



Executive Board Meeting Minutes

Thursday, January 28, 2010
8:00 a.m. – 9:00 a.m.

Boy Scouts Facility
1001 Davis Street, San Leandro, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Dave Tucker, Chair (City of San Jose); Doug Craig, Vice-Chair (Central Contra Costa Sanitary District); Mike Conner (East Bay Dischargers Association), Arleen Navarret (San Francisco Public Utilities Commission), Dave Williams (East Bay Municipal Utility District)

Other Attendees: Amy Chastain (BACWA), Jim Erwin (San Jose), Natalie Sierra (San Francisco Public Utilities Commission), Tom Hall (EOA)

PUBLIC COMMENT

There were no public comments.

CONSENT CALENDAR

The Executive Director reviewed **agenda items 1 through 3** on the consent calendar: the December 2009 Treasurer's Report, the minutes from the December 2009 Executive Board (EB) meeting, Chair authorization for a contract providing media relations support for BAPPG's fats, oils and grease (FOG) campaign (\$4,750), Chair authorization for BAPPG members to attend social media training (\$507), and Chair authorization for a contract providing consultant support to the lab committee for revision of a dioxin guidance sampling document and an ethics training for members. A. Navarret requested clarification of how the FOG item related to contracts approved at the December meeting.

D. Craig moved to approve all items on the consent calendar. D. Williams seconded. The motion carried unanimously.

BOARD ACTION ITEMS

The Executive Director recommended approval of **agenda item 4**, a contract with Environmental Engineering and Contracting, Inc. to support BAPPG by developing fact sheets on FOG and conducting a grease interceptor training workshop (total \$6,500).

D. Williams moved to approve agenda. A. Navarret seconded. The motion carried unanimously.

BOARD DISCUSSION ITEMS

The Executive Director introduced **agenda item 5**, discussion of a **budget workshop** for the EB on March 25 from 1:00 until 3:00, immediately following the March EB meeting. There was a discussion about the EB's need to understand how particular projects fit within BACWA's priorities and strategic plan, how to focus BACWA's resources effectively especially where a project does not have a committee champion, and how BACWA collaborates with CWEA on trainings. Multiple

members of the EB expressed an interest in developing projects/priorities related to energy and development of an energy workgroup was suggested.

The Executive Director introduced **agenda item 6**, consideration of requests to sponsor events. The EB and ED discussed the current budget for these projects and the development of a policy to guide in deciding how to respond to sponsorship requests. The ED was asked to develop a draft proposal for a policy that considers how a particular sponsorship would support or advance strategic goals.

REPORTS

The ED noted that, per **agenda item 7**, the Board packet includes a status report on Proposition 50 grant disbursements.

Agenda item 8, EB Reports:

- A. Navarret brought up the Water Board hearing on February 10 and the need for the EB to provide guidance on BACWA's testimony for the adoption hearing.
- D. Craig stated that his agency recently finished air monitoring to help EPA develop the MACT standards and that there were no dioxins or PCBs detected.
- M. Connor suggested that BACWA consider initiatives related to financial strategies and noted that CASA has done work related to pensions, benefits, etc. He suggested a BACWA Board meeting to discuss the urban stormwater diversion white paper.
- D. Tucker gave a synopsis of an Aquatic Science Center Board meeting and the RMP steering committee meeting at which fees were discussed.
- D. Williams stated that EBMUD has met with other agencies to discuss the PCBs TMDL.

The ED asked the EB to email any questions or comments about **agenda item 9**, the ED report.

REVIEW ACTION ITEMS

Because of time constraints the Action Items were not identified.

NEXT REGULAR MEETING

The next regular meeting is scheduled for February 25, 2010, 9:00 to 12:00 at the EBMUD Operations Center in Oakland. A closed session to discuss personnel matters will be held from 12:00 until 2:00.

ADJOURNMENT

The meeting adjourned at 8:55 a.m.