



# Executive Board Meeting Minutes

Friday, July 18, 2014, 9:00 a.m. – 12:30 p.m.

EBMUD Lab Library  
2020 Wake Ave., Oakland, CA

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## ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Mike Connor, Chair (East Bay Dischargers Authority); Laura Pagano, Vice Chair (San Francisco Public Utilities Commission); Jim Ervin (San Jose); Ben Horenstein (East Bay Municipal Utility District); Roger Bailey (Central Contra Costa Sanitary District).

### Other Attendees:

Tim Potter (Central Contra Costa Sanitary District);  
Vince De Lange (East Bay Municipal Utility District);  
Bhavani Yerrapotu (Sunnyvale);  
Karin North (Palo Alto);  
Ryan Merlo (B&C)  
Greg Baatrup (FSSD)  
Monica Oakley (RMC);

Amanda Roa (Delta Diablo);  
David Williams (BACWA);  
Lorien Fono (BACWA);  
Alina Constantinescu (LWA);  
Arvind Akela (CDM Smith);  
Holly Kennedy (HDR);  
David Senn (SFEI);  
  
Christian Nilson (ReNUWIT)

## PUBLIC COMMENT

None.

## CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

None

## CONSENT CALENDAR

1. June 20, 2014 BACWA Executive Board Meeting Minutes
2. April 2014 Treasurer's Report

*Consent Calendar items 1 and 2 were approved in a motion made by Laura Pagano and seconded by Mike Connor. The motion carried unanimously.*

## REPORTS

**Committee Reports** were included in the handout packet for agenda **item 6**.

AIR Committee – Lorien reported that Air Board Fees are increasing. Sarah Deslauriers will be invited to the next meeting in September to give an AB32 scoping plan update, and the November meeting will be at EBMUD.

Collection Systems Committee – Monica handed out committee report hard copies. Vince Calzone is new chair, Lenny Rather from Oro Loma at Vice Chair. Victor Lopez from the State Water Board

gave a presentation on the State's SSO Reduction Program to the group which will be distributed via the **BACWA Bulletin**. Claudia Villacourta will come to the November meeting.

Permits Committee – Sunnyvale is requesting that BACWA send in a comment letter about receiving water monitoring and continuous chlorine monitoring. Regional Water Board specified that the new receiving water monitoring requirements are a shallow water discharger issue and pertain to ammonia. Ben and Laura feel that this is an important issue that BACWA should engage on. ***BACWA will draft a letter addressing the two issues and will also discuss it at the next joint meeting with the Regional Water Board. Mike will separately contact Bill Johnson.***

CIWQS has gained CROMMER certification. CASA is continuing to work to expand CIWQS to incorporate reporting

Executive Board representatives (Board) were given an opportunity to provide updates from each of the Principal agencies under agenda **item 4, Executive Board Reports**. Non-principal members were also given an opportunity to report out on behalf of their agencies. No actions were taken on the report-outs.

Jim Ervin gave a short presentation on Net Environmental Benefit designation, and how San Jose has argued to the Regional Water board that they improve the biological community and should be granted this designation.

Roger Bailey reported that they hired Jean Marc Petit as head of engineering. Preparing to install zeolite-anamox system, hopefully by August. They will be doing a study on ammonia impact on phytoplankton growth.

Ben Horenstein attended NACWA – DC water got a 100-year bond and green attribute, which brought in investors from Europe and needed to be certified as part of a green portfolio. Ben was also elected to the NACWA Board.

Laura Pagano reported that they met with Regional Water Board staff to discuss their recycled water projects. They also met with Felicia Marcus regarding SRF funding. They met with the EPA, who appear to be willing to work with SFPUC to be flexible on dilution. They are also upgrading to Class A Biosolids with TPAD which will increase ammonia.

Mike Connor reported on the results of sidestream experiments. Union San has been running ANITA Mox the last few months and seeing good, reliable removal of ammonia and total nitrogen.

The **Executive Director's June Report** was included in the handout packet for agenda **item 5** and David Williams highlighted items in the report as well as the intended IT upgrades.

The **Regulatory Program Manager (RPM) Report under agenda item 6** was included in the handout packet. Lorien highlighted vector control hearing. Patricia McGovern will attend the August meeting and will discuss maternity leave coverage.

**Other BACWA Representative Reports** were given an opportunity to provide updates under agenda

**Item 7, Other BACWA Representative Reports.** No actions were taken based on the reports.

- a. RMP-TRC: Rod Miller
- b. RMP Steering Committee: Karin North; Jim Ervin – Karin gave an update on the RMP projects planning for the next year.
- c. Summit Partners: Dave Williams – no update
- d. ASC/SFEI: Laura Pagano; Dave Williams – Elected Board members. Executive Director Interviews – the Board did three interviews and selected top person, who turned them down, and are now negotiating with second person.
- e. Nutrient Governance Steering Committee: Ben Horenstein; Jim Ervin
- f. SWRCB Nutrient SAG: Dave Williams
- g. SWRCB Focus Group – Bacterial Objectives: Lorien Fono; Amy Chastain – Attended meeting on July 14, see info in packet.
- h. SWRCB Focus Group – Mercury Amendments to the State Plan: Tim Potter – Attended meeting on July 14, see report out in the packet.

