



Executive Board Meeting Minutes

September 26, 2014

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Mike Connor, Chair (East Bay Dischargers Authority); Amy Chastain (San Francisco Public Utilities Commission); Jim Ervin (San Jose); Ben Horenstein/Vince De Lange (East Bay Municipal Utility District); Roger Bailey (Central Contra Costa Sanitary District).

Other Attendees:

<u>Name</u>	<u>Agency/Company</u>
Bhavani Yerrapotu	Sunnyvale
Tim Potter	Central Contra Costa Sanitary District
Vince De Lange	East Bay Municipal Utility District
Karin North	Palo Alto
Amanda Roa	Delta Diablo
Amy Chastain	SFPUC
Denise Connors	Larry Walker Associates
Tricia McGovern	PME
Steve Bui	RMC
Monica Oakley	RMC
Yuan Yu	EBMUD
Vince Falzon	Burlingame
David Williams	BACWA
Sherry Hull	BACWA

PUBLIC COMMENT

None.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

None.

CONSENT CALENDAR

1. August 15, 2014 BACWA Executive Board Meeting Minutes
2. July 2014 Treasurer's Report
3. September 9, 2014 BACWA Executive Board Special Meeting Minutes

Consent Calendar items 1, 2 and 3 were approved in a motion made by Roger Bailey and seconded by Jim Ervin. The motion carried unanimously.

REPORTS

Committee Reports were included in the handout packet for agenda **item 4**.

AIR Committee: Report in Handout.

BAPPG: No meeting.

Biosolids Committee – No meeting.

Collections Committee: Report in Handout.

InfoShare Group: Two meeting reports in Handout. Maintenance group asked if BACWA would consider paying for lunch. Budget provides support for the committee this year in the amount of \$12,000. Approved by Executive Director with limits. Committee must inform the ED and get approval in advance.

Lab Committee: Two meeting reports in Handout.

Permits Committee: Two meeting reports in Handout. EBMUD has consent decree.

Recycled Water Committee: Report in Handout.

Executive Board representatives (Board) were given an opportunity to provide updates from each of the Principal agencies under agenda **item 5, Executive Board Reports**. Non-principal members were also given an opportunity to report out on behalf of their agencies. No actions were taken on the report-outs.

EBMUD reported on the Food Waste Program. The City of Oakland contracted with California Waste Solutions, but Waste Management challenged the contract and 2 of 3 were reversed. EBMUD will still get commercial source-separated organics. Also noted are upcoming changes to security at the Treatment Plant.

The SFPUC reported that they had a good meeting with Regulatory Board about best practices for backup power. The Oceanside permit process still going on. The primary concern is ammonia.

San Jose reported that their permit has been reissued. They have 14 projects in the works for next year.

Central San is finalizing a study on phytoplankton production. Final report will be completed in February 2015. The study was coordinated with the NMS efforts.

EBDA noted that the recent scientific data doesn't support the ammonia toxicity hypothesis. Also noted comments from the CA Attorney General on wetlands goals. There were 95 specific goals recommended in the report. These are worth reviewing.

The **Executive Director's June Report** was included in the handout packet for agenda **item 6** and David Williams highlighted items in the report. Announcement for the next Workshop on Wheels will be in the BACWA Bulletin. It will focus on nutrients. BACWA has contracted with Computer Courage to design a new website. There will be a "members only" section on the new site. EBMUD has completed their audit of BACWA financials. The audit noted that the JPA requires additional insured certificates which have been procured. A "blanket waiver" letter has been sent to the Water Board. He noted that 3 action items remain incomplete from fiscal year 2013-14 and 11 of the 16 action items from fiscal year 2014-15 have been completed.

The **Regulatory Program Manager (RPM) Report under agenda item 7** was included in the handout packet. The ED suggested that the RPM make HDR aware of the Committees and coordinate the committees with HDR.

Other BACWA Representative Reports were given an opportunity to provide updates under **agenda Item 8, Other BACWA Representative Reports**. No actions were taken based on the reports.

- a. RMP-TRC: Rod Miller
- b. RMP Steering Committee: Karin North; Jim Ervin – The annual meeting will be October 14, 2014.
- c. Summit Partners: Dave Williams –
- d. ASC/SFEI: Laura Pagano; Dave Williams – The quarterly meeting was a closed session to discuss the search for a new director. Negotiations continue.
- e. Nutrient Governance Steering Committee: Ben Horenstein; Jim Ervin –
- f. SWRCB Nutrient SAG: Dave Williams – A presentation was made to the State Board from CASA with a focus on management actions and a link to benefits.
- g. SWRCB Focus Group – Bacterial Objectives: Lorien Fono; Amy Chastain –
- h. SWRCB Focus Group – Mercury Amendments to the State Plan: Tim Potter -
- i. Nutrient Technical Workgroup – Eric Dunlavey –
- j. NACWA Taskforce on Dental Amalgam – Tim Potter – Amalgam rules out, going forward with standard. Low impact per EPA. Will create dental industry user category. Needs definition. Several questions were raised; including should BACWA comment? Should BACWA support NACWA in request for extension? should BACWA focus on education of dentists? The Board expressed general support for the rule. Board also supported extending comment time and Tim will take the lead in drafting a comment letter.

