BASIC FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2013 AND 2012



BAY AREA CLEAN WATER AGENCIES BASIC FINANCIAL STATEMENTS For The Years Ended June 30, 2013 and 2012

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INDEPENDENT AUDITOR'S REPORT

To Board of Directors Bay Area Clean Water Agencies Oakland, California

Report on Financial Statements

We have audited the financial statements of the Bay Area Clean Water Agencies (BACWA) as of and for the years ended June 30, 2013 and 2012, and the related notes to the financial statements, which collectively comprise the BACWA basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to BACWA's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of BACWA's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Bay Area Clean Water Agencies as of June 30, 2013 and 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matters

Management adopted the provisions of the following Governmental Accounting Standards Board Statements, which became effective during the year ended June 30, 2013 and had material effects on the financial statements:

Statement 63 - Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. See note 1 to the financial statements for relevant disclosures.

The emphasis of these matters does not constitute a modification to our opinions.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to this information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated August 16, 2013 on our consideration of the BACWA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering BACWA's internal control over financial reporting and compliance.

Pleasant Hill, California

August 16, 2013

Management's Discussion and Analysis June 30, 2013 and 2012

This section presents management's discussion and analysis of the Bay Area Clean Water Agencies (BACWA) financial condition and activities as of and for the years ended June 30, 2013 and 2012. Management's Discussion and Analysis (MDA) is intended to serve as an introduction to the Agency's basic financial statements. The MDA represents management's examination and analysis of the Agency's financial condition and performance.

This information should be read in conjunction with the audited financial statements that follow this section. The information in the MDA is presented under the following headings:

- Organization and Business
- Overview of the Financial Statements
- Financial Analysis
- Request for Information

Organization and Business

The Bay Area Dischargers Association (BADA) was created as a public entity in accordance with the terms of a Joint Powers Agreement, dated January 4, 1984, for the purpose of collecting, interpreting and disseminating data on the aquatic life and quality of waters of the San Francisco Bay System (the Bay) with emphasis on pollution-related effects. Renamed BACWA on February 22, 2001, it is composed of BADA's five original signatory agencies ("BACWA principals"): East Bay Municipal Utility District (EBMUD), a public corporation; Central Contra Costa Sanitary District (CCCSD), a public corporation; East Bay Dischargers Authority (EBDA), a joint powers public corporation; the City and County of San Francisco (San Francisco), a municipal corporation; and the City of San Jose (San Jose), a municipal corporation. BACWA membership includes other San Francisco Bay Area sanitation agencies who are not BACWA principals. BACWA members contribute funds to cover operating expenses based on an annual workplan and budget, in accordance with sections 9 and 10 of BACWA's Joint Powers Agreement. There are thirteen associate members and forty-one affiliate members that contribute a minimum of \$7,500 and \$1,500 annually, respectively.

For additional information, please see the notes to the basic financial statements.

Overview of the Financial Statements

The financial statements include a statement of net position, a statement of revenues, expenses, and changes in fund net position, a statement of cash flows, and notes to the financial statements. The report also contains other required supplementary information in addition to the basic financial statements. BACWA's financial statements include:

The statement of net position presents information on the Agency's assets and liabilities, with the difference between the two reported as net position. It provides information about the nature and amount of resources and obligations at year-end.

The statement of revenues, expenses, and changes in net position presents the results of the Agency's operations over the course of the fiscal year and information as to how the net position changed during the year.

Management's Discussion and Analysis June 30, 2013 and 2012

The statement of cash flows presents changes in cash and cash equivalents resulting from operational and investing activities. This statement summarizes the annual flow of cash receipts and cash payments, without consideration of the timing of the event giving rise to the obligation or receipt.

The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to basic financial statements can be found on pages 8 to 13 of this report.

Financial Analysis:

The following summarizes net position at June 30, 2013 and 2012, together with changes from the prior year.

Summary of Net Position (Table 1)

June 30, 2013 and 2012

	Year ended June 30				
		2013	_	2012	Variance
Current assets	\$	5,395,457	\$	4,189,631	\$ 1,205,826
Current liabilities		840,821		204,344	636,477
Net position:					
Restricted for operating projects		650,731		706,744	(56,013)
Unrestricted		3,903,905		3,278,543	625,362
Total net position	\$	4,554,636	\$	3,985,287	\$ 569,349

- Current Assets increased by \$1,205,826 and Unrestricted Net Position increased by \$625,362.
- Current liabilities increased by \$636,477. Proposition 84 grant funds and disbursements are reflected on the Statement of Revenue, Expense and Changes in Net Position.

