



Executive Board Meeting Minutes

Thursday, December 19, 2011, 9:00 a.m. – 12:00 p.m.
Central Contra Costa Sanitary District
5019 Imhoff Place, Martinez, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano (San Francisco Public Utilities Commission); Margaret Orr (Central Contra Costa Sanitary District); Mike Connor (East Bay Dischargers Authority); Bhavani Yerrapotu (City of San Jose).

Other Attendees: Ann Farrell (Central Contra Costa Sanitary District); Dave Williams (East Bay Municipal Utility District); Kirsten Struve (City of San Jose); Jim Ervin (City of San Jose); Sarah Scheidt (City of San Jose); Gary Darling (Delta Diablo Sanitary District); Amanda Roa (Delta Diablo Sanitary District); Greg Baatrup (Fairfield-Suisun Sewer District); Tom Hall (Sunnyvale/Eisenberg Olivieri Associates, Inc.); Holly Kennedy (HDR Engineering); Denise Conners (Larry Walker Associates); Patricia McGovern (Patricia McGovern Engineers); Lorien Fono (Patricia McGovern Engineers); Amy Chastain (BACWA); Alexandra Gunnell (BACWA).

PUBLIC COMMENT

There were no public comments.

PRESENTATION

Under **agenda item 1, support for the Engineering Research Center for Re-Inventing that Nation's Urban Water Infrastructure** was discussed. *A motion was made by Mike Connor for BACWA to become an Industrial/Practitioner Member. The motion was seconded by Laura Pagano and passed unanimously.* The Executive Director (ED) will work with the Chair and Vice Chair of the BACWA Executive Board (Board) to designate a representative from BACWA.

Support for the Water Environment Research Foundation for evaluating models for deriving site-specific water quality criteria for nutrients was discussed under **agenda item 2.** *In a motion made by Mike Connor and seconded by Ben Horenstein the BACWA Executive Board unanimously approved contributing \$10,000.*

BACWA Permit Petition information was included in the meeting handout packet and discussed under **agenda item 3.** The ED will circulate a detailed spreadsheet to the Board, contact agencies may be impacted, field requests for additional information and return to the Board in February with recommendations for next steps.

Materials for **agenda item 4, 2012 BACWA Nutrient Support** were distributed via e-mail and made available to meeting attendees. *A motion was made by Kirsten Struve to approve the scope of work and allow the BACWA Finance Committee to determine the funding specifics. The motion was second by Margaret Orr and passed unanimously.* The Board requested that David Senn of the San Francisco Estuary Institute (SFEI) provide regular updates for joint BACWA/San Francisco Regional Water Quality Control Board (RWQCB) meetings and monthly BACWA board meetings. Mike Connor and the ED will work with the Finance Committee to finalize contracting details.

Suisun Bay Ammonia Issues were also discussed **under agenda item 4.** Gary Darling led a discussion regarding a letter from State Water Contractors concerning Central Contra Costa Sanitary District's (CCCSD) NPDES permit renewal, which was distributed to meeting attendees. Delta Diablo Sanitary District (DDSD) and CCCSD will represent BACWA when they meet with the State and Federal Contractors Water Agency (SFCWA) Executive Director, Byron Buck, on January 4, 2012. Gary Darling and Ann Farrell will circulate draft materials in preparation for the meeting to the BACWA

Board for review, and feedback should be submitted to them prior to January 4th. Gary and Ann will report back to the Board following the meeting, prior to January 10th, with recommendations for next steps. In preparation for the February Board meeting Gary, Ann and the ED will work together on a proposal for developing a workgroup to continue to address these issues.

CONSENT CALENDAR

*Consent calendar **agenda items 5 - 7** were approved in a motion made by Laura Pagano and seconded by Kirsten Struve. The motion carried unanimously.*

5. November 17, 2011 BACWA Executive Board Meeting minutes
6. October 2011 Treasurer's Reports
7. Year-End Financial Reports

Item 8, the Clean Water American Alliance Membership Renewal, was removed from the consent calendar. The FY2011-12 contribution will be less than \$5,000 and can be authorized by the ED in accordance with BACWA contracting policies. The ED will notify the Board of how to electronic information from CWAA and will consider including program updates in the monthly BACWA newsletter.

REPORTS

Committee Reports for **agenda item 9** were included in the meeting handout packet and attendees were invited to elaborate on their reports or field questions.

It was mentioned that the Recycled Water Committee may have input on WET policy issues, and the ED will contact the Committee Chair, Cheryl Munoz, to discuss this matter. It was also noted that Cheryl, Linda Hu and the ED are all continuing to work together to provide BACWA representation to IRWMP revision efforts.

The Permits Committee is planning to hold their first toxicity workshop on January 18th, 19th or 20th in the south bay to provide guidance on conducting toxicity tests.

The Collection Systems Committee is planning to provide members with additional information for addressing concerns surrounding Sewer System Management Plan (SSMP) self audits.

The **Proposition 50 Grant Disbursement Status Report, agenda item 10**, was included in the meeting handout packet.

For **agenda item 11**, the **Executive Director's Report**, was included in the meeting handout packet and reviewed by the Executive Director (ED). A draft Regulatory Issue Tracking summary developed by the ED with assistance from Patricia McGovern Engineers (PME) was distributed. The Board suggested that climate change and emerging contaminants could be added to the list of issues and that the document could be updated with specific progress and efforts made by BACWA. CCCSD provided a copy of their issue matrix, and the ED requested that the Board direct feedback to her so that she can revise the BACWA version and circulate it for Board review.

BACWA Executive Board members were invited to share any items of interest under **agenda item 12, Executive Board Reports**.

- Kirsten Struve will be Co-Chair of the Regional Monitoring Program (RMP) Steering

Committee with Tom Mumley. San Jose also mentioned that they have received a letter from Northern California Riverwatch regarding toxicity.

- San Francisco Public Utilities Commission will be meeting with the RWQCB to discuss inconsistent results in their toxicity tests.
- The East Bay Dischargers Authority permit is due for public hearing on Jan 18th.

The following **Chair & Executive Director Authorized Actions** were made since the November 15, 2011 BACWA Board Meeting (**Agenda item 13**).

- a. ED Authorization for BAPPG Regional FOG Outreach: Turkey Fryer Stickers, \$3,000, FY 2011-2012, File 12,609.
- b. ED Authorization for BAPPG Dioxin Ad Campaign, \$2,000, FY 2011-2012, File 12,610.
- c. ED Authorization for BAPPG Copper Outreach: Plumbing Apprenticeship Fact Sheet, \$2,000.00, FY 2011-2012, File 12,608.
- d. ED Task Authorization for permit petition assistance from RMC, \$1,500, FY 2011-2012, File 12,431.

The next regular BACWA Board meeting will be held on February 23, 2012 at the EBMUD Treatment Plant Operations Center from 9 a.m. – 12 p.m. The BACWA Annual Member Meeting is scheduled for January 26, 2012 from 8:30 a.m. – 2 p.m. at the Boy Scouts of America facility, 1001 Davis Street, San Leandro, CA.

The meeting adjourned at 12:00 p.m.