



Executive Board Meeting Minutes

September 15, 2017

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Jim Ervin (San Jose); Lori Schectel (Central Contra Costa Sanitary District); Laura Pagano(SFPUC); Mike Connor (East Bay Dischargers Authority); Eileen White (East Bay Municipal Utility District).

Other Attendees:

<u>Name</u>	<u>Agency/Company</u>
Amanda Roa	Delta Diablo
Greg Baatrup	Fairfield-Suisun Sewer District
Holly Kennedy	HDR
Jason Warner	Oro Loma/EBDA
JB Neethling	HDR
Karin North	City of Palo Alto
Mike Falk	HDR
Nitin Goel	CCCSD
Yuyun Shang	EBMUD
Tom Hall	EOA
Maura Bonnarens	EBMUD
Amy Chastain	SFPUC
Phoebe Grow	EBMUD
David Williams	BACWA
Lorien Fono	BACWA
Sherry Hull	BACWA

PUBLIC COMMENT

None.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER – None.

CONSENT CALENDAR

1. August 18, 2017, BACWA Executive Board Meeting Minutes – The approved minutes will be posted on the BACWA website.
2. July 2017 Treasurer’s Reports and Financial Summary – A Financial Summary Report was included in the Packet. A copy of the FY18 Budget as of July 31, 2017, (8% of the fiscal year) was included. It, along with the Summary, provides the Board with a concise overview of the Fund Balances and the current status of the Annual Budget and points out any variances in the budget to date. The Executive Director noted that the Funds Report includes a report on the

Alternative Investments and, because those investments are less liquid than previous investments, a report on BACWA liquidity in also provided.

Consent Calendar items 1 and 2 were approved in a motion made by Mike Connor and seconded by Lori Schectel. The motion carried unanimously.

APPROVALS & AUTHORIZATIONS

3. Authorization: Executive Director Authorization for Computer Courage Baywise website updates – An Executive Director Authorization and Computer Courage Agreement were included in the Packet. The Executive Director gave an overview and noted that the funds represent monies budgeted in the FY18 BAPPG budget and will be utilized as needed.

4. Approval: Public Policy Institute of California Project Support - A Board Authorization Request, a request letter from PPIC, and a copy of the related minutes from the August 18, 2017 Executive Board Meeting Minutes were included in the Packet. The Executive Director gave an overview of the request.

Items 4 was approved in a motion made by Mike Connor and seconded by Eileen White. The motion carried unanimously.

5. Approval: Amendment to the Carollo Agreement for Support in the Development of BAAQMD Rule 11-18 – A Board Authorization Request, an Amendment Request, a Scope of Work, and an associated Fee Schedule were included in the Packet. The Executive Director explained that due to the timing on the issues, BACWA staff is recommending that the Executive Board override BACWA contracting policy and amend the previous agreement. He gave an overview of the amendment.

Items 5 was approved in a motion made by Mike Connor and seconded by Lori Schectel. The motion carried unanimously.

OTHER BUSINESS-POLICY/STRATEGIC

Agenda **Item 6** – Discussion: Final Agenda Pardee Technical Seminar – The final Draft Agenda for the Pardee Technical Seminar was included in the Packet. The Executive Director asked the Board for any final changes to the agenda.

Agenda **Item 7** – Discussion: Chlorine Residual BPA – The EOA Scope of Work and Fee Schedule were included in the Packet. The Executive Director noted that the item would be covered more fully at the Pre-Pardee Technical Seminar.

OTHER BUSINESS-OPERATIONAL

Agenda **Item 8** – Discussion: Arleen Navarret Award Update – A LINK to the CWEA notice of the Arleen Navarret Award was included in the Packet. The Executive Director gave a short overview. The review committee will be made up of one member of the Executive Board, the previous winner of the award, and one other volunteer.

Agenda **Item 9 - SUGGESTIONS FOR FUTURE AGENDA ITEMS**. Speaker were suggested on several subjects: Resilience by Design, the potential for gray-scape and green-scape in permits, an update from those attending the technology conference in Denmark.

ANNOUNCEMENTS:

The next regular meeting of the Board is scheduled for **November 17, 2017 from 9:00 am – 12:30 pm** at the **SFPUC, Hetch Hetchy Room, 13th Floor, 525 Golden Gate Ave., San Francisco CA**. **The Pardee Technical Seminar is scheduled for October 26-27, 2017 at the EBMUD Pardee Reservoir Facility.**

To receive a copy of any materials provided to the Board at a BACWA Executive Board meeting contact Sherry Hull at shull@bacwa.org.

The meeting adjourned at 8:58 am.