



Executive Board Meeting Minutes

Thursday, October 25, 2012, 9:00 a.m. – 12:00 p.m.

EBMUD Treatment Plant Lab Library

2020 Wake Avenue, Oakland, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano, Vice Chair (San Francisco Public Utilities Commission); Ann Farrell (Central Contra Costa Sanitary District); Karl Royer (East Bay Dischargers Authority); Jim Ervin (City of San Jose).

Other Attendees: Scott Klein, Treasurer (East Bay Municipal Utility District); Dave Williams (East Bay Municipal Utility District); Gary Tominaga (East Bay Municipal Utility District); David Stoops (East Bay Dischargers Authority); Melody LaBella (Central Contra Costa Sanitary District); Tim Potter (Central Contra Costa Sanitary District); Greg Baatrup (Fairfield-Suisun Sewer District); Gary Darling (Delta Diablo Sanitation District); Amanda Roa (Delta Diablo Sanitation District); Bhavani Yerrapotu (Sunnyvale) Tom Hall (Sunnyvale/EOA); Karin North (Palo Alto); Monica Oakley (RMC); Denise Connors (Larry Walker Associates); Holly Kennedy (HDR); Kayla Kirsch (Leapfrog Consulting); Lorien Fono (Patricia McGovern Engineers); Jim Kelly (BACWA); Alexandra Gunnell (BACWA).

PUBLIC COMMENT

There were no public comments.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER (9:10 a.m. – 9:15 a.m.)

Agenda item 7 was taken out of order. **Fiscal Year 2011-12 Financial Reports** were distributed and reviewed by the BACWA Treasurer, Scott Klein, and Gary Tominaga of EBMUD. *The reports were approved in a motion made by Karl Royer and seconded by Ben Horenstein. The motion passed unanimously.*

CONSENT CALENDAR

Agenda items 1 – 3 were approved in a motion made by Ben Horenstein and seconded by Ann Farrell. *The motion carried unanimously.*

1. September 27, 2012 BACWA Executive Board Meeting Minutes
2. October 5, 2012 BACWA Executive Board Special Meeting Minutes
3. August 2012 Treasurer's Report

It was noted that the spelling of Rosey Jencks name should be corrected on the October 5th, 2012 Special Meeting minutes.

PRESENTATIONS:

For **agenda item 4, Governance Facilitation Development Synthesis, Kayla Kirsch of Leapfrog Consulting** distributed and reviewed "Board Interviews: Summary of Findings". She explained that two straw models, Greenfield Approach and Evolve Current Structure, were distributed in preparation for the interviews and that making changes to the current structure appeared to be the preferred option. Kayla suggested that the Board may need further discussion of the "Existing and Alternative NNE & Ongoing Nutrient Management and Oversight Approaches" to make sure that there is a shared pool of meaning around the concepts listed on the handout. In preparation for

Pardee, the Board requested that Kayla draw out the current process and compare it to what the Board thinks is needed and the Board will review the concepts and prioritize them. The goal of the next meeting with Kayla at Pardee will be to have a clear understanding of the current process, its opportunities and deficiencies, and preparation of a draft proposal for the meeting with the Regional Water Quality Control Board staff (RWQCB). The Assistant Executive Director (AED) will circulate the graphic representation of the current process that was developed by Naomi Feger.

For **agenda item 5**, Tom Grovhoug and Denise Conners distributed handouts and led a discussion about **Nutrient Permit Framework Alternatives**. In preparation for Pardee, the Board authorized Larry Walker Associates to proceed with Task 2 outlined in the scope of their current agreement, and requested that they develop straw proposals for each alternative.

Gary Darling provided a presentation on **BACWA Opportunities** under **agenda item 6**. He provided information about regional collaborations and partnerships and proposed the idea of BACWA investigating ways to expand its role. The Board agreed to continue discussions on this matter at Pardee and consider the development of a subcommittee to further explore the idea.

OTHER BUSINESS

For **agenda item 8**, Lorien Fono, the BACWA Regulatory Program Manager, led a discussion about **CEC State-Wide Monitoring**. She agreed to continue to keep the BACWA Board updated on the issue.

