

BACWA EXECUTIVE BOARD MEETING
Thursday, March 28, 2013, 9:30 a.m. – 12:30 p.m.

HANDOUTS

Handout Packet is available on the BACWA website (www.BACWA.org).

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	b. Executive Director authorization of agreement with Bri Communications for BAPPG Baywise.org Outreach not to exceed \$860.00 in FY 2012-13; File 12,929.	



Executive Board Meeting Agenda

Thursday, March 28, 2013, 9:30 a.m. – 12:30 p.m.
SFPUC Hetch Hetchy Room, 13th Floor
525 Golden Gate Ave, San Francisco, CA

ROLL CALL AND INTRODUCTIONS (9:30 a.m. – 9:35 a.m.)

PUBLIC COMMENT (9:35 a.m. – 9:40 a.m.)

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER (9:40 a.m. – 9:45 a.m.)

CONSENT CALENDAR (9:45 a.m. – 9:50 a.m.)

1. February 28, 2013 BACWA Executive Board Meeting Minutes
2. January 2013 Treasurer's Report

REPORTS (9:50 a.m. – 10:30 a.m.)

3. Committee Reports
4. Executive Board Reports
5. Executive Director Report for March 2013
6. Regulatory Program Manager Report
7. Chair & Executive Director Authorized Actions
 - a. Executive Director authorization to utilize existing agreement with RMC Water & Environment for as needed technical support related to SSO Enforcement Options in an amount not to exceed \$2,000.00 in FY 2012-13; File 12,733.
 - b. Executive Director authorization of agreement with Bri Communications for BAPPG Baywise.org Outreach not to exceed \$860.00 in FY 2012-13; File 12,929.

OTHER BUSINESS (10:30 a.m. – 12:30 p.m.)

8. Discussion: Nutrients
 - a. Joint RWQCB/BACWA Meeting March 22nd Follow Up
 - b. SFEI Nutrients Strategy Development Funding
 - c. Decision Trees
 - d. Governance Development Update
 - e. Permit Concept Update
 - f. Meeting with Sacramento Regional Update
 - g. BACWA Member Outreach/Workshop
 - h. Reporting Requirements Update (Tim Potter/Jim Ervin)
 - i. White Paper and Position Paper

9. Discussion: SSO Enforcement Options (Dan Stevenson)
10. Discussion: Permit Violations Report (Lorien Fono)
11. Discussion: FOG White Paper Update (Bhavani Yerrapotu/Ben Horenstein)
12. Discussion: Collaboration and Sponsorship Funding Criteria
13. Discussion: Policy and Procedure Update

NEXT MEETING

The next regular monthly meeting of the Board has been **rescheduled for Monday, April 15, 2013, 1:00 p.m. – 4:00 p.m. at** the EBMUD Treatment Plant Lab Library.

ADJOURNMENT (12:30 p.m.)



Executive Board Meeting Minutes

Thursday, February 28, 2013, 9:00 a.m. – 12:00 p.m.

EBMUD Treatment Plant Lab Library

2020 Wake Avenue, Oakland, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano, Vice Chair (San Francisco Public Utilities Commission); Curt Swanson (Central Contra Costa Sanitary District); Mike Connor (East Bay Dischargers Authority); Jim Ervin (City of San Jose).

Other Attendees: Tim Potter (Central Contra Costa Sanitary District); Amanda Roa (Delta Diablo Sanitation District); Dan Stevenson (Sunnyvale); Denise Conners (LWA); Tom Hall (EOA); Monica Oakley (RMC); Holly Kennedy (HDR); Lorien Fono (Patricia McGovern Engineers); Jim Kelly (J.M. Kelly Engineering); Dave Williams (BACWA); Alexandra Gunnell (BACWA).

PUBLIC COMMENT

There were no public comments.

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

None.

CONSENT CALENDAR

Item 3, Resolution Honoring James M. Kelly, was pulled from the Consent Calendar for discussion. It was noted that this action was just a formal Executive Board approval of the resolution that was presented to Jim at the BACWA Annual Meeting on January 24, 2013. Each of the Board members expressed their appreciation for Jim Kelly's service to BACWA and contributions to the wastewater community.

Agenda items 1 – 3 were approved in a motion made by Laura Pagano and seconded by Mike Connor. The motion carried unanimously.

1. January 3, 2013 BACWA Executive Board Meeting Minutes
2. November 2012 and December 2012 Treasurer's Report
3. Resolution Honoring James M. Kelly; File 12,916.

REPORTS

Committee Reports were reviewed under **agenda item 4**.

BAPPG's 2012 Annual Summary was included in the Executive Board meeting Handout Packet and contained a link to the most recent BAPPG Committee Meeting (2/6/2013). The Board suggested that the Committee may want to include information about how their efforts support permit compliance for member agencies. The Board also inquired about whether member violation data influenced the committee's planning and prioritization. It was noted that BAPPG has several regional initiatives that address permit compliance, though pollution prevention projects are typically designed to go beyond what is required, and stormwater issues are also taken into account when prioritizing annual projects. Amanda Roa, the BAPPG representative for BACWA Board meetings, explained that BAPPG priorities are determined each September. In addition to reporting

out for BAPPG at upcoming BACWA meetings, she will work to bring Board feedback to BAPPG in September 2013 during the prioritization process.

The Collection Systems Committee Report, included in the handout packet was reviewed by Dan Stevenson, Committee Chair, and Monica Oakley. They explained that Committee representatives are continuing to communicate their concerns to the State Water Resources Control Board (SWRCB) about revisions to the Sanitary Sewer Overflow Waste Discharge Requirements Monitoring and Reporting Program (SSO WDR MRP). Attendees also discussed the issue of SSO's and civil complaints. The Executive Director will work with the Regulatory Program Manager, the Collection Systems Committee, and CASA to investigate options for addressing this issue in upcoming discussions with the San Francisco Regional Water Quality Control Board staff (SF Bay Water Board).

The Permits Committee Report was included in the handout packet and reviewed by Committee Chair, Jim Ervin. Tim Potter will become Committee Chair after next month's meeting but a Vice Chair has yet to be named. Second quarter data reported in response to the Nutrients 13267 Letter has not been posted on SF Bay Water Board website yet, but Jim Ervin encouraged everyone to review it once it is available. Lorien Fono is reviewing chronic toxicity violations that have been reported over past two years. The Board requested that Lorien prepare a quarterly report to members listing permit violations. Her last report was based on information available on the SWRCB website and did not include an analysis or evaluation of the data.

The Recycled Water Committee written report was included in the handout packet.

Tim Potter reported that during the P3S conference, held on February 25 – 27, SWRCB representatives advised agencies that the State Board will be working with Regional Boards to review pretreatment enforcement efforts. Tim will contact member agencies to prepare them for possible implications.

Under **agenda item 5, Executive Board Reports**, members of the Board were given an opportunity to report out.

Ben Horenstein informed attendees that EBMUD recently hosted a tour of their facility for representatives from USEPA Region 9. During their visit, Region 9 reps discussed national and regional efforts regarding "Next Generation Compliance", utilizing technology for emissions monitoring, communication, reporting and regulatory compliance. They also expressed interest in asset management.

Curt Swanson and Dave Williams attended the CASA DC Conference, held on February 25 – 27. Conference topics included discussions about conflict of interest issues for Regional Board representatives pertaining to income restrictions and the possibility of utilizing recusing options to address these issues. Funding mechanisms for infrastructure projects, including Water Infrastructure Finance and Innovation Authority (WIFIA) and State Revolving Fund (SRF) programs, were also discussed. A third topic discussed at the conference was EPA's integrated planning

process for wastewater and stormwater, including concerns about how the approach would address enforcement issues and Clean Water Act requirements.

Curt Swanson and Tim Potter reported that CCCSD received ten bids for a recycled water project, partially financed by Prop 84 grant funds. They are continuing the nutrient studies required by their permit. It was also noted that they are involved in legal action concerning groundwater contamination from a dry cleaning facility in their service area.

Jim Ervin reported that San Jose has extended the comment period for their master plan, and the first major project RFO, for digester upgrade work, was issued on February 25th.

Mike Connor, of EBDA, informed attendees about an article published by the San Jose Mercury News on February 24th highlighting the Bay Institute's report on use of treated wastewater in wetlands restoration projects. He also noted that the Coastal Conservancy is looking for partnerships for these types of projects.

