

TO: Bay Area Clean Water Agencies and Guest Agencies
FROM: Jim Sandoval, BACWA AIR Committee PM/CH2M HILL
SUBJECT: **Workshop on Mandatory Reporting of Greenhouse Gases for POTWs**
TRAINER: Amy Clymo, CH2M HILL
MEETING DATE: February 17, 2010, 9 a.m. - 1 p.m.
VENUE: Bay Area – Meeting place TBD

I. Introduction – 9 am – 10 am

- i) Regulatory Overview
 - (1) AB 32 Mandatory Reporting Program
 - (2) USEPA Mandatory Reporting Rule
- ii) Requirements
 - (1) General Stationary Combustion (GSC)
 - (2) Electric Generation & Cogeneration
 - (3) Data Requirements
- iii) Exceptions
- iv) Verification requirements
- v) Schedule requirements
- vi) Proposed changes to the AB 32 program

II. Estimating GHG Emissions – Hands-On Training – 10 am – 12:00 pm

- i) Trainer will go through step-by-step calculations of a “case study” WWTP using a greenhouse gas (GHG) estimation tool (Excel-based)
 - (1) participants have the option of bringing their own laptop to follow the trainer’s demonstration with a hands-on approach
 - (2) the Excel tool will be distributed via email to participants ahead of time

III. Working Lunch Break – 12:00 pm – 1 pm

- i) Q&A session during lunch from 12 – 12:30 pm
- ii) Additional Q&A or hands-on training from 12:30 – 1pm