

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Lori Schectel (Central Contra Costa Sanitary District); Amit Mutsuddy (San Jose); Eileen White (East Bay Municipal Utility District); Jacqueline Zipkin (East Bay Dischargers Authority); Amy Chastain (SFPUC).

Other Attendees:

<u>Name</u>	<u>Agency/Company</u>
David Williams	BACWA
Lorien Fono	BACWA
Tom Hall	EOA
Amanda Roa	Delta Diablo
Robert Wilson	City of Petaluma
Azalea Mitch	City of San Mateo
Mary Lou Esparza	Central San
Justin Waples	Central Contra Costa Sanitary District
Lorrie O’Neill	BACWA
Greg Baatrup	FSSD
Yun Shang	EBMUD
Dave Senn	SFEI
Steve Hogg	City of Sunnyvale
Dave Richardson	Woodard & Curran

PUBLIC COMMENT - The Board members expressed thanks to David Williams, retiring Executive Director, for his leadership and contributions to BACWA.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER – The Executive Director asked if anyone wished to take an item out of order or if any BACWA Representative wished to present a report or request BACWA direction on an issue out of order. Item #14 was taken out of order to express the need for additional funding requested in Item #4 to complete the Residual Chlorine Basin Plan Amendment.

CONSENT CALENDAR

1. November 15, 2019 BACWA Executive Board Meeting Minutes – The approved minutes will be posted on the BACWA website.

Consent Calendar item 1: A motion to approve was made by Lori Schectel and seconded by Eileen White. The motion was approved unanimously.

2. December 9, 2019 BACWA Special executive Board Meeting Minutes – The approved minutes will be posted on the BACWA website.

Consent Calendar item 2: *A motion to approve was made by Lori Schectel and seconded by Eileen White. The motion was approved unanimously.*

3. September 2019 Treasurer’s Reports – ED comments: BAPPG requests a budget increase to facilitate additional comment letter preparation related to EPA’s pesticide registration. This item will be brought to the Board in February for approval with amount needed (supported by Jackie Zipkin and Eileen White). BACWA has received 85 percent of revenue and has the funds to send the check to SFEI.

Consent Calendar item 3: *A motion to approve was made by Lori Schectel and seconded by Eileen White. The motion was approved unanimously.*

APPROVALS & AUTHORIZATIONS

4. Approval: Executive Director Contract for FY20 – A Board Action Request was included in the Packet. Dr. Lorien Fono was selected to fill the ED position via a competitive process. She will begin in the position on February 1, 2020. BACWA will pay Dr. Fono a monthly flat rate of \$15,833.00 for services rendered, for a maximum total of \$79,165.00 for the remaining portion of the 2019-2020 Fiscal Year, (February 1, 2020 through June 30, 2020).

Item 4: *A motion to approve was made by Amy Chastain and seconded by Jackie Zipkin. Congratulatory comments were made by Eileen White. The motion was approved unanimously.*

5. Approval: Change Order for the Residual Chlorine Basin Plan Amendment – A Board Action Request was included in the Packet for an \$8,500 amendment to the Agreement between BACWA and EOA for technical assistance needed to support the Regional Water Board’s staff in the adoption of a chlorine residual Basin Plan Amendment. The Executive Director reviewed the reason why additional funds are required.

Item 5: *A motion to approve was made by Jackie Zipkin and seconded by Eileen White. The motion was approved unanimously.*

6. Approval: Authorization for the Executive Director to Incur Reimbursable Expenses in Conjunction with a Puget Sound Workshop on Nutrients – A Board Action Request was included in the Packet. The ED gave an overview of nutrient efforts that are ongoing in Puget Sound.

Item 6: *A motion to approve was made by Eileen White and seconded by Amit Mutsuddy. The motion was approved unanimously.*

7. Approval: Resolution of Appreciation for David Williams – A Resolution was included in the Packet. Comments of appreciation were made by Eileen White, Jackie Zipkin, Lori Schectel and Tom Hall for David’s service to BACWA.

Item 7: A motion to approve was made by Lori Schectel and seconded by Amit Mutsuddy. The motion was approved unanimously.