Laura Pagano reported that SFPUC will be hosting a tour of their new offices for Regional Board staff, and agreed to investigate hosting BACWA's next Board meeting at their new facility.

The Interim **Executive Director's January Report** for **agenda item 6** was included in the handout packet and reviewed by the former IED, Jim Kelly. Jim Kelly attended the January 31st SWAMP meeting along with SWFCA, Water Contractors and Region 5. Sacramento Regional indicated that they are interested in participating in funding nutrient investigations. Jim Kelly and Dave Williams will schedule a meeting with Sac Regional to continue to investigate how the two regional nutrient efforts may be linked. BACWA will need to decide if they will file an amicus brief on the Sac Regional litigation.

BACWA has re-filed the appeal for the Mercury/PCB Permit on the basis that the issues called out in the original appeal are still relevant. SF Bay Water Board staff was notified of this action on February 11th, and the permit was put into abeyance upon filing. The permit has a two year cycle, so BACWA will need to continue to examine these issues and determine whether to dismiss the appeal within the next two years. BACWA has now dismissed all other outstanding permit appeals.

The ED, Dave Williams gave verbal report to the Board at the February 22nd Special Meeting, and distributed action items from the 2/22 morning and afternoon sessions, as well as a summary of the 2013-14 Budget Planning discussion.

It was also noted that Jim Kelly and Dave Williams met with SF Bay Water Board staff to discuss possible nutrient load limits, and specifically discussed how numeric limits might be implemented in a watershed permit.

The **Regulatory Program Manager (RPM) Report** for **agenda item 7** was included in the handout packet and reviewed by the RPM. Lorien Fono noted that adoption of the Whole Effluent Toxicity Policy (WET) is expected this summer. Lorien will meet with Lila on March 13th to discuss proposed implementation of chronic toxicity requirements. Prior to that meeting Lorien will schedule a conference call for the workgroup. Work continues with Tom Mumley and Karin North on the Contaminants of Emerging Concern (CECs) management article for the Pulse. A draft has been circulated to the Board and feedback should be directed to Lorien. The State Board has put realignment efforts on hold. The Issue Summary Matrix, prepared by the RPM was distributed at

the Annual Members' Meeting on January 24th and posted to the BACWA website. Lorien and the ED will determine whether this document should be updated annually. West County's permit is up for renewal, and there is concern about their proposed ammonia limits. These items will be added to the agenda for discussion with the SF Bay Water Board at the upcoming Joint Meeting. The deadline for submitting comments is March 29th.

The following **Chair and Executive Director Authorized Actions** took place since the last regular monthly BACWA Executive Board meeting of January 3, 2013, and were included on the **agenda under item 8**. Supporting material was provided for informational purposes in the Handout Packet.

- a. Executive Director authorization of agreement with RMC Water & Environment for SSS WDR Monitoring and Reporting Program Revisions in an amount not to exceed \$4,999.00 to be reimbursed by CASA; File 12,892.
- b. Executive Director authorization of agreement with Adammer, LLC for BAPPG Baywise Website support in an amount not to exceed \$2,100.00 in FY2012-13; File 12,904.
- c. Executive Director authorization to increase contract amount with Downey Brand for Regulatory Legal Support by \$420.00 for a new not to exceed total of \$2,420.00; File 12,740.
- d. Executive Director authorization of agreement with Downey Brand for Regulatory Legal Support not to exceed \$4,999.00 in FY 2012-13; File 12,906.
- e. Chair authorization of agreement with James M. Kelly for Executive Director Transition Support not to exceed \$9,999.00 in FY 2012-13; File 12,905.
- f. Chair authorization of agreement with Larry Walker Associates for Nutrient Permit MOU Considerations support not to exceed \$9,999.00 in FY 2012-13; File 12,916.
- g. Executive Director authorization of agreement with InnerWorkings for BAPPG display graphics and production assistance not to exceed \$3,000.00 in FY 2012-13; File 12,915.

OTHER BUSINESS

Under **agenda item 9**, the **BACWA Board nominated and elected Mike Connor to be the new BACWA Chair**, *in a motion made by Laura Pagano and seconded by Ben Horenstein. The motion carried unanimously.* Laura Pagano will remain as Vice Chair. The Board expressed their appreciation to Ben Horenstein for all the work done during his term as Chair.

Under **agenda item 10** the BACWA Board **authorized establishing a Conflict of Interest Ad Hoc Committee**, *in a motion made by Ben Horenstein and seconded by Jim Ervin that carried unanimously.* Laura Pagano and Mike Connor volunteered to serve on the committee.

Board authorization to appoint new representatives **to the Aquatic Science Center Board** was considered under **agenda item 11**. The Board requested that Dave Williams remain as the BACWA representative through the end of his term, which would expire on December 31, 2013. Dave Williams notified the Board that the new governance structure of the ASC Board does not allow designation of alternates. It was noted that Kirsten Struve has expressed an interest in continuing her participation. Thus the ASC BACWA reps are Laura Pagano with Jim Ervin as her Alternate, Dave Williams with Kirsten Struve as his Alternate and Stan Dean from Sac Regional.

Dave Williams and Mike Connor will discuss the issue of alternates with Kirsten and Rainer Hoenicke.

Under **agenda item 12**, the Board reviewed **Nutrients** discussion items. Dave Williams reviewed the Action Items from BACWA Workshop Afternoon Session of February 22, 2013.

- Laura Pagano noted that she will have SFPUC staff review the latest draft documents from Larry Walker Associates and provide feedback. Jim Kelly emphasized that a preamble might be helpful in whatever document is produced as a means of providing background to the regulatory model. A draft preamble will be created and circulated to the Board for feedback.
- Regarding outreach to Associate and Affiliate Members, the Board clarified that this would require a workshop, and that the plan would need to include efforts led by both the Board and Permits Committee.
- Jim Kelly will continue to work with Tom Grovhoug and Dave Williams to revise the draft Nutrient Watershed Permit Letter Agreement and circulated it to the Board for feedback.
- Dave Williams will revise the Governance Org Chart as requested at the February 22nd meeting.
- A Joint Meeting for the BACWA Board and SF Bay Water Board staff will be scheduled for mid-March. Prior to the meeting, the ED will discuss agenda items with Tom Mumley, and will review the revised Org Chart with Naomi Feger. Continued funding of nutrient studies will be included on the Joint meeting agenda, and Dave Williams will discuss this matter with David Senn.

Discussion **item 13, NPDES Permit Petition Dismissal update**, was previously covered under the Interim Executive Director Report.

For discussion, **item 14, Consider Joining Bioenergy Association of California**, the Board emphasized their desire to develop criteria to approve funding for sponsorships and collaboration opportunities and decided to decline participation at this time. They would like to receive updates about this initiative and may reconsider joining in the future.

Mike Connor provided an update on ReNUWIt efforts by reviewing the handout he provided in the Board packet, for **agenda item 15**. As under the previous discussion item the Board reiterated the need for a strategic and prioritized approach to sponsorship/collaboration funding. Dave Williams noted that these contributions would fall into two categories: those that were included in the approved fiscal year budget, and those requests that come up throughout the year that have not been included in the budget/workplan. Mike Connor and Ben Horenstein volunteered to serve as BACWA representatives to ReNUWIt for one year and will periodically (every six months) provide an update to the Board.

Under **agenda item 16** the Board discussed **Joint RWQCB/BACWA Meeting January 11th - Follow Up**. The Permits Committee will continue to discuss P2 requirements for the PCB Watershed permit with Lila Tang. Dave Williams will discuss planning for Pardee 2014 with Tom Mumley and determine whether an alternate venue, such as Orinda, should be considered. Jim Ervin will continue to investigate removing some data fields from the 13267 reporting requirements, and work with the Permits Committee to outline concerns about the cost efficiency of Nutrients 13267

requirements, for future discussions with SF Bay Water Board staff. The Board noted that this effort may be part of a Nutrients Workshop, and requested that planning for a Nutrients Workshop be added to the March 28th Executive Board meeting agenda for discussion.

For **agenda item 17, BACWA Annual Member Meeting - Follow Up**, the ED referred to the survey summary included in the packet and explained that the feedback would be used to plan future meetings.

