



Executive Board Meeting Minutes

November 21, 2014

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Mike Connor, Chair (East Bay Dischargers Authority); Amy Chastain (San Francisco Public Utilities Commission); Joanna De Sa (San Jose); Vince De Lange (East Bay Municipal Utility District); Jean-Marc Petit (Central Contra Costa Sanitary District).

Other Attendees:

<u>Name</u>	<u>Agency/Company</u>
Tim Potter	Central Contra Costa Sanitary District
Karin North	Palo Alto
Amanda Roa	Delta Diablo
Denise Connors	Larry Walker Associates
Tricia McGovern	PME
Steve Bui	RMC
Vince Falzon	Burlingame
Scott Klein	EBMUD
Steve McDonald	Carollo
Marla Jurosek	SFPUC
Phoebe Grow	RMC
Meg Herston	Fairfield-Suisun Sewer District
Randy Schmidt	Central San
Cheryl Munoz	SFPUC
David Williams	BACWA
Sherry Hull	BACWA

PUBLIC COMMENT

None.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

None.

CONSENT CALENDAR

1. September 26, 2014 BACWA Executive Board Meeting Minutes
2. August & September 2014 Treasurer's Report
3. Fiscal Year 2013-14 Financial Reports – Scott Klein (BACWA Treasurer)

Consent Calendar items 1 and 2 were approved in a motion made by Tim Potter and seconded by Joanna De Sa. The motion carried unanimously.

3. Fiscal Year 2013-14 Financial Reports – Scott Klein (BACWA Treasurer)

Consent Calendar item 3 was reviewed by BACWA Treasurer, Scott Klein, and approved in a motion made by Joanna De Sa and seconded by Vince De Lange. The motion carried unanimously.

REPORTS

Committee Reports were included in the handout packet for agenda **item 4**.

AIR Committee: Report in Handout. Meeting dates have been changed to second Wednesday of the month to accommodate BACWA Executive Board meetings.

BAPPG: Reports in Handout. Add Wipes advertising links to BACWA Bulletin. Phil Bobel received the Teng Cheng Wu P2 Lifetime Achievement Award from the Water Board.

Biosolids Committee – There were 13 attendees at the first meeting of the Committee under the new Chair Alicia Chakrabarti. Paul Kelly the ED of the Bay Area Biosolids Coalition gave an update on their activities. The Committee is discussing the Whole Foods policy of not providing food if biosolids were applied to the soil.

Collections Committee: Report in Handout. Meeting moving to bi-monthly on a trial basis on the second Thursday of the month to accommodate BACWA Executive Board meetings. Steve Bui of RMC is providing support to the Committee, filling in for Monica Oakley during her leave of absence.

InfoShare Group: No meeting

Lab Committee: Two meeting reports in Handout.

Permits Committee: Report in Handout.

Pretreatment Committee: The Water Board has been invited to the next meeting.

Recycled Water Committee: Reports in Handout. \$32 million in grant money has been awarded to Bay Area plants. Of five projects submitted, four received funds. Proposition 1 money will be available, along with IRWM money. Include information in next BACWA Bulletin.

Executive Board representatives (Board) were given an opportunity to provide updates from each of the Principal agencies under agenda **item 5, Executive Board Reports**. Non-principal members were also given an opportunity to report out on behalf of their agencies. No actions were taken on the report-outs.

EBDA: A presentation was given on wetland discharge and goals. Not sure if climate change has been incorporated. An attempt is being made to recreate historical processes. Discussing the addition of bio-solids to increase sediment levels and utilize dredged materials locally. Add links to the BACWA Bulletin and send out September Biosolids newsletter to membership.

EBMUD: EPA Grant Study going through review. Will ask Yuyun Shang to reach out regarding options.

Central Contra Costa: Has a new Director of Operations. Completed final report on nutrients as required by their Permit. The WB excluded the District in a groundwater contamination clean-up order in which it was alleged that sewers contributed to the spread of contaminants. This was important as it could have been a precedent-setting case.

San Francisco: Oceanside Permit – main issues are toxicity and recycled water plant. EPA indicated they would be flexible.

San Jose: Biosolids The timeline for implementing their biosolids strategy is experiencing a setback.

Palo Alto: the plant has concerns about low alkalinity and is attempting to raise their Ph levels, Ammonia is increasing in both loads and concentrations.

The **Executive Director's Report** was included in the handout packet for agenda **item 6 (Page 32-38)** and David Williams highlighted items in the report. He noted that 3 action items remain incomplete from fiscal year 2013-14 and 27 of the 30 action items from fiscal year 2014-15 have been completed. A letter of support from BACWA to NOAA regarding USGA Modeling has been submitted at David Senn's request.

The **Regulatory Program Manager (RPM) Report under agenda item 7** was included in the handout packet. Page 39-40. The Matrix will be updated soon.

Other BACWA Representative Reports were given an opportunity to provide updates under **agenda Item 8, Other BACWA Representative Reports**. No actions were taken based on the reports.

- a. RMP-TRC: Rod Miller – No Report.
- b. RMP Steering Committee: Karin North; Jim Ervin – Had budgeted a 3% increase in fees. NRG, a PG&E affiliate that supports 4% of RMP, expects to be gone in two years and has requested a refund for this year.
- c. Summit Partners: Dave Williams – Page 41-51 – Met on November 10, 2014. Main items of discussion were the toxicity limits in the LACSD permits and the CDC's recommendations on dealing with wastewater from Ebola patients. Reminder to set up meeting with Regional Water Board staff to discuss options for SSO enforcement?
- d. ASC/SFEI: Laura Pagano; Dave Williams – Page 52 – SFEI reported their largest surplus in recent years. They are changing their fiscal year to match that of the Aquatic Science

Center as well as the majority of their stakeholders. That is being accomplished by extending this year's calendar year budget by six months.

