



## Executive Board Meeting Minutes

Friday, February 21, 2014, 9:00 a.m. – 12:00 p.m.

SFPUC 525 Golden Gate Ave., San Francisco, CA

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### ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Mike Connor, Chair (East Bay Dischargers Authority); Laura Pagano, Vice Chair (San Francisco Public Utilities Commission); Jim Ervin (San Jose); Ben Horenstein (East Bay Municipal Utility District); Curt Swanson (Central Contra Costa Sanitary District)

Other Attendees: Marla Jurosek (San Francisco Public Utilities Commission); Amy Chastain (San Francisco Public Utilities Commission); Cheryl Munoz (San Francisco Public Utilities Commission); Vince De Lange (East Bay Municipal Utility District); Amanda Roa (Delta Diablo Sanitation District); Karin North (Palo Alto); Denise Conners (Larry Walker Associates); Tom Hall (EOA); Monica Oakley (RMC); Holly Kennedy (HDR); Arvind Akela (CDM Smith); Eric Caesares (Carollo Engineers); David L. Sedlak (ReNUWIt); Mike Kiparsky (ReNUWIt); Christian Nilsen (ReNUWIt); Sasha Harris-Lovett (ReNUWIt); Robert Collison (Collison Engineering); Olivia Chen; Lorien Fono (Patricia McGovern Engineers); Dave Williams (BACWA); Alexandra Gunnell (BACWA).

### PUBLIC COMMENT

None.

### CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

### CONSENT CALENDAR

*Agenda items 1 – 3 were approved in a motion made by Laura Pagano and seconded by Ben Horenstein. The motion carried unanimously.*

1. December 20, 2013 BACWA Executive Board Meeting Minutes
2. November 2013 Treasurer's Report
3. FY2014 Contribution to BASMAA from BAPPG for IPM Partnership Program, \$10,000; File 13,150

The Board inquired about the portion of IPM Partnership Program efforts focused on wastewater. Amanda Roa noted that several agencies use it to support their pesticide outreach efforts and BAPPG will provide additional information on the program when they review their 2015 workplan at the March 21st BACWA Board meeting.

### REPORTS

**Committee Reports** were included in the handout packet for **agenda item 4**.

Executive Board representatives (Board) were given an opportunity to provide updates from each of the Principal agencies under **agenda item 5, Executive Board Reports**.

Curt Swanson reported that Central Contra Costa Sanitary District (CCCSD) are on schedule to submit their optimization and reduction report to the San Francisco Regional Water Quality Control Board (SF Bay Regional Water Board) as required by their NPDES permit. Their copepod studies will be conducted between March and June; one will be conducted by the University of California, Davis, and the other study will be done in partnership with the state and federal water contractors.

Laura Pagano informed attendees that the San Francisco Public Utilities Commission (SFPUC) is collaborating with ReNUWIt to do an analysis on their Living Machine.

Jim Ervin of San Jose reported that all three Lower South Bay dischargers have applied for their NPDES permit renewal.

The **Executive Director's (ED) December Report** was included in the handout packet for **agenda item 6** and reviewed by Dave Williams.

The **Regulatory Program Manager (RPM) Report** was included in the handout packet and reviewed by Lorien Fono under **agenda item 7**.

The following **Chair and Executive Director Authorized Actions** were taken since the December 20, 2013 Board meeting, listed under **agenda item 8**, and supporting information was included in the handout packet.

- a. Executive Director Authorization to execute agreement with O'Rorke, Inc. for BAPPG Partnership with Air District campaign support not to exceed \$2,000; File 13,135.
- b. Executive Board Chair Authorization for Federal Water Quality Coalition FY14 dues, \$5,000; File 13,151.
- c. Executive Board Chair Authorization to Utilize As Needed Contract with HDR for Nutrients Assistance, \$9,999; File 12,976.

#### **OTHER BUSINESS**

For **agenda item 9, David Sedlak** and his team from ReNUWIt provided a **presentation** on "Decision Support for Assessment of Nutrient Control in San Francisco Bay". Copies of the presentation were distributed to attendees. He clarified that the estimated cost for each module is \$100,000 per year and that they would be seeking funding from multiple stakeholders. He explained that the "Systems-Level Vision" module could provide an opportunity to initiate a dialogue among the various stakeholders. The product would be a white paper that could be taken to the next round of discussions among those stakeholders. The Board will continue discussions on BACWA's participation at the March 21<sup>st</sup> Board meeting.

