



Executive Board Meeting Minutes

Thursday, November 17, 2011, 9:00 a.m. – 12:00 p.m.
EBMUD Operations Center, Oakland, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano (San Francisco Public Utilities Commission); Jim Kelly (Central Contra Costa Sanitary District); Mike Connor (East Bay Dischargers Authority); Kirsten Struve (City of San Jose).

Other Attendees: Dave Williams (East Bay Municipal Utility District); Karl Royer (East Bay Dischargers Authority); Jim Ervin (City of San Jose); Amanda Roa (Delta Diablo Sanitary District); Greg Baatrup (Fairfield-Suisun Sewer District); Tom Hall (Sunnyvale/Eisenberg Olivieri Associates, Inc.); David Senn (San Francisco Estuary Institute); Dave Sedlak (U.C. Berkeley); Pete Talbot (HDR Engineering); Mike Faulk (HDR Engineering); Monica Oakley (RMC Environmental); Denise Conners (Larry Walker Associates); Amy Chastain (BACWA); Alexandra Gunnell (BACWA).

PUBLIC COMMENT

There were no public comments.

PRESENTATION

Under **agenda item 1**, **Dr. Dave Sedlak of U.C. Berkeley** provided a presentation on the **Engineering Research Center for Re-Inventing that Nation's Urban Water Infrastructure**. This topic will be added to the agenda for further discussion at the December BACWA Executive Board (Board) meeting.

REPORTS

Committee Reports for **agenda item 2** were included in the meeting handout packet and attendees were invited to elaborate on their reports or field questions.

The **Proposition 50 Grant Disbursement Status Report, agenda item 3**, was included in the meeting handout packet and reviewed.

For **agenda item 4**, the **Executive Director's Report**, was included in the meeting handout packet and reviewed by the Executive Director (ED). The following items were highlighted.

- Several outstanding nominations have been received for the Arleen Navarret Leadership Award. It was recommended that the ED assemble a selection committee, which may include Arleen Navarret, and provide a recommendation to the Board at the December meeting for the award recipient.
- The ED, or a representative from a BACWA member agency will provide a recycled water presentation to the Regional Water Quality Control Board on November 28, 2011.
- The BACWA Climate Change workgroup has developed a topic paper outline. Members of the Board suggested further refining the outline and possibly holding a workshop to determine topic paper contents.
- As a follow up to discussions at Pardee, the ED will prepare a summary of current BACWA permit petitions for the Board to review and discuss the possibility of dismissing them.

BACWA Executive Board members were invited to share any items of interest under **agenda item 5, Executive Board Reports.**

- Ben Horenstein attended the recent NACWA strategic planning meeting and noted that there is interest among agencies and EPA to better prioritize Clean Water Act expenditures.
- City of San Jose received praise for their recent switch from gas to liquid chlorine in an article featured on November 9, 2011 in the San Jose Mercury News.
- The ED, Cheryl Munoz, Linda Hu are working together on covering the IRWMP coordinating committee and plan update meetings. Cheryl is the lead, but will receive assistance from the others as needed.

The following **Chair & Executive Director Authorized Actions** occurred in October 2011 (**Agenda item 6**).

- a. Chair Authorization for agreement with SFEI/ASC for Nutrient Strategy Development and Coordination Support; WQAS/Tech; \$9,990; File 12,595.
- b. ED As Needed Task Authorization for Kennedy/Jenks for Special Projects, BACWA/Infoshare Support; \$4,000; 12,430.
- c. ED Authorization for agreement with Thermostat Recycling Corporation, BAPPG; \$1,500; File 12,582.
- d. Chair Authorization for agreement with Univision for FOG Spanish Ads, BAPPG; \$9,999; File 12,576.

CONSENT CALENDAR

*Consent calendar **agenda items 7 and 8** were approved in a motion made by Jim Kelly and seconded by Laura Pagano. The motion carried unanimously.*

7. September 23, 2011 & October 11, 2011 BACWA Executive Board Meetings minutes.
8. August & September 2011 Treasurer's Reports

Agenda item 9 was removed from the consent calendar. The **Year-End Financial Reports** will be added to the December Board meeting agenda for approval. Hard copies were distributed to the Board, and any questions or concerns should be directed to the ED.

OTHER BUSINESS

Support for the North Bay Watershed Association 2012 Conference, *Climate Change: Are We Ready?*, was discussed under **agenda item 10**. The Board suggested offering non-monetary support for these efforts, and getting additional information about the benefits of this program to BACWA members. The ED will investigate the possibility of Harry Seraydarian presenting at a future BACWA Board meeting.

For **agenda item 11**, the ED led a discussion about **Whole Effluent Toxicity**. The ED reviewed the draft workgroup scope included in packet and will schedule a meeting to further define tasks for the workgroup. The ED distributed a draft scope for assistance from Dan Gallagher and the Board voiced their support for the Chair and ED to use their contracting authority as necessary.

Under **agenda item 12**, the **Electronic Reporting System Proposal** was discussed. This will be added

to the agenda for discussion at the December 9th BACWA meeting with the Regional Water Quality Control Board (RWQCB) staff.

Suisun Bay Ammonia Issues were discussed **under agenda item 13**. The Board supports use of Chair/ED authorization to obtain consultant assistance for ED to draft comments on the CCCSD permit. Anyone interested in working with the ED as part of a small workgroup to draft comments should contact her. A draft will be circulated to the Board prior to submission. Acceptance of these comments will be added to the upcoming BACWA/RWQCB staff meeting agenda. Following the SWAMP workgroup meeting on December 16th, the ED will send an update to the Board regarding this program. The Board suggested investigating the role of the ASC or RMP for future funding of SWAMP efforts.

As a follow up to discussions at Pardee, ED will nominate Kirsten Struve for RMP Steering Committee Chair.

Pardee Follow-up: Program Support was discussed under **agenda item 14**. As recommended by the Board the ED will finalize the RFP, have the sub-committee review responses and return to the Board with a recommendation.

The next regularly scheduled BACWA meeting of December 15, 2011 will be rescheduled. All members will be notified via e-mail once the new date and location have been determined.

The meeting adjourned at 12:00 p.m.