Agenda item 18, Fiscal Year 2013-14 Budget Process/Planning was covered under the ED Report. The ED will send a letter to members by March 1st notifying them that Clean Bay Collaborative contributions will increase for 2013-14.

The next regular BACWA Board meeting is scheduled for, March 28, 2013. SFPUC has offered to host the meeting at their new offices located at 555 Golden Gate Avenue. Laura Pagano will investigate the option of providing a tour at 8:30 and scheduling the regular meeting from 9:30 a.m. – 12:00 p.m.

The meeting adjourned at 12:00 p.m.

February 28, 2013 BACWA Board Meeting Action Items

Subject (Lead)	Task	Deadline
BAPPG (Amanda Roa)	Provide monthly updates at BACWA Board meetings and provide liaison between Board and BAPPG for committee prioritization/planning efforts in September.	9/1/2013
SSO 3 rd party lawsuits (Collection Committee)	Work with the Regulatory Program Manager, the Collection Systems Committee to identify options that would be acceptable as a preemptive enforcement action needed to avoid 3 rd party lawsuits.	3/15/2013
Permit Violations Report (RPM)	Prepare table of effluent vs. administrative violations using the CIWCS database.	3/28/2013
SFPUC for BACWA Board Meeting (Laura Pagano)	Investigate hosting March 28 th BACWA Executive Board Meeting	3/28/2013
Nutrients – Sac Regional (ED / Jim Kelly)	Meet with Sac Regional Reps to discuss coordinated efforts.	
(BACWA Board)	Discuss Amicus Brief filing.	3/28/2013
Pulse CECs Article (Board / RPM)	Board to review draft article and provide feedback. RPM to continue work with Tom Mumley and Karin North.	3/18/2013
WET Policy (RPM)	Schedule workgroup conference call and meet with Lila to discuss.	3/13/2013
Issue Summary Matrix (RPM / ED)	Determine frequency for updating (annually?)	11/1/2013
Joint Water Board/BACWA Meeting (ED)	Schedule meeting for mid-March Work with Tom Mumley to draft agenda, including the following items: <ul style="list-style-type: none"> • West County Permit Renewal (Nutrients limit) • Review of Revised Org Chart • Funding ongoing Nutrient studies • 13267 Data and Reporting Requirements 	3/15/2013
ASC/RMP (ED / Mike Connor)	Discuss opportunities for additional BACWA representation/participation with Rainer Hoenicke and Kirsten Struve.	3/28/2013
Nutrients Member Outreach (ED)	Add workshop planning as a discussion item for March 28 th Board Meeting.	3/28/2013
Nutrients- Watershed Permit Concept (ED / Board / Jim Kelly / LWA)	Laura Pagano will have SFPUC staff review the latest draft documents from Larry Walker Associates and provide feedback. LWA to draft preamble and Board to provide	3/28/2013

	feedback. LWA, Jim Kelly and Dave Williams to revised draft Watershed Permit Letter Agreement; Board to provide feedback.	
Nutrients – Governance Structure (ED)	Revised Org Chart and review with Naomi Feger.	3/15/2013
Nutrients – Strategy Development (ED)	Discuss continued funding with David Senn.	3/15/2013
Collaboration/Sponsorship Funding (ED)	Develop criteria for evaluating contribution requests.	3/28/13
ReNUWit (Mike Connor/Ben Horenstein)	Provide update to BACWA Board,	8/29/2013
PCB Watershed Permit (Jim Ervin/Tim Potter)	Continue discussions with Lila Tang re: P2 requirement.	3/22/13
Pardee 2014 (ED)	Discuss with Tom Mumley consideration of alternate venue.	3/15/13
Nutrients – 13267 Letter Reporting Requirements (Permits Committee)	Permits Committee to review which fields should considered for elimination and outline concerns about cost efficiency of reporting requirements in preparation for the Joint Meeting.	3/15/2013
2013-14 Budget (ED)	Notify members of CBC fee increase.	3/1/2013
FOG White Paper (Bhavani Yerrapotu)	Investigate possible development of a document on cost/benefit analysis factors from a pollution prevention and engineering perspective. Determine if consultant support is necessary and if so, draft scope for BACWA approval.	3/28/2013



Bay Area Clean Water Agencies

A Joint Powers Public Agency

Leading the Way to Protect our Bay

March 15, 2013

MEMO TO: Bay Area Clean Water Agencies Executive Board

MEMO FROM: D. Scott Klein, Controller, East Bay Municipal Utility District *DSK*

SUBJECT: Seven Month Treasurer's Report

As required by section eight of the Joint Powers Agreement establishing the Bay Area Clean Water Agencies (BACWA) and California Government Code Sections 6500 et seq., attached is the BACWA Treasurer's Report for the period covering **July 1, 2012 through January 31, 2013** (seven months of Fiscal Year 2012-2013). This report covers expenditures, cash receipts, and cash transfers for the following BACWA funds:

- Bay Area Clean Water Agencies (BACWA),
- BACWA Training Fund (Trng Fnd),
- Air Issues and Regulation Group (AIR),
- Bay Area Pollution Prevention Group (BAPPG),
- BACWA Legal Reserve Fund (Legal Rsrv),
- Water Quality Attainment Strategy (WQA CBC),
- BACWA Operating Reserve Fund (BACWAOpRes),
- Regional Water Recycling (RWR),
- BACWA Reserve (Reserve),
- Water/Wastewater Operator Training (WOT),
- Prop84 Bay Area Integrated Regional Water Mgmt (PRP84),
- WQA Emergency Reserve Fund (WQA Emerg),
- WQA Tech Action Fund (TechAction),
- CBC Operating Reserve Fund (CBC OpRsrv), and
- Prop50 Bay Area Integrated Regional Water Mgmt (PRP50)

Fund Balances as of month end 01/01/13

DESCRIPTION	BEGINNING FUND BALANCE 7/1/12	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	ENDING FUND BALANCE 01/01/13	OUTSTANDING ENCUMBRANCES	UNOBLIGATED FUND BALANCE 01/01/13
BACWA	597,182	500,613	224,364	873,431	388,713	484,718
TRNG FND	247,407	621	-	248,028	-	248,028
AIR	3,372	72,445	26,147	49,670	53,409	(3,739)
BAPPG	41,498	29,623	46,249	24,872	10,780	14,091
LEGAL RSRV	302,900	761	-	303,660	-	303,660
WQA CBC	214,406	389,894	180,389	423,911	254,089	169,822
BACWAOPRES	152,408	383	-	152,790	-	152,790
RWR	16,676	42	-	16,718	-	16,718
RESERVE	120,000	-	-	120,000	-	120,000
WOT	67,662	140,783	77,500	130,945	-	130,945
PRP84	39,116	872,499	826,480	85,134	54,735	30,400
WQA EMERG	403,866	1,014	-	404,880	-	404,880
TECHACTION	252,416	634	-	253,050	-	253,050
CBC OPRSRV	163,566	411	-	163,977	-	163,977
PRP50	167,638	2,674,279	2,655,786	186,131	33,301	152,830
	2,790,112	4,684,002	4,036,915	3,437,198	795,027	2,642,171