The following **Executive Director Authorized Actions** were taken since the May 16, 2014 Board meeting, listed under agenda **item 8**, and reviewed by the ED.

- a. Chair Authorization of funds for extension of AED support from Alexandra Gunnell through July 24, 2014 not to exceed \$9,999.
- b. Chair Authorization of addition of funds to agreement with Sherry Hull for Assistant Executive Director Services for fiscal year 2013-14 (FY14) not to exceed amount of \$2,000 File 13, 218.
- c. Board Authorization to reallocate funds for SFEI contract(s) File(s) [12,980 to 13,064]. Reallocations: \$35,000 from Moored Sensors Task and \$15,000 from Monitoring Program Development; \$25,000 to LSB Synthesis and \$25,000 to Science Oversight and Project Management. SFEI will complete all work under all tasks and no additional funds will be required from BACWA – *approved in a motion by Ben, seconded by Roger. The motion carried immediately.*
- d. Chair Authorization to transfer funds between line items on the BAPPG FY 14 Budget in order to fund an agreement with Chinook Book in an amount not to exceed \$3,400. Advertising the Baywise Website for the Bay Area Pollution Prevention Group will be included in the annual Chinook Book edition for late summer 2014 and the Chinook Coupon Application.

## **OTHER BUSINESS**

Agenda **Item 9** - Additional scope of work for WBA –*discussion postponed to next meeting.*

Agenda **Item 10** - Nutrients

- a. Technical Work
  - i. Update on WS Case Studies Symposium – Dave discussed budgetary issues, since speakers would need funding for airfare/hotel. The Board passed a motion to charge \$50. *Roger moved to fund their travel and charge attendees \$50. Laura seconded the motion, which passed immediately.*
  - ii. Lower South Bay Synthesis Presentation – Dave Senn gave a presentation on the LSD Synthesis and prioritization of FY15 projects. Dave has been preparing for the Bay Delta Conference that will be held in October 2014. ***Dave Senn will send the presentation to BACWA to distribute.***  
Draft Scopes of Work for BACWA Funded Scientific Studies - There was a discussion about the model to track funding going forward – i.e. how is BACWA engaged in the details of how our money is spent.
  - iii. Representative for Nutrient Technical Workgroup – Jim will ask Eric Dunleavy to be official BACWA representative.
- b. Regulatory
  - i. Update on SWRCB SAG on Nutrient WQO – The statewide project is parallel to SF Bay effort, and shouldn't impact it. CASA is the POTW lead in this effort. They are looking into numeric indicators (rather than objectives). Tom Grouvhog and Adam Link are the representatives.
  - ii. Update on Consultant Selection Process – There are three project teams being interviewed – Carollo/AECOM and CH2MHill/RMC on August 7, and HDR/B&C on August 11.
- c. Governance Structure
  - i. Debrief on 2nd Steering Committee Meeting – Dave Senn passed around a list of the projects that the Steering committee voted should go forward.
  - ii. Program Coordinator – Regional Water Board agrees for the need for a Program Coordinator and is asking for in-kind report. There was a discussion about how BACWA should proceed, and alternatives for funding this position.
  - iii. Steering Committee Governance Workgroup Meeting

Agenda **item 11** –Christian Nilsen gave a presentation updating the Board on ReNUWIt Activities. He gave a summary of the sidestream pilot projects for nutrient removal that they are working on with BACWA member agencies. They are also involved in the Oro Loma Ecotone Pilot project. Christian gave BACWA a copy of a thumbdrive with material related to their projects.

Agenda **item 12** – Proposed agenda Items for Next Joint BACWA/WB meeting are included in the packet. Targeting end of July/early August. ***Dave will add chlorine monitoring, and discussion of Pardee agenda.***

Agenda **item 13** Draft comment letter on the BDCP report – there was a discussion about

whether to include a discussion about nutrients in BACWA's comment letter. ***Lorien will update the letter to express BACWA's concern that the BDCP Project will increase nutrient loading, and get an appropriate citation from Dave Senn.***

Agenda **item 14** - Draft Agenda for Pardee Technical Seminar – Tim pointed out that we should get input from Tom Mumley about his list of items for Pardee. Karin suggested outside fundraising for wastewater initiatives be included as a discussion item.

Suggestions for Future Agenda Items:

Time suggests that the independent studies that are going on should be part of the one-tent concept. We should discuss how to implement that.

The meeting adjourned at 12:34 p.m.

The next regular meeting of the Board is scheduled for **August 15, 2014** from 9:00 am – 12:30 pm at the SF PUC, Hetch Hetchy Room, 13<sup>th</sup> Floor, San Francisco, CA.