Management's Discussion and Analysis June 30, 2013 and 2012

The following summarizes revenues, expenses and changes in fund net position for the years ended June 30, 2013 and 2012, together with changes from the prior year.

Summary of Revenues, Expenses and Changes in Fund Net Position (Table 2)

June 30, 2013 and 2012

	Year ended June 30				
Assets		2013		2012	 Variance
Operating revenues	\$	6,500,220	\$	3,222,768	\$ 3,277,452
Operating expenses		(5,941,701)		(2,266,328)	3,675,373
Operating Income		558,519		956,440	(397,921)
Nonoperating revenues		10,830	•	11,386	(556)
Change in net position	\$	569,349	\$	967,826	\$ (398,477)

- Operating revenue increased by \$3,277,452, which includes Proposition 84 grant reimbursements.
- Operating expenses increased by \$3,675,373, which includes Proposition 84 grant disbursements.
- Nonoperating revenues for the years ended June 30, 2013 and 2012 consisted primarily of interest income. The decrease of \$556 is due to a decrease in interest rates.

Request for Information

This financial report is designed to provide viewers with a general overview of The Bay Area Clean Water Agencies' finances and demonstrate BACWA's accountability for the monies it manages. If you have any questions about this report, or need additional information, please contact: the BACWA Treasurer, D. Scott Klein, PO Box 24055, MS 402, Oakland, CA 94623.

BAY AREA CLEAN WATER AGENCIES STATEMENTS OF NET POSITION JUNE 30, 2013 AND 2012

	2013		 2012	
ASSETS				
Cash and cash equivalents (Note 2)	\$	50,134	\$ 50,355	
Restricted cash and cash equivalents				
and Investments (Note 2)		3,750,600	2,878,600	
Accounts receivable		1,592,408	1,257,971	
Accrued interest receivable		2,315	 2,705	
Total assets		5,395,457	 4,189,631	
LIABILITIES				
Accounts payable		767,980	138,844	
Miscellaneous liabilities		72,841	 65,500	
Total liabilities		840,821	 204,344	
NET POSITION (Note 1B)				
Restricted		650,731	706,744	
Unrestricted		3,903,905	 3,278,543	
Total net position	\$	4,554,636	\$ 3,985,287	

See accompanying notes to financial statements

BAY AREA CLEAN WATER AGENCIES STATEMENTS OF REVENUE, EXPENSE AND CHANGES IN NET POSITION FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	 2012
Operating Income:		
Member contributions and other receipts	\$ 6,500,220	\$ 3,222,768
Operating expense:		
Professional services	(930,131)	(924,977)
General and administrative	(277,389)	(288,977)
Grants and other	 (4,734,181)	 (1,052,374)
Total operating expense	(5,941,701)	(2,266,328)
Operating income	 558,519	 956,440
Nonoperating revenue:		
Interest income	10,830	11,386
Changes in net position	569,349	967,826
Total net position - beginning	3,985,287	 3,017,461
Total net position - ending	\$ 4,554,636	 3,985,287

See accompanying notes to financial statements

BAY AREA CLEAN WATER AGENCIES STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
Cash flows from operating activities:		
Cash received from member contributions and other receipts	\$ 6,109,073	\$ 2,053,837
Cash paid for supplies and services	(5,248,514)	(2,260,439)
Net Cash from Operating Activities	860,559	(206,602)
Cash flows from investing activities:		
Interest received on investments	11,220	12,523
Net (decrease) increase in cash and cash equivalents	871,779	(194,079)
Cash and equivalents at beginning of period	2,928,955	3,123,034
Cash and equivalents at end of period	\$ 3,800,734	\$ 2,928,955
Reconciliation of net operating income (loss) to net cash provided by operating activities:		
Operating income	\$ 558,519	\$ 956,440
Adjustments to reconcile operating loss to cash flows		
from operating activities:		4
Changes in operating assets and liabilities:		
Accounts receivable and other receivables	(334,437)	(1,152,537)
Accounts payable and miscellaneous liabilities	636,477	(10,505)
Net cash flow used by operating activities	\$ 860,559	\$ (206,602)