OTHER BUSINESS-POLICY/STRATEGIC

Agenda Item 8 – Discussion: Nutrients

- a. Regulatory
 - i. Ocean Protection Council 5-Year Plan and Coalition comments – The Summit Partners submitted comments pertaining to the goal to set a deadline to eliminate Ocean Discharges. The proposed adoption is February 26. It was noted that there may be legislation developed regarding treatment of dry weather flows.
 - ii. Scoping and Evaluation Plans Submitted to Water Board – The Plans were submitted before the December 1 deadline. Comments expected to be discussed at Joint Meeting with Water Board on January 8, 2020.
 - iii. Group Annual Report – Presented by Mike Falk, HDR. Mike gave an overview of the GAR, noting that TIN loads have leveled off over the past three years.
- b. Technical Work
 - i. Quality Assurance/Control on SFEI Work Products – Presentation by Dave Senn, SFEI. Dave Senn provided an overview of the level of review associated with each type of work product. He is available for additional discussion and information about SFEI’s QA procedures if Board Members want to meet with him separately.
 - ii. Workshop on Assessment Framework 2.0 – Included in the Packet – Key document is page 38.
- c. Governance Structure
 - i. NMS Planning Subcommittee #42 Debrief - Included in the Packet.
 - ii. NMS Steering Committee #22 Debrief – Included in the Packet.

Agenda Item 9 – Discussion: Risk Reduction Project Updates by CIEA presented by Sherry Norris of the California Indian Environmental Alliance. They would like Board participation in their Advisory Committee in their review of responses to the questions posed to the public. Involvement would be two meetings in June/July approximately 1-2 hours each. CIEA would like referrals to clinics and other venues to poll. Board suggested distribution of letters to cities with public health agencies to locate the correct type of personnel for the evaluation process of how to assess the effectiveness of behavioral changes.

Agenda Item 10 – Discussion: Comment Letter on Proposed ELAP Regulations – Conference call with Dan Jackson, USD, who is the Vice-Chair of BACWA’s Laboratory – A draft letter was posted on the screen. Edits were suggested by the Board, made by the RPM, and submitted

before the noon deadline. Another ELAP workshop will take place in late January of February before adoption in March. Eileen White expressed her thanks to Dan for his dedicated involvement.

Agenda **Item 11** – Discussion: Comment Letter on EPA’s Draft National Water Reuse Action Plan – Included in the Packet. BACWA and CASA submitted comments on the draft Plan, highlighting how funding shortfalls and the difficulty forming interagency agreements are the biggest hurdles to recycled water project implementation.

Agenda **Item 12** - Discussion: SWRCB Toxicity Provisions Update – Given by RPM. The State Water Board is considering how to proceed with a study aimed at reducing variability in the *Ceriodaphnia dubia* test.

Agenda **Item 13** - Discussion: Agenda for January 8, 2020 Joint Meeting with Regional Water Board Staff – Included in the Packet.

Agenda **Item 14** – Discussion: Update on Chlorine Residual Basin Plan Amendment – Tom Hall have an update on his efforts to establish an ML of 0.1 mg/L, or to keep the ML out of the Basin Plan, but include it in Attachment G of NPDES permit. Board directed this effort to be finished as soon as possible. Bacterial objectives will not be part of the Basin Plan amendment.

Agenda **Item 15** – Discussion: Update on SWRCB PFAs Action Plan – ED updated the timeline; order due out in mid-February. The State Water Board stated to CASA that the POTW community will have an opportunity to review the order before it’s issued.

Agenda **Item 16** - Discussion: RMP Proposal for POTW CECs Studies for FY21 – Presentation given by RPM addressing how a small number of agencies have been providing most of the support for POTW CECs sampling. This is unfair, and does not provide a representative base for sampling. This item will be added to the budget for the next year and taken to the Board in February. Suggestions made to update the data in the White Paper.

OTHER BUSINESS-OPERATIONAL

Agenda **Item 17** – Discussion: Annual Meeting Planning – ED to develop script for Board Members with talking points more than one week in advance and short bios for introduction of panel members. Executive Director informal gathering celebration after. Mug selected for Annual Meeting gift to attendees. Badge ribbons to be purchased to identify Board members, Committee Chairs, Staff, etc.

Agenda **Item 18** - Discussion: Arleen Navarret Award Announcement – Levi Fuller has been selected for the award and will be receiving it at the Annual Meeting on January 10, 2020.

Agenda **Item 19** - Discussion: Solano County Biosolids Report – Lorien Fono provided an

overview of the report, which is due to Solano County each year on December 15.