- e. Nutrient Governance Steering Committee: Ben Horenstein; Jim Ervin – discussed under later agenda item.
- f. SWRCB Nutrient SAG: Dave Williams – No report.
- g. SWRCB Focus Group – Bacterial Objectives: Lorien Fono; Amy Chastain – No report.
- h. SWRCB Focus Group – Mercury Amendments to the State Plan: Tim Potter – No report.
- i. Nutrient Technical Workgroup – Eric Dunlavy – Page 53 – No report.
- j. NACWA Taskforce on Dental Amalgam – Tim Potter – Extension of the comment period was approved. Gives room to formulate comment letters. NACWA is preparing a survey. Tim Potter will send out. CDA has taken no strong position. DIU to SIU process not needed. Discussed developing a White Paper on the programs.

CHAIR & EXECUTIVE DIRECTOR AUTHORIZED ACTIONS

Two **Executive Director Authorized Actions** were taken since the September 26, 2014 Board meeting, listed under agenda **item 9**, and reviewed by the ED.

Agenda **Item 9** –Executive Director Authorization of funds for BAPPG/O'Rorke for "No Drugs Down the Drain: Campaign support. Page 54-56

Agenda **Item 10** – Chair Authorization of funds for Agreement with Univision for BAPPG FOB Outreach, Hispanic Radio Public Service Announcements. Page 57-65

OTHER BUSINESS

Agenda **Item 11** –Discussion- Annual Member Meeting Planning: Page 66-84 – Will be held at the State Building Auditorium in Oakland. Reviewed surveys collected following two previous year's meetings. Suggested we consider inviting the AIR Board. Discussed priorities and options for Agenda:

1. Optimization: why Optimization Studies?
2. Cap & Trade
3. Hot Topics
4. Reports from each BACWA Committee?
5. Funding from Proposition 1.
6. Pilot Projects?
7. Recycled Water?

A final draft of the Agenda will be presented at the December BACWA Executive Board meeting.

Agenda **Item 12** –Discussion- Options for incorporating AIR Committee into BACWA – Page 85 – AIR has been in existence for 28 years. At least two issues being worked on by the AIR Committee affect all Agencies. Committee members have conducted competitive process over the years for a consultant to provide Committee support. CH2M has always submitted the strongest proposal. Incorporation would move administrative help from the committee to

BACWA and allow more BACWA member participation. BACWA needs to get executive level buy-in. Multiple phase-in options discussed. Two-year phase-in preferred.

Agenda **Item 13** –Discussion- Treasure Island NPDES Permit – Page 86-89 – Two main issues of concern with the permit are the inclusion of ammonia limits and requirements for addressing SSO's. Comments are due December 3, 2104. SFPUC will provide their comment letter as a guideline.

Agenda **Item 14** - Discussion - Nutrients

- a) Technical Work
- b) Regulatory
 - i) Update on Scoping/Evaluation Plans – Page 90-113 – CMG meetings set up for next year. Meeting with Water Board on December 15, 2014 to review the Scoping and Evaluation Plan. ED will revised the Plan based on CMG comments to Water Board and BayKeeper. Discussed key issues dealing with Optimization, that being the need to recognize that use of existing capacity should be viewed as interim and at what cost does optimization become too burdensome for plants to implement.
- c) Governance Structure
 - i) Steering Committee Meeting #3 – Page 114-116
 - ii) Program Coordinator – Reviewed.

Agenda **item 15** – Discussion: Cap & Trade Update: Page 117-121- State has a program. Considering language that funds should be specifically earmarked for POTW's. BACWA will follow the CASA lead in putting forth the POTW comments. Clarify who qualifies for payments (San Jose). Others can apply for funds. Consider this as a topic for discussion at the Annual Meeting.

Agenda **item 16** – Discussion: Air Regulations Impacts on Flaring: Page 122-126 – pending implementation of rule. CASA requested more time. Primarily affects southern CA, unlikely to migrate to northern CA. Discussed adding as an agenda item at the Annual Meeting.

Agenda **item 17** – Discussion: Risk Management Update: Page 127-131 – Mercury PCB Watershed Permit expires 12/31/17. Water Board requested plan by November 21. Met with Water Board on November 1, 2014. Letter will be sent by BACWA on behalf of its membership to the WB in order to meet the deadline for submitting a plan on how to deal with risk management issues as required by the watershed permit.

Agenda **item 18** – Discussion: Toxicity Plan: Page 132-167 – CASA is setting up meetings with SWRCB members to discuss the toxicity plan. .

Agenda **item 19** – Discussion: Ebola Virus Activities: Page 168-197 – Reviewed by CASA. CDC

Guidance posted today. Agencies reaching out to hospitals. Discussed adding to the Annual Meeting Agenda.

Agenda **item 20** – Discussion: BACWA Website Development Update: Page 198-201 – invited Board members to comment on website look. Comments included a need to look professional for press and public visits to site. Karin North will help with development.

Holiday Lunch –There will be a luncheon following the December 19th meeting at EBMUD.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

None

The meeting adjourned at 12:40 p.m.

The next regular meeting of the Board is scheduled for **December 19, 2014** from 9:00 am – 12:30 pm at the **EBMUD Treatment Plant Lab Library, 2020 Wake Avenue, Oakland, CA.**