See accompanying notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Reporting Entity

The Bay Area Clean Water Agencies (BACWA) was organized on January 4, 1984 as the Bay Area Dischargers Association (BADA), and changed its name to BACWA effective February 22, 2001. BACWA was established for the purpose of collecting, interpreting and disseminating data on the aquatic life and quality of waters of the San Francisco Bay System with emphasis on pollution-related effects. BACWA is composed of five original BADA signatory agencies: East Bay Municipal Utility District (EBMUD), a public corporation; Central Contra Costa Sanitary District (CCCSD), a public corporation; East Bay Dischargers Authority (EBDA), a joint powers public corporation; the City and County of San Francisco (San Francisco), a municipal corporation; and the City of San Jose (San Jose), a municipal corporation. BACWA membership includes other San Francisco Bay Area sanitation agencies who are not BACWA principals. BACWA principals and other members contribute funds to cover operating expenses based on an annual work plan and budget, in accordance with Sections 9 and 10 of BACWA's Joint Powers Agreement. There are thirteen associate members and forty-one affiliate members that contribute a minimum of \$7,500 and \$1,500 annually, respectively.

BACWA has the following special programs. Each special program's revenues and expenses are tracked separately from BACWA's other revenues and expenses.

- The Air Issues and Regulations Committee (AIR) was created in 1987 to provide air quality information to publicly owned treatment works. On July 1, 1994, AIR became a group within BACWA, with revenues provided by participating agencies and expenditures determined by those agencies.
- San Francisco Bay Area Pollution Prevention Group (BAPPG) was created in 1990 to develop regional public education programs regarding water pollution. In fiscal year 2002, BAPPG became part of BACWA. BAPPG expenses are funded by contributions from participating agencies and by BACWA.
- State Proposition 50 (Prop50) is a California Department of Water Resources (DWR) program to administer funds consistent with the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. BACWA applied for and was awarded a Prop 50 grant, State grant No. 4600007654. The Prop 50 revenue and expenses include disbursements from DWR, disbursements to participating agencies, and administrative costs.
- State Proposition 84 (Prop84) is a California Department of Water Resources (DWR) program to administer funds consistent with the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Projection Bond Act of 2006. BACWA applied for and was awarded a Prop 84 grant, State Grant No. 4600009715. The Prop 84 revenue and expenses include disbursements from DWR, disbursements to participating agencies, and administrative costs.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- The Water Quality Attainment Strategies (WQAS) is a program to develop and fund regional projects that benefit participants. The program changed its name to the Clean Bay Collaborative during Fiscal Year 2010. Revenues come from contributions from program participants and expenditures are determined by the BACWA principals.
- The Regional Water Recycling Committee (RWR) was established in 2007 to promote water recycling in order to protect the environment, develop reliable water supply and to sustain our economic viability in the Bay Area region.
- Water/Wastewater Operator Training (WOT) was a program formed with Solano County
 Community College to provide water operators with educational training to help them
 understand the standard environmental rules and regulations related to water and wastewater.
 Revenues are provided by participating agencies and expenditures determined by those
 agencies.

B. Basis of Accounting and Presentation

The accompanying financial statements report the financial position of BACWA in accordance with accounting standards generally accepted in the United States of America. As BACWA is exclusively comprised of governmental entities, the preparation of its financial statements is governed by the pronouncements of the Governmental Accounting Standards Board (GASB).

BACWA as a proprietary enterprise is accounted for on a flow of economic resources measurement focus using the accrual basis of accounting. Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements.

BACWA distinguishes *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing deliverable goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for BACWA include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Statement of Net Position – The statement of net position is designed to display the financial position of BACWA. BACWA's fund equity is reported as net position, which is the excess of all of the Agency's assets and deferred outflow over all its liabilities and deferred inflows. Net Position is divided into three captions under GASB Statement 34. These captions apply only to Net Position and are described below:

Net investment in capital assets describes an agency's capital assets, including restricted capital assets, net of accumulated depreciation and reduced by any outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the Agency cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, and fees charged for the provision of future water resources.

Unrestricted describes the portion of Net Position which is not restricted to use.

