1. **Introductions and Announcements**
   There were 17 attendees representing 14 Bay Area Agencies. No announcements.

2. **Regional Board Announcements—Debbie Phan**
   a. **MMP Payment Options**: When faced with Mandatory Minimum Penalties for NPDES Permit violations, the Regional Water Board prefers that agencies choose payment Option 1: contribution to RMP SEP Fund, rather than Option 2: State Cleanup and Abatement Fund. If penalty is $15K or less, you can contribute 100% to RMP SEP; anything over $15K you contribute 50% to RMP SEP. Please pass this info to your managers.
   b. **Pollution Prevention Reports** due 2/29. Debbie went through her 2019 presentation on the topic. Quick tips:
      - Do not attach the BACWA annual report; instead, reference it where applicable
      - Include a table of contents
      - Include a point of contact (full name and e-mail)
      - Prefer reports to be < 50 pages (not including appendixes/images)
      - Define acronyms and abbreviations
      - Please save reports from word to PDF (not scanning) so they are searchable
   c. **Copper Outreach**: The permit language re: copper requirements is flexible enough to where it allows for the copper outreach material on Baywise.org to fulfil the copper outreach requirement. Stephanie Hughes outreach work will focus on pesticides, veterinary offices, etc., and no longer on plumbers. And that’s OK. The information provided on Baywise satisfies the copper outreach requirement.
   d. **Service Boundaries Map**: Debbie shared that RWB staff has been working on creating a map for collection systems/POTW service areas in the Bay Area. Please send GPS shape files to Debbie so your agency is included.

3. **Updates**
   a. **Steering Committee**
      - Stephanie Hughes working on Triclosan memo (success story) to add to Baywise.org.
      - Robert Wilson reported on the radio FOG ad campaign that ran 11/19 – 12/30. Two ads, 15-sec and 30-sec, ran for a total 63 times in the lead up to the Thanksgiving and Christmas holiday seasons. Estimated 346,000 listeners were reached. The ads directed listeners to baywise.org for more info.
      - A campaign on flea and tick is also starting soon - preliminary campaign Feb/Mar and full campaign Apr/May. SGA, BAPPG’s new contractor, will use some of the existing materials and work with Pesticides Subcommittee on what else they need.
b. BACWA Board
- The Annual Members Meeting was on for January 10, 2020. Presentations are posted on BACWA's website.
- Dave Williams retired as BACWA Executive Director. As of February 1, Lorien Fono is the new ED. Alina Constantinescu, LWA, is Interim Regulatory Program Manager through May 30, 2020.

c. OWOW
- Bedbugs fact sheet is complete and translated (English and Spanish). This will be added to the website and included on the next print run.
- Gophers, Moles and Voles fact sheet was edited and photo selections were made. Designer will incorporate the changes and send to group for final review.
- Sub-committee will work on website improvements.

d. CWEA
- The Annual P3S Conference was held 1/27-1/29 in Long Beach, CA. Presentations are available here. The 2021 Conference is planned for Monterey.
- A P3S training event will be scheduled for June. Stay tuned for details.
- The P3S Committee is recruiting for a secretary; if you know someone in the Bay Area or NorCal interested, please contact Susan Hiestand.
- The CWEA Annual Conference is 3/31 – 4/3 in Reno, NV. A P3S committee lunch and technical presentations track is scheduled for Thu 4/2.

e. Pesticides Committee Update
- Kelly Moran will be requesting that BACWA shoulder more of her pesticides work (CASQA is reducing the pesticides funding). The request will be considered at the 2/21 BACWA Executive Board meeting.
- BACWA will submit comments on EPA recent proposal for Pyrethroids and Pyrethrins Ecological Risk Mitigation for 23 Chemicals (due 2/12).

4. Budget
Committee budget for FY20 is on target; received invoices from Stephanie Hughes and Kelly Moran; awaiting SGA invoice.

5. Website Update
No new information to share.

6. General Business
City of South San Francisco distributed sample cups for FOG disposal. They are PFAS-free and compostable (PLA lids). Contact Christina Tai if interested in placing an order for your agency.

7. Featured presentation:
Wipes Legislation Update by Jessica Gauger, Director of Legislative Advocacy at CASA
Jessica presented on CASA’s latest legislative efforts on proper labeling of wipes. The full presentation is available here. Presentation highlights below:
- CA Assembly Bill 1672 is in negotiation. Intent is to mandate “Do Not Flush” labeling on wipes meant to be disposed in the trash. Bill needs to move through committees and pass by August 2020. The issue of what defines “flushable products” will likely be
tackled in future legislation because manufacturers are fighting very hard against having to meet international flushable standards (disintegration rate of 95%).

- There is pending wipes legislation in WA state (HB2565), Australia, Canada.
- There is also a ‘single-use plastics’ legislation in Congress which designates wipes as single use plastics and prescribes labeling requirements. Bill is unlikely to pass, but it advances the conversation to the national level.
- NACWA Cost of Wipes Report: est. $47 million annually spent by local agencies in California for O&M costs relating to wipes management. Conservative estimate: doesn’t account for capital improvements, public outreach, or fines & penalties
- CASA will release report on a Dispersibility Field Study, evaluating the dispersibility of 10 brands of “flushable” wipes in a live sewer setting

8. **Next meeting** – April 1, 2020, Elihu M Harris Building, Room 12, 10am – 12pm.