Under **agenda item 10, Annual Member Debrief**, results from the follow up survey were included in the packet and the Board requested a review of the attendee feedback when planning the 2015 Annual Meeting later this year.

Under **agenda item 11** the ED reviewed the February Joint Water Board/BACWA meeting. It was noted that it may not be necessary to include future Joint meeting minutes in the handout packets.

For **agenda item 12**, the Regulatory Program Manager provided an update to the Board on efforts to develop an **IRWMP Regional Project Proposal for Prop 84**. She reviewed the updated grant application process timeline and noted that a conference call will be scheduled for the week of March 10<sup>th</sup> to review the strawman proposal. Update on the proposal will be presented to the

BACWA Board at the March 21<sup>st</sup> meeting. In response to a request from the Board the ED will provide an estimate of how much time the RPM has spent to support this effort.

For **agenda item 13, FY2015 Budget Planning**, the ED Reviewed the draft budget that was included in the packet. BAPPG will review their workplan at the March meeting. Karin North explained that BAPPG funds are not used in support of stormwater initiatives, including their contribution to BASMAA's Our Water Our World program for which BAPPG's portion is directed toward wastewater initiatives. The Board also requested that BAPPG provide information on how they assess the effectiveness of their campaigns, and to provide an update on work done by Kelly Moran to address Pyrethroid that is being funded by BACWA's contribution to CASA. In response to concerns raised by the Board, the ED will outline some options to be considered in future years to recoup the loss of \$30,000 in revenue that will result from incorporating BAPPG as a BACWA Committee. For the Info Share Groups, the ED will reach out to group participants to see if there is someone willing to be a "champion" for continuing each of the Info Share Groups and each Board representatives will inquire with their staff about their level of participation and interest, and whether members would be willing to Chair the groups with support from the RPM. The ED will also contact the AIR Co-Chairs to investigate incorporating AIR as a BACWA committee. He will also research the overlap between the California Wastewater Climate Change Group (CWCCG) efforts and the AIR Committee. Additional information on proposed Collaboration and Sponsorships will be provided at the March 21<sup>st</sup> meeting, including benefits of membership, lists of other contributors and Board members. The ED explained that Nutrients optimization and upgrade studies would be funded by the Nutrient Surcharge and those agencies that pay the surcharge would be included in the report showing fulfillment of their permit obligation. He also noted that BACWA is still discussing risk reduction efforts with the SF Bay Regional Water Board. The Permits committee did not have any feedback regarding proposed sewer survey enhancements and the ED will consider reducing the proposed budget for this item. A 5 Year Projection handout was distributed by the ED and reviewed.

Under **agenda item 14, Nutrients**, the ED reviewed the schedule of optimization and upgrade studies. The Nutrient Negotiating Team will review the scope and provide feedback. Consultants will also be asked for feedback on the draft Request for Proposal (RFP). BACWA will further review and revise the RFP as needed and provide it to the SF Bay Regional Water Board for their input before finalizing and soliciting proposals. As part of the effort to manage the preparation of the required reports, the plan is to assemble a small team of BACWA reps who will work with the ED in managing the multi-year consultant contract for preparation of the optimization and upgrade reports.

On the Governance effort, the Governance Task Force, consisting of the Water Board and BACWA reps, has finalized a Charter for the formation of a broad stakeholder comprised Steering Committee that will oversee the conduct of the technical investigations under the Nutrient Management Strategy. The Charter was included in the packet and was reviewed by the ED. Mike Connor and Dave Williams have been representing BACWA. The first meeting of the Steering Committee is scheduled for April 22nd and BACWA will need to determine at the March 21<sup>st</sup> Board meeting who will serve as their two representatives. The draft Nutrient Permit comment letter was included in packet. It is due March 10 and feedback should be directed to the RPM.

Due to time constraints, discussions on **Risk Reduction (item 15)**, **Stormwater Diversions (item 16)**, and **2014 BACWA Executive Board Calendar (item 17)** were postponed to the March 21<sup>st</sup> meeting. Tom Hall noted that BASMAA has requested POTW cost data, estimating how much POTWs would charge to accept diverted stormwater. BASMAA will be submitting their report to the SF Bay Regional Water Board by March 15<sup>th</sup>. Tom indicated that any cost data would be appreciated and should be sent to him.

The next regular monthly BACWA Board meeting is scheduled for, **March 21, 2014 at the EBMUD Treatment Plant Lab Library, 2020 Wake Ave, Oakland.**

The meeting adjourned at 12:00 p.m.