BACWA Revenue Report for January 2013

DEPARTMENT	REVENUE TYPE	AMENDED BUDGET	CURRENT PERIOD			YEAR TO DATE			UNOBLIGATED	
			DIRECT	INVOICED	JVS	DIRECT	INVOICED	JVS		ACTUAL
Bay Area Clean Water Agencies	Administrative & General	-	-	-	-	7,341	-	-	7,341	(7,341)
Bay Area Clean Water Agencies	BDO Member Contributions	420,000	-	-	-	-	330,000	-	330,000	90,000
Bay Area Clean Water Agencies	BDO Fund Transfers	10,277	-	-	-	-	-	1,942	1,942	8,335
Bay Area Clean Water Agencies	BDO Interest Income	5,000	-	-	881	-	-	2,329	2,329	2,671
Bay Area Clean Water Agencies	BDO Assoc.&Affiliate Contr	159,000	-	-	-	-	159,000	-	159,000	-
BACWA TOTAL		594,277	-	-	881	7,341	489,000	4,272	500,613	93,664
BACWA Training Fund	BDO Interest Income	-	-	-	202	-	-	621	621	(621)
TRNG FND TOTAL		-	-	-	202	-	-	621	621	(621)
AIR-Air Issues&Regulation Grp	BDO Member Contributions	78,354	-	-	-	-	72,354	-	72,354	6,000
AIR-Air Issues&Regulation Grp	BDO Interest Income	-	-	-	53	-	-	91	91	(91)
AIR TOTAL		78,354	-	-	53	-	72,354	91	72,445	5,909
BAPPG-BayAreaPollutnPreventGrp	BDO Member Contributions	79,505	-	-	-	-	29,505	-	29,505	50,000
BAPPG-BayAreaPollutnPreventGrp	BDO Interest Income	3,079	-	-	36	-	-	118	118	2,961
BAPPG TOTAL		82,584	-	-	36	-	29,505	118	29,623	52,961
BACWA Legal Reserve Fnd	BDO Interest Income	-	-	-	247	-	-	761	761	(761)
LEGAL RSRV TOTAL		-	-	-	247	-	-	761	761	(761)
WQA-WtrQualityAttainmntStratgy	BDO Member Contributions	450,000	-	-	-	-	389,000	-	389,000	61,000
WQA-WtrQualityAttainmntStratgy	BDO Other Receipts	-	-	-	-	-	-	-	-	-
WQA-WtrQualityAttainmntStratgy	BDO Interest Income	1,600	-	-	371	-	-	894	894	706
WQA CBC TOTAL		451,600	-	-	371	-	389,000	894	389,894	61,706
BACWA OperatingRsrve Fnd	BDO Interest Income	-	-	-	124	-	-	383	383	(383)
BACWAOPRES TOTAL		-	-	-	124	-	-	383	383	(383)

BACWA Revenue Report for January 2013

DEPARTMENT	REVENUE TYPE	AMENDED BUDGET	CURRENT PERIOD			YEAR TO DATE			UNOBLIGATED	
			DIRECT	INVOICED	JVS	DIRECT	INVOICED	JVS		ACTUAL
Regional Water Recycling	BDO Interest Income	-	-	-	14	-	-	42	42	(42)
RWR TOTAL		-	-	-	14	-	-	42	42	(42)
WOT - Wtr/Wwtr Operat Training	BDO Member Contributions	150,000	-	-	-	-	140,500	-	140,500	9,500
WOT - Wtr/Wwtr Operat Training	BDO Interest Income	-	-	-	107	-	-	283	283	(283)
WOT TOTAL		150,000	-	-	107	-	140,500	283	140,783	9,217
Prop84BayAreaIntegRegnlWtrMgmt	BDO Interest Income	-	-	-	103	-	-	184	184	(184)
Prop84BayAreaIntegRegnlWtrMgmt	Administrative Support	-	-	-	-	-	71,569	-	71,569	(71,569)
Prop84BayAreaIntegRegnlWtrMgmt	Novato North Area Proj.	-	-	-	-	-	593,750	-	593,750	(593,750)
Prop84BayAreaIntegRegnlWtrMgmt	Sears Point Wind & Wtrshd Res	-	-	-	-	-	6,667	-	6,667	(6,667)
Prop84BayAreaIntegRegnlWtrMgmt	Bair Island Restoration	-	-	-	-	-	6,667	-	6,667	(6,667)
Prop84BayAreaIntegRegnlWtrMgmt	South Bay Salt Pond Habitat Re	-	-	-	-	-	6,667	-	6,667	(6,667)
Prop84BayAreaIntegRegnlWtrMgmt	Regional Green Infrastructure	-	-	-	-	-	24,041	-	24,041	(24,041)
Prop84BayAreaIntegRegnlWtrMgmt	Watershed Partnership Technica	-	-	-	-	-	11,417	-	11,417	(11,417)
Prop84BayAreaIntegRegnlWtrMgmt	Stream Restoration w/Schools i	-	-	-	-	-	149,491	-	149,491	(149,491)
Prop84BayAreaIntegRegnlWtrMgmt	Flood Infrastructure Mapping	-	-	-	-	-	2,047	-	2,047	(2,047)
PRP84 TOTAL		-	-	-	103	-	872,315	184	872,499	(872,499)
WQA Emergency Resrve Fnd	BDO Interest Income	-	-	-	329	-	-	1,014	1,014	(1,014)
WQA EMERG TOTAL		-	-	-	329	-	-	1,014	1,014	(1,014)
WQA Tech Action Fund	BDO Interest Income	-	-	-	206	-	-	634	634	(634)
TECHACTION TOTAL		-	-	-	206	-	-	634	634	(634)
CBC Operating Resrve Fnd	BDO Interest Income	-	-	-	133	-	-	411	411	(411)
CBC OPRSRV TOTAL		-	-	-	133	-	-	411	411	(411)
Prop50BayAreaIntegRegnlWtrMgmt	BDO Interest Income	-	-	-	135	-	-	424	424	(424)
Prop50BayAreaIntegRegnlWtrMgmt	South Bay Advanced Regional RW	-	-	2,673,855	-	-	2,673,855	-	2,673,855	(2,673,855)
PRP50 TOTAL		-	-	2,673,855	135	-	2,673,855	424	2,674,279	(2,674,279)

