review. Sarah summarized the process to publish the white paper and whether to include BACWA's logo on it or not. The Board agreed to provide BACWA's logo. General discussion followed.

Action item – BACWA Executive Director to provide an introductory summary of BACWA, and share updates with the group.

BREAK 11:50-11:55

10 Discussion: Proposed agenda for BAAQMD workgroup meeting - BACWA Executive Director and Sarah Deslauriers developed a draft agenda, and it is in the packet. BACWA Executive Director proposed we discuss it at the next meeting but to please notify her as soon as possible with any edits or suggestions prior to sending it to BAAQMD for review.

Action Item – BACWA Executive Director to contact BAAQMD to find out expected number of attendees.

11 Discussion: Funding for CASA engagement on ACE, and lobbying status - BACWA Executive Director shared that to contribute to CASA's ACE engagement effort, we would need to register as a lobbyist employer. She shared a slide that summarized the definition of a lobbyist & related terms per the FPPC. Group discussion followed on three options for funding enhanced CASA engagement on ACE in FY22. The group agreed on option #2, which was to increase the consultant contract for the AIR committee with a new task for Statewide issues, and to specify that the scope does not include lobbying activities.

Action Items: BACWA ED to work with CASA and Sarah Deslauriers to implement option #2.

12 Informational: Regulatory Matrix Update – BACWA Regulatory Program Manager briefly discussed the January regulatory matrix update.

13 Informational: PFAS Phase 2 SAP update - BACWA Executive Director shared slide that summarized dates and action items of PFAS Phase 2 study implementation. The two most

February 18, 2022, Executive Board Meeting Minutes

important study questions are: 1) Are residential flows an important source of PFAS to participating POTWs, and 2) can specific industries be identified as discharging a higher-than-average concentrations of PFAS to POTWs? Secondary questions and analytical methods were also summarized.

14 Discussion: SSS WDR update and response - BACWA Regulatory Program Manager shared that the formal comment letter is to be submitted by Friday April 8, 2022, so she will be seeking feedback from BACWA members in March. There are workshops next week. RPM to share comments and give an update at the March meeting.

OPERATIONAL

15 Discussion: FY23 Draft Budget - BACWA Executive Director shared slides to review the draft FY23 budget. Revenues and expense line items were reviewed with the group. BACWA ED asked for feedback. BACWA Executive Director asked the group if they were supportive of the increase in budget to the Recycled Water Committee and the Enhanced CASA Support for ACE expense changes. BACWA Executive Director shared additional slides to summarize BACWA's financial structure and health. General discussion followed.

Action item: BACWA Executive Director to update FY23 draft budget with suggestions received from the group.

16 Informational: BACC Update - BACWA Assistant Executive Director shared that the BACC bid will be opened via Planetbids.com on Thursday February 24th at 4pm. After that BACWA AED will spend a few weeks reviewing the documents and preparing the awards. General discussion followed.

17 Discussion: 2022 Annual Meeting Program and logistics - BACWA Executive Director shared a slide that outlined the proposed annual meeting program. Group discussed schedule and agreed on no breakfast, a longer coffee break and lunch hour while finishing at 3:15pm. Group would like coffee service in the morning from 8:30-9:00 am and they would like the annual meeting recorded.

Action item: BACWA Executive Director to present final agenda at the March meeting.

18 Informational: Kickoff of Bruce Wolfe memorial scholarship - BACWA Executive Director and Jackie Zipkin discussed the kickoff and promotion of the Bruce Wolfe Memorial Scholarship.

REPORTS

19 Committee Reports - Committee reports are in the packet.

20 Member highlights - EBMUD nominated BACWA and the Regional Water Board for a NACWA award for the Chlorine Basin Plan Amendment. City of San Jose's wastewater surveillance efforts for COVID was featured on NBC local and national news. General discussion followed about COVID, PFAS legislation in California and other states, and return to work and hybrid work policies.

21 Executive Director Report - Report is in the packet.

22 Board Calendar and Action Items - Items are in the packet.

23 Regulatory Program Manager Report - Report is in the packet.

24 Other BACWA Representative Reports

- a. RMP Technical Committee Mary Lou Esparza, Yuyun Shang, Samantha Engelage
- b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
- c. Summit Partners Lorien Fono; Amit Mutsuddy
- d. ASC/SFEI Lorien Fono; Eileen White
- e. Nutrient Governance Steering Committee Eric Dunlavey; Eileen White; Lori Schectel
- e.i Nutrient Planning Subgroup Eric Dunlavey
- e.ii NMS Technical Workgroup Eric Dunlavey
- f. SWRCB Nutrient SAG Lorien Fono
- g. NACWA Taskforce on Dental Amalgam Tim Potter
- h. BAIRWMP Cheryl Munoz; Florence Wedington
- i. NACWA Emerging Contaminants Karin North; Melody LaBella
- j. CASA State Legislative Committee Lori Schectel
- k. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- l. ReNUWIt Jackie Zipkin; Karin North
- m. ReNUWIt One Water Jackie Zipkin, Eric Hansen
- n. RMP Microplastics Liaison Artem Dyachenko
- o. Bay Area Regional Reliability Project Eileen White
- p. WaterReuse Working Group Cheryl Munoz
- q. San Francisco Estuary Partnership Eileen White; Lorien Fono
- r. CPSC Policy Education Advisory Committee Colleen Henry
- s. California Ocean Protection Council Lorien Fono
- t. Countywide Water Reuse Master Plan Karin North, Pedro Hernandez
- u. CHARG - Coastal Hazards Adaptation Resiliency Group Jackie Zipkin
- v. California Water Quality Monitoring Council Lorien Fono

25 **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

NEXT MEETING

The next meeting of the Board is scheduled for March 18, 2022

ADJOURNMENT

1:21 PM