Karin North provided the Board with an update on **RMP Steering Committee** activities under **agenda item 9**. Karin serves as the RMP Steering Committee Vice Chair; Tom Mumley is the Chair. She distributed the RMP Summary of 2013 Programs, which included the annual budget and explained that by the time projects are brought before the Steering Committee for funding approval they have already been vetted by the Technical Committees. A 2% increase in RMP dues for 2013 and 2014 will be implemented. She also circulated a copy of the Pulse and will forward a link for the RMP survey to be distributed included in the next BACWA e-newsletter. She also suggested that BACWA may want to contact Keith Maruya of Southern California Coastal Water Resources Project (SCCWRP) to speak at an upcoming Board meeting.

Under **agenda item 10**, Laura Pagano reviewed a handout included in the meeting packet that provided background on the **New Appointments to San Francisco Regional Water Quality Control Board**.

Revised meeting dates for **November and December BACWA Board Meeting Schedule for 2012 and 2013** were listed in the handout packet for **agenda item 11**.

For **agenda item 12**, the handout packet contained a **Baywork Program Summary** in response to a request made by the Board at the September 25th, 2012 BACWA meeting. Agencies considering participation in the Baywork program should contact them directly; information is listed on their website at baywork.org.

SFPUC and CCCSD Board representatives will see if anyone at their agency is interested in attending the **TAG Meeting, in Orange County on November 8, 2012 (agenda item 13)**. The ED noted that the National Water Research Institute (NWRI) has decided they will not participate in the program.

The **BACWA Annual Member Meeting scheduled for January 24th, 2013 at California Endowment Conference Center, 1111 Broadway, Oakland** was discussed under **agenda item 14**. Suggestions from attendees included: Bruce Wolfe and Alexis Strauss or Nancy Wu as guest speakers; mercury watershed permit as success story; nutrients as focus; nutrients update/introduction with a subsequent follow up meeting at a later date. CCCSD also noted a possible schedule conflict; the ED and AED will investigate alternate dates and locations.

For **agenda item 15**, the **Pardee Draft Agenda** was discussed. The Chair and ED will continue to revise and then circulate to attendees. Revisions may include an earlier start time on November 5th and later ending times for each day. It was noted that November 6th is Election Day and attendees may need to make alternative arrangements to vote.

REPORTS

Committee Reports were included in the handout packet under **agenda item 16**.

No items were discussed under **agenda item 17, Executive Board Reports**.

The ED noted the following items in the **Executive Director Report**, which was included in the handout packet for **agenda item 18**.

- The next SWAMP meeting is scheduled for November 9th from 1-4pm.
- The next NNE Stakeholder Advisory Group (SAG) meeting is scheduled for November 19th.
- Freshwater Cyanotoxin Workshop scheduled November 28th.
- Upcoming RMP Meetings:
 - The Steering committee meets on October 29th; Karin North, one of the POTW representatives on the committee is expected to attend BACWA's meeting on the October 25th.
 - The Technical Advisory Committee Meeting is scheduled to meet on December 4th from 1 to 3pm.
 - A Webinar entitled: "The RMP: A Collaborative Effort Providing Water Quality Regulators in the San Francisco Bay Area with Information they Need" will take place on November 8th, 11:30am –12:30pm.
 - There is a Risk Reduction Project Review and Next Steps meeting scheduled for October 30th at 1pm.
 - Rainer Hoenicke called me about approaching the California Water Quality Council to fund the ongoing risk reduction effort.

Under **agenda item 19**, the **Regulatory Program Manager Report** was included in the handout packet. Comments on the Mercury/PCB Watershed Permit are due Monday October 29th. Feedback should be sent to Lorien Fono by Friday October 26th.

Chair & Executive Director Authorized Actions implemented since the September 27th BACWA Board meeting were listed under **agenda item 20**.

- a. Executive Director authorization of agreement with Zentraal for Prop 84 Tracking/Reporting Software development, not to exceed \$3,600 in FY 2012-13; File 12,819.

The next regular BACWA Board meeting is tentatively scheduled for, November 29, 2012 at the EBMUD Treatment Plant Lab Library from 9 a.m. – 12 p.m.

The meeting adjourned at 12:00 p.m.