BACWA Expense Report for January 2013

DEPARTMENT	EXPENSE TYPE	AMENDED BUDGET	CURRENT PERIOD				YEAR TO DATE				OBLIGATED	UNOBLIGATED
			ENC	PV	DA	JV	ENC	PV	DA	JV		
Bay Area Clean Water Agencies	BC-Collections System	25,000	(6,256.00)	6,256.00	-	-	11,305	13,695	-	-	25,000	-
Bay Area Clean Water Agencies	BC-Permit Committee	-	-	-	-	-	-	-	-	-	-	-
Bay Area Clean Water Agencies	BC-Water Recycling Committee	13,359	-	-	-	-	12,903	367	-	-	13,269	90
Bay Area Clean Water Agencies	BC-Biosolids Committee	6,515	-	-	-	-	500	1,015	-	-	1,515	5,000
Bay Area Clean Water Agencies	BC-InfoShare Groups	25,000	-	-	-	-	21,040	3,960	-	-	25,000	-
Bay Area Clean Water Agencies	BC-Laboratory Committee	7,000	-	-	-	-	-	-	-	-	-	7,000
Bay Area Clean Water Agencies	BC-Miscellaneous Committee Sup	140,000	(13,592.69)	13,592.69	-	-	96,059	48,592	-	(349)	144,302	(4,302)
Bay Area Clean Water Agencies	LS-Regulatory Support	2,000	(1,554.40)	1,974.40	-	-	2	2,418	-	-	2,420	(420)
Bay Area Clean Water Agencies	LS-Executive Board Support	2,000	-	-	-	-	1,470	530	-	-	2,000	-
Bay Area Clean Water Agencies	CAS-CWAA	1,000	-	-	1,000.00	-	-	-	1,000	-	1,000	-
Bay Area Clean Water Agencies	CAS-PSSEP	20,000	-	-	-	-	-	-	-	-	-	20,000
Bay Area Clean Water Agencies	CAS-CPSC	5,000	-	-	-	-	-	-	5,000	-	5,000	-
Bay Area Clean Water Agencies	CAS-PSI	500	-	-	-	-	-	-	500	-	500	-
Bay Area Clean Water Agencies	CAR-BACWA Annual Report	15,000	-	-	-	-	15,433	-	-	-	15,433	(433)
Bay Area Clean Water Agencies	CAR-BACWA Website Development/	10,720	(793.00)	793.00	-	-	9,443	3,066	794	(2,285)	11,018	(298)
Bay Area Clean Water Agencies	AS-BACWA Admin Expense	3,000	0.00	-	-	-	-	-	1,529	-	1,529	1,471
Bay Area Clean Water Agencies	CAR-Other Communications	5,000	-	-	-	-	2,000	-	-	-	2,000	3,000
Bay Area Clean Water Agencies	SP-BAPPG Contribution	50,000	-	-	-	-	-	-	-	-	-	50,000
Bay Area Clean Water Agencies	GBS-Contingency	30,000	(500.00)	500.00	-	-	5,021	19,979	10,478	(4,478)	31,000	(1,000)
Bay Area Clean Water Agencies	GBS- Meeting Support	13,000	(80.04)	80.04	418.45	-	569	431	4,789	-	5,789	7,211
Bay Area Clean Water Agencies	AS-Executive Director	160,000	72,917.00	-	-	-	154,445	58,225	-	-	212,670	(52,670)
Bay Area Clean Water Agencies	AS-Assistant Executive Directo	70,000	(5,467.00)	5,467.00	-	-	34,744	33,456	-	-	68,200	1,800
Bay Area Clean Water Agencies	AS-EBMUD Administrative Serv	40,000	-	-	-	(8,427.25)	23,778	16,222	-	(8,427)	31,573	8,427
Bay Area Clean Water Agencies	AS-Insurance	4,000	-	-	-	-	-	-	3,860	-	3,860	140
Bay Area Clean Water Agencies	BDO-CAS-Stanford ERC	10,000	-	-	10,000.00	-	-	-	10,000	-	10,000	-
BACWA TOTAL		658,094	44,673.87	28,663.13	11,418.45	(8,427.25)	388,713	201,954	37,949	(15,539)	613,077	45,017
AIR-Air Issues&Regulation Grp	Administrative Support	3,977	-	-	-	-	-	-	-	-	-	3,977
AIR-Air Issues&Regulation Grp	BDO Contract Expenses	79,556	(9,684.91)	9,684.91	-	-	53,409	26,147	-	-	79,556	-
AIR TOTAL		83,533	(9,684.91)	9,684.91	-	-	53,409	26,147	-	-	79,556	3,977
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Fog	14,000	-	-	8,000.00	-	-	-	8,000	-	8,000	6,000
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Mercury	-	-	-	-	-	-	-	-	-	-	-
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Pesticides	10,000	-	-	-	-	-	-	10,000	-	10,000	-
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Copper	5,000	-	-	-	-	-	-	4,833	-	4,833	167
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Pharmaceutical	7,499	-	-	-	-	-	6,499	2,346	-	8,845	(1,346)
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-General P2	-	-	-	-	-	-	-	-	-	-	-
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Emerging Issues	8,000	-	-	313.00	-	-	-	313	-	313	7,687
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Other	16,539	-	-	-	-	3,999	5,039	-	-	9,038	7,501
BAPPG-BayAreaPollutnPreventGrp	Administrative Support	3,800	-	-	-	-	-	-	-	-	-	3,800
BAPPG-BayAreaPollutnPreventGrp	BAPPG-CE-Multi-Pollutant	19,000	(1,377.75)	1,377.75	-	-	6,781	9,219	-	-	16,000	3,000
BAPPG TOTAL		83,838	(1,377.75)	1,377.75	8,313.00	-	10,780	20,757	25,492	-	57,029	26,809
WQA-WtrQualityAttainmntStratgy	WQA-CE-Technical Support	525,838	(13,182.88)	13,182.88	-	-	227,722	137,860	11,919	(4,644)	372,857	152,981
WQA-WtrQualityAttainmntStratgy	WQA-CE-Collaborations & Sponso	65,000	-	-	-	-	-	-	15,000	-	15,000	50,000
WQA-WtrQualityAttainmntStratgy	WQA-CE-Commun. & Reporting	26,000	-	-	-	-	6,000	-	-	-	6,000	20,000
WQA-WtrQualityAttainmntStratgy	WQA-CE-Other	45,000	2,656.00	1,410.00	5,000.00	-	20,367	10,254	10,000	-	40,621	4,379

BACWA Expense Report for January 2013

DEPARTMENT	EXPENSE TYPE	AMENDED BUDGET	CURRENT PERIOD				YEAR TO DATE				OBLIGATED	UNOBLIGATED
			ENC	PV	DA	JV	ENC	PV	DA	JV		
WQA CBC TOTAL		661,838	(10,526.88)	14,592.88	5,000.00	-	254,089	148,114	36,919	(4,644)	434,478	227,360
WOT - Wtr/Wwtr Operat Training	Administrative Support	2,500	-	-	-	-	-	-	-	-	-	2,500
WOT - Wtr/Wwtr Operat Training	BDO Contract Expenses	158,000	-	-	-	-	-	-	77,500	-	77,500	80,500
WOT TOTAL		160,500	-	-	-	-	-	-	77,500	-	77,500	83,000
Prop84BayAreaIntegRegnlWtrMgmt	Administrative Support	-	(45.00)	45.00	35,928.91	-	8,305	419	36,204	1,942	46,869	(46,869)
Prop84BayAreaIntegRegnlWtrMgmt	BDO Contract Expenses	-	-	-	-	-	46,430	7,170	-	-	53,600	(53,600)
Prop84BayAreaIntegRegnlWtrMgmt	Novato North Area Proj.	-	-	-	-	-	-	-	593,750	-	593,750	(593,750)
Prop84BayAreaIntegRegnlWtrMgmt	Regional Green Infrastructure	-	-	-	-	-	-	-	24,041	-	24,041	(24,041)
Prop84BayAreaIntegRegnlWtrMgmt	Weather Based Irrigation Contr	-	-	-	-	-	-	-	162,955	-	162,955	(162,955)
PRP84 TOTAL		-	(45.00)	45.00	35,928.91	-	54,735	7,589	816,949	1,942	881,215	(881,215)
Prop50BayAreaIntegRegnlWtrMgmt	Administrative Support	-	-	-	-	(337.00)	864	136	167	(337)	830	(830)
Prop50BayAreaIntegRegnlWtrMgmt	BDO Contract Expenses	-	-	-	-	-	32,437	6,468	-	(1,608)	37,297	(37,297)
Prop50BayAreaIntegRegnlWtrMgmt	South Bay Advanced Regional RW	-	-	-	2,650,960.50	-	-	-	2,650,961	-	2,650,961	(2,650,961)
PRP50 TOTAL		-	-	-	2,650,960.50	(337.00)	33,301	6,604	2,651,127	(1,945)	2,689,087	(2,689,087)

Report to BACWA Board from AIR Committee (March 28, 2013)

Document Control Prepared by Jim Sandoval (Project Manager)

Committee Request for Board Action None at this time.

Committee Agenda Items None at this time.

Recent Committee Actions:

Regulatory Updates	For the latest air and climate change regulatory updates, and grant opportunities, download the BACWA AIR Committee Issues Matrix at the following web link.
AIR Website	https://bacwa.box.com/s/6q1bsagr38n76v06eq7h

News and Updates:

Annual Meeting with BAAQMD	<p>On March 13th the AIR Committee had its annual meeting with the Bay Area Air Quality Management District at the district’s headquarters in San Francisco. The AIR Committee meets with district staff annually to review current and pending local air quality and climate change regulations that may be impactful to the operations of Bay Area POTWs.</p> <p>This year five district staff members presented on the following topics:</p> <ul style="list-style-type: none"> • Revisions to BAAQMD Regulation 2 <ol style="list-style-type: none"> 1. Revises the New Source Review Rule (Regulation 2-2) to incorporate new federal PSD requirements, including the National Ambient Air Standard (NAAQS) for NO₂ (1-hour) and PM_{2.5} (24-hour and annual) and GHG PSD review requirements 2. Incorporates EPA PM_{2.5} requirements for NSR and emission banking 3. Incorporates EPA Title V permitting requirements for Major Sources of GHGs (Tailoring Rule) • Bay Area PM – attainment vs. non-attainment • Recent EPA amendments to National Emission Standards for Hazardous Air Pollutants for Stationary Reciprocating Internal Combustion Engines (RICE) • Proposed BAAQMD Backup Generator Rule • Pending BAAQMD Compost Rule – update
For more information	For further information, including copies of the slides presented by district staff, please contact Jim Sandoval at jim.sandoval@ch2m.com.

Next AIR Committee Meeting: **Date:** May 15th, 10 am – 1 pm
Venue: CH2M HILL’s Oakland office at 155 Grand Avenue, Oakland, CA 94612

Biosolids Committee –
Report to BACWA Board

Reporting Date: 3/19/2013
Executive Board Meeting Date: 3/28/13
Committee Chair: Matthew Krupp, City of Palo Alto

Consolidation of meetings: To make best use of members' time, BACWA Biosolids has been meeting concurrently with the Tri-TAC Land Committee at the Tri-TAC Bay Area meetings. By combining the meetings, the group has increased attendance and benefitted from the expertise provided by CASA's Greg Kester and southern California biosolids managers.