Agenda **Item 20** - Discussion: Recognition of CASA's Retiring Executive Director – Resolution and plaque to be presented at CASA December meeting by attendee.

Agenda **Item 21** - Discussion: Interim Support for new BACWA Executive Director – Until a new RPM can be hired, the new Executive Director will need some interim support on an as-needed hourly basis. Agreement was given by Board to initiate a recruitment process.

Agenda **Item 22** – Discussion: 2020 Executive Board Meetings Schedule – Included in Packet. Consensus to use Central San location as backup if room reservations fall through at other locations.

Announcement by Executive Director: Lorrie O'Neill, current AED, resigning. Need to recruit new AED as soon as possible. Board consensus was to use Koff & Associates for AED recruitment vs. overextending Central San's staff used in the last AED recruitment.

REPORTS

Agenda **Item 23** – Committee Reports – None

Agenda **Item 24** – Member Highlights – None

Agenda **Item 25** – Executive Director Report – Included in the packet

Agenda **Item 26** – Regulatory Program Manager Report – Included in the packet.

Agenda **Item 27 - Other BACWA Representative Reports** – BACWA Representatives were given an opportunity to provide updates. No actions were taken based on the reports.

- a. RMP-TRC: Mary Lou Esparza, Nirmela Arsem – No report.
- b. RMP Steering Committee: Karin North; Leah Walker; Eric Dunlavey – No report.
- c. Summit Partners: Dave Williams; Lori Schectel – No report.
- d. ASC/SFEI: Eileen White; Dave Williams; Amit Mutsuddy; Karin North – No report.
- e. Nutrient Governance Steering Committee: Eric Dunlavey; Eileen White; Lori Schectel; Jacqueline Zipkin – No report.
 - i. Nutrient Planning Subgroup: Eric Dunlavey
 - ii. NMS Technical Workgroup: Eric Dunlavey
- f. SWRCB Nutrient SAG: Dave Williams – No report.
- g. NACWA Taskforce on Dental Amalgam: Tim Potter – No report
- h. BAIRWMP: Cheryl Munoz, Linda Hu, Dave Williams – No report
- i. NACWA Emerging Contaminants: Karin North, Melody La Bella – No report.
- j. CASA State Legislative Committee: Lori Schectel – No report.
- k. CASA Regulatory Workgroup – Lorien Fono – No report.

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- l. ReNUWIt – Jackie Zipkin, Karin North – One Water Workshop report by Jackie Zipkin – There was a discussion about working with partner agencies in Water and Stormwater to do an evaluation of what a “full reuse” scenario might look like in the Bay Area, and what are the barriers that may prevent it. Need to get BAWSCA, BASMA, BACWA, ACWA, CUWA, BAWAC, BayKeeper, etc. to join participate. BACWA could invite the various agencies for lunch and discussion.
- m. RMP Microplastics Liaison: Artem Dyachenko – No report.
- n. Bay Area Regional Reliability Project: Eileen White– No report.
- o. WaterReuse Working Group: Cheryl Munoz – No report.
- p. San Francisco Estuary Partnership – Eileen White; Dave Williams – No report.
- q. CPSC Policy Education Advisory Committee – Doug Dattawalker – No report.
- r. California Ocean Protection Council – Lorien Fono – No report.
- s. Countywide Water Reuse Master Plan - Karin North; Pedro Hernandez – No report.
- t. Bay Area Chemical Consortium – Dave Williams

Agenda **Item 28 - SUGGESTIONS FOR FUTURE AGENDA ITEMS.** None.

ANNOUNCEMENTS: The next regular meeting of the Board is scheduled for February 21, 2020 from 9:00 am to 12:30 pm at SFPUC, 13th Floor, Hetch Hetchy Room, 525 Golden Gate Avenue, San Francisco, CA.

The Annual Members’ Meeting will be held at the Oakland Scottish Rite Center, 1547 Lakeside Drive in Oakland, from 8:30 am to 3:00 pm with an informal gathering afterward at the Lake Chalet Bar & Grill to honor retiring Executive Director David Williams.

To receive a copy of any materials provided to the Board at a BACWA Executive Board meeting contact Lorrie O’Neill at loneill@bacwa.org.

The meeting adjourned at 12:50 pm and was followed by the Annual Holiday luncheon.