CHAIR & EXECUTIVE DIRECTOR AUTHORIZED ACTIONS

The following **Executive Director Authorized Actions** were taken since the August 15, 2014 Board meeting, listed under agenda **item 9**, and reviewed by the ED.

Agenda **Item 9** –Executive Director Authorization of funds for BAPPG/O'Rorke for social marketing ads for P2 Week.

OTHER BUSINESS

Agenda **Item 10** - Approve – JPA Funding Resolution. The ED noted that pages 45-47 of the Handout show details of BACWA revenues as requested by the Board at the August 15, 2014 EB meeting. *A motion to approve the JPA Funding Resolution was made by Jim Ervin and seconded by Ben Horenstein. The motion carried unanimously.*

Agenda **Item 11** –Discussion- Feedback on Joint Meeting with Water Board: Discussed Nutrients, RMP Fees, Drought Issues, Chlorine. San Jose gave a presentation on net environmental benefit. Agreed that Risk Reduction would be discussed at Pardee Seminar. The Board discussed what it wishes to accomplish in discussions with the Water Board at the Pardee Technical Seminar. The issues include toxicity, bacterial objectives and mercury (no burden on POTW's).

Agenda **Item 12** –Discussion- Feedback on Meeting with Chair of RWQCB – Planning to meet in November. Issues are sustainability, update of Basin Plan, Coordinate with ReNUWI, grant to Conserve Our Wetlands, joint strategy in the South Bay. Agreed to provide details to BayKeeper.

Agenda **Item 13** –Discussion- Collection Systems Committee Support – Page 48
Monica Oakley is taking a leave of absence. Lenny Rather, Chair of the committee, indicated that they would support Monica's replacement from RMC on a month to month basis. The Board indicated that the committees should have a process for transitions that include transparency. The issue will be discussed further at the Pardee Technical Seminar. The committee is deciding on its strategic direction. Dave Williams will attend a meeting. Karin North thanked Monica Oakley for her years of service.

Agenda **Item 14** –Discussion- SSO Enforcement Options – Meeting Handout. Monica noted that the most promising options are being identified and they are creating a template. Need to vet with committee. Next step is for BACWA to take to the Water Board. Looking for least burden on Water Board. There may be policy issues. Agencies would use the template when they are noticed or when they submit annually. The Board directed Monica to take it back to the Committee for review.

Agenda **Item 15** - Discussion - Nutrients

a) Technical Work

i) Update on WS Case Studies Symposium – Pages 49-53 of the Handout:
Yun Shang, EBMUD, provided a presentation on wastewater sidestream treatment project at EBMUD. The Board agreed that sidestream data questionnaire should be finalized and data collection should start. BACWA may add a link on its website.

b) Regulatory

i) HDR Contract for Optimization/Upgrade Studies – Pages 55-63 of the Handout:

A contract with HDR was approved. BACWA will identify a main point of contact for all POTW's. It was suggested that the CMG should participate in site visits. There will be a Scoping/Evaluation Plan review with the WB in December 2014.

c) Governance Structure

- i) Steering Committee Governance Workgroup Meeting – Pages 64-70 of the Handout show notes of the 2nd and 3rd meetings: Dave Ceppos is making sure that issues at Steering Committee meetings get moved forward. Developing a better process and relationship with BayKeeper.
- ii) Program Coordinator – To improve direction. 17 tasks identified that need to be undertaken. The Program Coordinator would be the person to undertake these tasks..

Agenda **item 16** – Discussion: Next Steps on Chlorine Residual Monitoring (Amada Roa):

Agenda **item 17** – Discussion: Toxicity Update (Mike Connor): Pages 71-87 of the Handout: LA County will challenge all recommendations. Not objecting to testing but to how it's being implemented. Lead through Permits Committee. Should BACWA meet with EPA? Invite the EPA to BACWA Annual Meeting? On Agenda for Pardee Technical Seminar. Notify the Water Board.

Agenda **item 18** – Discussion: Regulatory Issue Matrix, Updated: Pages 88-96 of the Handout: The Matrix will be updated before the Pardee Technical Seminar. CASA is looking to streamline the process. The level of detail is good.

Agenda **item 19** – Discussion: Pardee Planning. Pages 97-98 of the Handout show the draft Agenda: Discussed deadlines for inclusion in handout. Discussed attendee invitations. Asked David Senn to give a conceptual model presentation.

Agenda **item 20** – Discussion: Annual Member Meeting Planning. Pages 99-100 of the Handout show the Agenda for the last meeting: Discussed invitations. Discussed the length of the meeting vs. Committee participation.

Agenda **item 21** – Discussion: Summit Partners Meeting Agenda: Meets quarterly. Discussed value. There is little cost. Suggestions: micro-beads, cigarette butts, plastics.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

None

The meeting adjourned at 12:35 p.m.

The next regular meeting of the Board is scheduled for **November 21 26, 2014** from 9:00 am – 12:30 pm at the **SFPUC, Hetch Hetchy Room, 13th Floor, San Francisco, CA**. Pardee Technical Seminar is scheduled for October 21-23, 2014.