Solano County Update: Representatives from the SFPUC and Synagro met with Solano County Supervisors in February to discuss the current ordinance and land application in the county. The BACWA Biosolids Report to Solano County and the BACWA Biosolids Factsheet were used in the presentations.

Kern County Update: From CASA: On March 12, the California Court of Appeal for the Fifth Appellate District granted the requests of CASA, its co-Plaintiffs and several amici to publish its opinion affirming the preliminary injunction against the Kern County ordinance banning the land application of biosolids (Measure E). CASA argued that publication of the opinion is essential to clarifying an unsettled area of law that is of continuing public interest, and was necessary in order to establish a legal precedent that promotes the continuation of sustainable biosolids management. In its order, the Court of Appeal found that the previously non-published opinion meets the standards for publication specified in California Rules of Court, and ordered that the opinion be certified for publication, in its entirety, in the official reports. As a result, courts and parties may now cite to and rely upon the opinion in other cases going forward. Kern has recently indicated that it intends to file a petition for review of the opinion by the California Supreme Court, which would be due on April 22, 2013.

Facility Tours: BACWA Biosolids is working with Discovery Bay to arrange a tour in May/June of the greenhouse dryers. Details to come.

Conferences: WEF Biosolids Conference, May 7-8, 2013, in Nashville, TN. Highlights of the conference will be presented at a subsequent BACWA Biosolids meeting. A brief report of lessons learned and key findings will also be presented to the BACWA Executive Board.

Training Announcement: Tim Potter announced that the P3S the Annual P3S Conference will be held on 25-27 February in Napa. The conference provides good training opportunity for pretreatment personnel.
http://www.cwea.org/et_attendees_conferences.shtml

Next BACWA Permits Committee Meeting: Thursday, July 11, 2013, Boy Scouts Council, 1001 Davis Street, San Leandro.

Highlights of New Items Discussed and Action Items

Changes to SSS WDR Monitoring and Reporting Program Update

State Water Board staff released a revised Draft Amended Monitoring and Reporting Program (MRP) of the Sanitary Sewer System (SSS) Waste Discharge Requirements (WDR) on January 7, 2013, for stakeholder review and comment. Meetings were held between POTW representatives and State Water Board staff in late January and February. As of March 18, revised language appeared to be potentially acceptable except for the conditions relating to the taking of photographs. Discussions are continuing. Agencies are expected to receive a 2-month notice (lead-time) for when the changes will take effect, which is expected soon.

Regulatory Staff Training Visit to Union Sanitary District

State and Regional Water Board staff visited the Union Sanitary District (USD) on February 19, 2013 to obtain training on additional aspects of a well-run sanitary sewer collection system. In addition to USD staff, other municipal agencies present at the meeting were Oro Loma Sanitary District, Central Contra Costa Sanitary District, and Cupertino Sanitary District. The focus of the visit including a discussion of (1) the capital improvements program, in terms of budget, master planning, and rating of projects; (2) environmental compliance in terms of the number of inspections per year, what was being inspected, documentation of haulers, residential outreach for fats, oils, and grease (FOG); and (3) facilities maintenance, including on a per-pump-station basis the number of mechanics, how often pump stations are inspected and what is done during an inspection. Water Board staff indicated that they are looking at scheduling training for the latest in Best Management Practices (BMPs) and sanitary sewer overflow (SSO) reduction strategies.

Technical Topics Brainstorming

During the March 7 Collection Systems Committee meeting, attendees brainstormed and voted for technical topics to address at upcoming meetings. Technical topics receiving the most votes included: automation of field operations, sewer system management plan (SSMP) audits, Smart Covers (successes, failures, data handling), flow monitoring to troubleshoot high infiltration/inflow (I/I) and measuring improvement, and SSMP updates (with emphasis on compliance).

Concern About NGO Lawsuits

Also at the March 7 Collection Systems Committee meeting, members discussed their concern with the increase in non-governmental organization (NGO) lawsuits, with an emphasis on ideas for preventing and/or handling these situations effectively. Ideas for alternate enforcement were discussed. Members also suggested that training and/or a panel discussion be organized in which veterans of these lawsuits could provide advice for how to reach a successful settlement agreement.

Next Collection System Committee Meeting

Our next meeting will be held on Thursday, April 11, 2013 from 1:30 – 3:00 PM. The location is to be announced.



Executive Director's Report to the Board

February 29, 2013 - March 26, 2013

Prepared for the March 28, 2013 Executive Board Meeting

NUTRIENTS: Made several revisions to the proposed governance structure organizational chart and spreadsheet on roles and responsibilities. Met with T. Mumley of the RWQCB to brief him on BACWA activities with emphasis on nutrient efforts. Revised the proposed Nutrient Letter Agreement with the RWQCB. Coordinated with JMK consultant on nutrient related issues.

JOINT MEETING WITH RWQCB: Prepared for the bi-monthly joint meeting with the SFRWQCB staff on topics of mutual interest. Successful in getting agreement on pursuing the development of a nutrient Steering Committee and governance structures, as well as a regulatory framework. Also briefed the RWQCB staff on issues of anti-backsliding associated with development of new information and BACWA's position on toxicity.

ASC/SFEI: Attended Board Meeting on March 8, 2013. Also participated in several conference calls regarding on-going issues (e.g. bylaw changes needed for the joint board, ED recruitment, recruiting new Board members, etc).

TOXICITY: Participated in a conference call with BACWA membership on toxicity positions for upcoming conference call with staff from the RWQCB. Participated in conference call with Lila Tang on next steps for implementing the TST and gained concurrence on approach to be taken in Region 2. Participated in CASA conference call with SWRCB staff on positions for the final toxicity plan and the phase-in approach. Coordinated with BACWA's RPM on BACWA's position and issues regarding the toxicity plan.

RECYCLED WATER COMMITTEE: Attended committee meeting to introduce myself and get up to speed on committee's activities. Discussed the issue of follow-up to projects to which BACWA has committed funds.

FINANCE: Worked with the AED to develop a multi-year budget proposal and reviewed it with the BACWA Finance Committee. Draft budget will be presented to the BACWA Board at the April meeting.

ORGANIZATIONAL EFFORTS: Reviewed the BACWA Policy and procedures to determine needed updates and additions. Developed draft criteria for deciding when BACWA should sponsor or participate when requests for funding are received. Coordinated with outside consultant on upgrading the BACWA email and calendar functions.

ADMISTRATION: signed off on invoices, reviewed correspondence, prepared for upcoming Board meeting, responded to inquiries on BACWA efforts, and provided general direction to BACWA staff.

MISCELLANEOUS MEETINGS/CALLS/WEBINARS:

- Ann Farrell regarding ideas on how to support BACWA’s initiatives;
- HDR on future work efforts with BACWA;
- PME regarding future work for the BACWA RPM;
- NEP Webinar on Nutrients in the San Francisco Estuary;
- call with Athena Honore regarding the Bay Protection and Behavior Change Group;
- conference call with the State Lands Commission on BACWA potentially acting as a contracting agent for their project;
- met with Board members Pagano and Moala on issues of conflict of interest in my role as ED.