Statement of Revenues, Expenses, and Changes in Net Position — The statement of revenues, expenses, and changes in net position is the operating statement for proprietary funds. Revenues are reported by major source. This statement distinguishes between operating and nonoperating revenues and expenses and presents a separate subtotal for operating revenues, operating expenses, and operating income.

When both restricted and unrestricted resources are available for use, it is BACWA's policy to use restricted resources first, then unrestricted resources as they are needed.

C. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

D. Cash and Cash Equivalents

BACWA considers all highly liquid investments with original maturities of three months or less when purchased to be cash equivalents.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Allocation of Costs

In accordance with the adopted work plan and approved budget for the year ended June 30, 2012, all costs incurred by BACWA for general overhead and for programs with general benefit are shared by BACWA members consistent with the terms of the Joint Powers Agreement establishing the agency, between each of the original signatory members.

Costs incurred for programs of special benefit are allocated in direct proportion to the benefits received as approved by BACWA's Executive Board.

AIR, BAPPG, WQAS, RWR, Prop 50, Prop 84 and WOT have their own budgets, and their expenditures are funded from their own separate revenues.

NOTE 2 - CASH AND INVESTMENTS

A. Composition

BACWA's cash and cash equivalents consisted of the following at June 30:

	2013	2012
Demand deposits with banks	\$ 50,134	\$ 50,355
Local Agency Investment Fund	3,750,600	2,878,600_
	\$3,800,734	\$2,928,955

B. Collateralization of Cash and Cash Equivalents

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of BACWA's cash on deposit or first trust deed mortgage notes with a value of 150% of BACWA's cash on deposit as collateral for these deposits. Under California Law this collateral is held in an investment pool by an independent financial institution in BACWA's name and places BACWA ahead of general creditors of the institution pledging the collateral. BACWA has waived collateral requirements for the portion of deposits covered by federal deposit insurance.

BACWA's investments are carried at fair value, as required by generally accepted accounting principles. BACWA adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

NOTE 2 - CASH AND INVESTMENTS (Continued)

C. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. As an external investment pool, the Local Agency Investment Fund was not rated as of June 30, 2013.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. BACWA generally manages its interest rate risk by holding investments to maturity. BACWA's only investment in the California Local Agency Investment Fund has a maturity date of less than twelve months.

E. Local Agency Investment Fund (LAIF)

BACWA is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code §16429 under the oversight of the Treasurer of the State of California. BACWA reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are maintained on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain State funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2013, these investments matured in an average of 268 days.

NOTE 3 – RELATED PARTY TRANSACTION

As BACWA does not have any employees, EBMUD provides BACWA with ongoing treasury, accounting and auditing pass-through costs, and certain technical (laboratory) services, which are reimbursed by BACWA and the related organizations on no less than a quarterly basis. Total reimbursements for the year ended June 30, 2013 and 2012, were \$39,604 and \$42,183 respectively, and are primarily reflected in the general and administrative expenditures on the Statement of Revenues, Expenditures, and Changes in Net Position.

NOTE 4 – RISK MANAGEMENT

BACWA's liability and property risks are insured by commercial insurance carriers. Selected insurance coverage includes:

Coverage	Policy Limit
Bodily injury	\$5,000,000
Property damage	5,000,000
Personal injury	5,000,000
Non-owned and hired automobile liability	5,000,000
Public officials, errors and omissions	5,000,000
Fire damage liability	1,000,000
Employment practices liability	2,000,000

Any liability BACWA may have for uninsured claims are limited to general liability claims. However, BACWA has experienced no losses from such claims during the preceding three years and it therefore believes there is no liability for claims incurred but not reported.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Bay Area Clean Water Agencies Oakland, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Bay Area Clean Water Agencies (BACWA), as of and for the year ended June 30, 2013 and the related notes to the financial statements, and have issued our report thereon dated August 16, 2013. Our report included an emphasis of a matter paragraph disclosing the implementation of new accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered BACWA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the BACWA's internal control. Accordingly, we do not express an opinion on the effectiveness of the BACWA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the BACWA's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the BACWA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We have also issued a separate Memorandum on Internal Control dated August 16, 2013 which is an integral part of our audit and should be read in conjunction with this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the BACWA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the BACWA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pleasant Hill, California

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August 16, 2013