Attachments:

Draft Board Calendar for 2013

Board Calendar thru Dec 2013

As of Tuesday, March 26, 2013 at 10:58 AM

DATE	ASSIGNMENT	STATUS NOTES
3/22/2013 Joint WB Mtg Items due: 3/15 Connor; Pagano; Horenstein; Ervin; Swanson Williams Water Board Staff	<u>Other Business: Discussions</u> Nutrients – 13267 Reporting (J. Ervin) Nutrients – Decision Trees (ED) Nutrients – Governance Structure (ED) Toxicity Policy (L. Pagano) West Co Permit (J. Ervin)	90m
3/22/2013 Finance CMTE Mtg Items due: 3/15 Connor; Pagano; Williams; Gunnell	<u>Other Business: Discussions</u> DRAFT BACWA/CBC Budget & Workplan FY2013-14 (ED) 3yr plan	90m
3/28/2013 Monthly Board Mtg Items due: 3/21 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	<u>Consent</u> Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) <u>Reports</u> Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5 m 40m
	<u>Other Business: Authorizations</u> NONE	
	<u>Other Business: Discussions</u> Nutrients – Workshop (ED) Nutrients – Sac Regional Amicus Brief Filing (ED) Nutrients – SFEI Strategy Development (D. Senn) Nutrients – Governance Development (B. Horenstein) Nutrients – Permit Concept (LWA) Joint Meeting 3/22 Follow Up (ED) SSO Enforcement Options (D.Stevenson) SLC's Marine Invasive Species Program (ED) Permit Violations Report (RPM) FOG White Paper (B. Yerrapotu) Collaboration/Sponsorship Funding Criteria (ED) DRAFT BACWA/CBC Budget & Workplan FY2013-14 (ED)	90m
4/15/2013 Monthly Board Mtg Items due: 4/8 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	<u>Consent</u> Previous Board Meeting Minutes (AED) <u>Reports</u> Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5 m 40m

DATE	ASSIGNMENT	STATUS NOTES
	Other Business: Authorizations BACWA/CBC/Prop50/Prop84 Budget & Workplan FY2013-14 (ED) BAPPG Budget & Workplan FY2013-14 (BAPPG)	
	Other Business: Discussions Nutrients – Bay Model Advisory Team (D. Senn)	
5/23/2013 Monthly Board Mtg Items due: 5/16 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	Consent Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) Reports Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5 m <i>plus previous month (Feb2013)</i> 40m
	Other Business: Authorizations Consultant Contracts FY2013-14 (AED) FY 20121-13 Contracts Time Extension Amendments (AED) AIR Budget & Workplan FY2013-14 (AIR CMTE)	
	Other Business: Discussions Jim McGrath annual attendance? (ED)	
6/27/2013 Monthly Board Mtg Items due: 6/20 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	Consent Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) Reports Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5m 40m
	Other Business: Authorizations Consultant Contracts FY2013-14 (AED) FY 20121-13 Contracts Time Extension Amendments (AED) Chair / Vice Chair Nomination & Election (Board/AED)	
	Other Business: Discussions	
7/25/2013 Monthly Board Mtg Items due: 7/18 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	Consent Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) Reports Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	
	Other Business: Authorizations Board Meeting Calendar for Jan-Dec 2014 (AED)	
	Other Business: Discussions	
8/22/2013 Monthly Board Mtg Items due: 8/15 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	Consent Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) Reports Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	

DATE	ASSIGNMENT	STATUS NOTES
	<u>Other Business: Authorizations</u> <u>Other Business: Discussions</u> Pardee Technical Seminar Planning (ED) Arleen Navarret Award - Solicitation (AED) BAPPG Annual Prioritization/Planning (A. Roa) ReNUWIt Update (B. Horenstein/ M. Connor)	
9/26/2013 Monthly Board Mtg Items due: 9/19 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	<u>Consent</u> Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) <u>Reports</u> Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5m 40m
	<u>Other Business: Authorizations</u> <u>Other Business: Discussions</u> Pardee Technical Seminar Planning (ED) Arleen Navarret Award - Selection Process (AED) Annual Member Meeting January 2014 (ED) Regulatory Issue Matrix Update Frequency (RPM/ED)	
10/23 – 10/25 Pardee Technical Seminar Items due: 10/16	<u>Consent</u> NONE <u>Reports</u> Board Reports (Executive Board) ED Report (ED) RPM Report (RPM)	<i>No Board Actions Permitted</i>
Connor; Pagano; Horenstein; Ervin; Swanson	<u>Other Business: Authorizations</u> NONE	<i>No Board Actions Permitted</i>
Williams	<u>Other Business: Discussions</u>	
11/22/2013 Monthly Board Mtg Items due: 11/15 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	<u>Consent</u> Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) Annual Audit Report (EBMUD Accounting) <u>Reports</u> Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	10 m <i>plus previous month (Sept2013)</i> <i>plus previous month (Aug2013)</i> 40m
	<u>Other Business: Authorizations</u>	
	<u>Other Business: Discussions</u> Arleen Navarret Award - Recipient (AED) Annual Member Meeting January 2014 (ED)	
12/20/2013 Monthly Board Mtg Items due: 12/13 Connor; Pagano; Horenstein; Ervin; Swanson Williams; Fono; Gunnell	<u>Consent</u> Previous Board Meeting Minutes (AED) Monthly Treasurer's Report (EBMUD Accounting) <u>Reports</u> Committee Reports (Committee Chairs) Board Reports (Executive Board) ED Report (ED) RPM Report (RPM) Chair/ED Authorizations (AED)	5m 40m

DATE	ASSIGNMENT	STATUS NOTES
	<u>Other Business: Authorizations</u>	
	<u>Other Business: Discussions</u> Annual Member Meeting January 2014 (ED) Budget Planning for 2014-15	

CURRENTLY UNSCHEDULED AND SIGNIFICANT

- Approval of Annual Report 2012-13
- ERS Transition
- Defining BACWA Priorities/Revisit Strategic Plan
- BACWA Opportunities Sub-Committee (Gary Darling)
- Tech Seminar/Workshop: CCCSD Cogen explosion, SFPUC force main leak and repair, and BACWA member pilot plants.
- Volumetric pricing: Flow based pricing for wastewater is being promoted by the Natural Resources Defense Council (NRDC). Bert Michalczyk and Dave Williams have been representing Bay Area POTWs in POTW conversations with NRDC surrounding this issue. The Board has inquired about whether the SWRCB has the authority to weigh in on this matter and notes that this may be a Prop 218 issue.
- Robert Schlipf is working on chlorine residual analyzer results.
- Consideration of restructuring the Air Committee: The benefit most BACWA members, but only have 14 paying members.
- The issue of should we be paying for employees of member agencies to attend conferences should be resolved.
- TAG: Though there were individuals from BACWA members were interested in attending TAG meetings, they were not able to due to scheduling conflicts. The Board requests that they be notified of future opportunities to attend meetings.

UPCOMING UNSCHEDULED FOR 2014

- Finance Committee (Mike Connor / Laura Pagano): BACWA/CBC Budget & Workplan FY 2014-15

BOARD COMMITTEES WITH NO MEETINGS CURRENTLY SCHEDULED

- Ad Hoc Conflict of Interest Committee (Mike Connor / Laura Pagano)



DRAFT PLAN FOR TOXICITY ASSESSMENT AND CONTROL: Next draft of Plan is anticipated late April or May. Anticipating a "soft" rollout, whereby some new language is shown to key stakeholders in advance of the official new draft. This will push the whole schedule back by a month or two. Expect some revised language about Instream Waste Concentration (IWC) and acute toxicity, but no substantive changes as Regional Board discretion will still be allowed on both those issues. Met with Regional Board Staff on acute toxicity testing and IWC. They are comfortable dropping acute toxicity testing for POTWs as long as something less than full dilution is given for IWC. Lila wants to see a report showing that acute toxicity has not been a problem for POTWs that can be referenced when dropping acute toxicity testing in future permits. Held conference call with workgroup to explore dilution alternatives. In general, workgroup would like to pursue "true" dilution with a safety factor applied for deep water dischargers, and "true" dilution with no safety factor for shallow dischargers.

COMPOUNDS OF EMERGING CONCERN (CECs): Worked with other authors (mainly Tom Mumley and Karin North) to assemble first internal draft of CECs Pulse of the Bay article. Will continue to work on revisions.

STATE BOARD REALIGNMENT: State Board staff and Board Member Tam Doduc have been receptive to POTW proposals. CASA is working with volunteers to refine short-term proposals and produce cost estimates. Next steps are: (1) Developing an implementation approach and prioritization for our short term recommendations; (2) Refining/documenting the cost savings for the short term recommendations; (3) Selecting one of our long term recommendations that has broader impact to the other sectors as well and develop a plan for proceeding; (4) Suggesting a process for completing the up-front economic considerations checklist that we recommended in our introduction. RPM will continue to participate in calls to track effort and give input where Region 2 experience is pertinent.

BACWA BULLETIN: Worked with Alexandra to produce March BACWA Bulletin. Newsletter will henceforth be sent out on a monthly basis.

REVIEW OF MEMBER TENTATIVE ORDERS (TOs): Reviewed Tentative Order for West County Agency (WCA). Ammonia limits were not raised considering a new dilution study. The TO cited anti-backsliding concerns for keeping existing ammonia limits. Consulted with WCA GM and drafted BACWA comment letter requesting a load cap related to the Nutrient Strategy, rather than a concentration cap.

MEMBER AGENCIES VIOLATIONS SUMMARY: At February Executive Board Meeting, there was discussion about tracking effluent quality violations. Discussed with Robert Schlipf at Regional Board who said there weren't any concerns about specific constituents amongst Board staff. Recommend putting summary of violations per calendar year in annual report as part of telling a success story about treatment plant performance a high rate of regulatory compliance.

MEETINGS ATTENDED: Nutrient NNE Stakeholder Meeting (3/8), Meeting with Regional Water Board Staff on Toxicity (3/13), Permits Committee (3/12), Tri-TAC (3/14 in Sacramento), met with ED to outline RPM role moving forward (3/12), CASA/State Water Board conference call on Toxicity Plan (3/21).



BACWA TASK AUTHORIZATION FOR AS-NEEDED SERVICES

The Bay Area Clean Water Agencies (BACWA) uses contract consultants to carry out all of its functions. To ensure that the agency can be flexible and responsive, it engages some consultants on an “as-needed” basis, meaning that work is performed only when requested. When completed, this form constitutes approval of a new task under an existing “as-needed” contract. BACWA policies require the Executive Director to approve all tasks under \$5,000; the Chair to approve all tasks over \$5,000 but below \$10,000; and the Executive Board to approve all tasks over \$10,000. The consultant, the Executive Director, and the Assistant Executive Director shall work together to complete/update this form as tasks are authorized. No work shall begin on any task until this form has been completed.

Consultant: RMC

Contract Number: 12,733

Contract Amount: \$20,000

	Date Approved	Amount Approved	Description	Budget Line	Amount Spent	Approved By
1.	7/17/12	\$4,950	Toxicity Policy Cost Estimate	CBC Tech	\$4,941.23	JMK
2.	8/17/12	\$4,970	SSS WDR MRP Amendment Response	CBC Other/ Contingency	\$4,928.29	JMK
3.	11/16/12	\$1,500	NPDES Permit Petition Assistance	CBC Other/ Contingency	\$1,459.98	JMK
4.	3/6/2013	\$2,000	SSO Enforcement Options	CBC Other/ Contingency	\$0	DW
	BALANCE	\$6,580.00		TOTAL	\$11,329.50	

Attachments (*attach longer descriptions if appropriate*):

1. Scope for Task Authorization No 4.

Bay Area Clean Water Agencies
Professional Services by RMC Water and Environment

Task Authorization No. 4: SSO Enforcement Options Assistance
Scope of Work
March 6, 2013

The Bay Area Clean Water Agencies (BACWA) Board of Directors desires to obtain feedback from the BACWA Collection Systems Committee regarding various sanitary sewer overflow (SSO) enforcement options. Under this Task Authorization, RMC will assist BACWA by compiling readily available information on previously considered SSO enforcement options in a summary format for presentation to the BACWA Collection Systems Committee. Additional related activities may also be conducted. Activities under this task will be conducted as budget permits.



BACWA CHAIR / EXECUTIVE DIRECTOR AUTHORIZATION REQUEST

FILE NO.: 12,929

DATE: March 18, 2013

TITLE: Bri Communications for Baywise Outreach

RECOMMENDED ACTION

Executive Director authorization for an agreement with Bri Communications in an amount not to exceed \$860.00 for BAPPG baywise.org Outreach funded by BAPPG FY 2012-13 budget; a one-time expenditure to be completed by June 30, 2013.

SUMMARY

This contract will provide outreach support for the Bay Area Pollution Prevention Committee's Baywise website through advertising on the Bay Area Shorelines and Waterways poster installed at 60 Bay Area locations from late spring of 2013 and left up through the spring of 2015 . The Bay Area Shorelines and Watersheds map is posted at shorelines locations and marinas throughout the bay area. This work will be carried out under the supervision of Paul Prange, City of San Jose.

FISCAL IMPACT

This will be funded by the BAPPG, Other Misc Expense FY 2012-13 budget line item.

ALTERNATIVES

No other alternatives were considered as the BACWA contracting policies authorize a sole source selection process for contracts under \$50,000.

Attachments:

1. Scope of Work/Quote

Please sign below & email back.

Thank you! Paul



INVOICE/CONTRACT

Bri Communications

818 WEST CROCKETT, #404
SEATTLE, WA 98119
Phone: 206-378-1055
FAX: 206-378-1354
paul@bricomm.com

BILL TO: Mr. Dave Williams
BACWA
PO Box 24055, MS 59
Oakland CA 94623

APPROVED BY: Dave Williams
(signature below)
PHONE/FAX: 925-765-9616
EMAIL: dwilliams@bacwa.org

Bay Area Shorelines & Waterways Displays (2013/2014)

5.5" wide by 3.75" ad on at least 60 displays for at least 23 months (\$3,600)

Two-line listing & Locator (optional) (\$860) on 60 displays for 23 month period

860

Notes: One locator on map is available at no charge at advertiser request


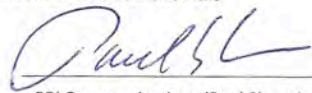
Listing under "Go Green" section to read :

Tips for a Healthy Bay, Healthy You
baywise.org • 1.888.BAYWISE (229.9473)

ADVERTISER ACCEPTANCE

1. Failure of advertiser to pay as stipulated gives BRI Communications the option to collect the entire amount immediately. A 1.5% finance fee (18% APR) will be charged on overdue accounts.
2. This contract is NON-CANCELABLE by the advertiser and no copy changes shall be allowed during the contract period.
3. BRI COMMUNICATIONS will produce the claims of this contract or be obligated to refund any money already paid. Bri Communications shall not be liable for any error or failure to print beyond the amount the advertiser has made payment for.

NO VERBAL AGREEMENT NOR ANYTHING NOT EXPRESSED IN THIS CONTRACT SHALL BE RECOGNIZED BY BRI COMMUNICATIONS

 3/19/13 
ADVERTISER SIGNATURE **DATE** *BRI Communications (Paul Sherwin)*

Terms

- Due when contract is signed (all listings and new customers)
- 50% Down, 50 % when printed
- Other

TOTAL AMOUNT	860
AMOUNT PAID	0
AMOUNT OWING	860

Thank you for your business

Please make payable to Bri Communications
Yellow Copy for customer

YOUR NEXT PAYMENT OF \$ 860.00 IS DUE 4 / 20 / 13

BAY AREA CLEAN WATER AGENCIES

PURCHASE ORDER

TO * Please use address as shown below:

Bri Communications
818 West Crockett, #404
Seattle WA 98119

Paul Sherwin
paul@bricomm.com
1.206.378.1055

FROM:

BACWA
PO Box 24055, MS59
Oakland, CA 94623

Dave Williams, Executive Director
dwilliams@bacwa.org
Phone: (925) 765-9616
FAX: (510) 287-1351

RE: BAPPG Purchase Order for 2012/2013 Bri Communications for Bay Area Shorelines and Waterways Advertising

This Purchase Order (PO) covers professional consulting services to be performed by Bri Communications to produce and display poster, advertising baywise, as indicated in the attached invoice/contract. This work will be performed under the direction of Paul Prange (City of San Jose). The total cost of professional services to be performed by the CONSULTANT is not to exceed \$860.00. This contract will be funded by the BAPPG account, BAPPG FY 2012/2013, maintenance of BAPPG website line item.

This PO may be terminated by either party at any time for convenience with 30 day notice. In the event of termination by BACWA, BACWA shall pay the CONSULTANT for professional and competent services rendered to the date of termination upon delivery of assigned work products to the BACWA.


The CONSULTANT shall submit invoices to the Assistant Executive Director via e-mail. Invoices shall indicate hours associated with each task. EBMUD will pay the CONSULTANT within thirty (30) days of receipt and approval of satisfactory invoices.

E-mail: agunnell@bacwa.org

If this purchase order for professional services is acceptable to you, please sign and mail this document to me for BACWA records and distribution. Please call me if you have any questions or concerns relating to this matter.

Approved:

By _____
David Williams
Executive Director, BACWA

By 
Bri Communications (PAUL SHERWIN)

Date 3/20/2013

Date 3/19/13

BACWA EIN: 94-3389334

EIN: 20-5997364