



Executive Board Meeting Minutes

Thursday, September 22, 2011, 9:00 a.m. – 12:00 p.m.
EBMUD, 2020 Wake Avenue, Oakland, CA

ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano, acting Vice-Chair (San Francisco Public Utilities Commission); Jim Kelly (Central Contra Costa Sanitary District); Mike Connor (East Bay Dischargers Authority); Kirsten Struve (City of San Jose).

Other Attendees: Margaret Orr (Central Contra Costa Sanitary District); Jim Ervin (City of San Jose); Amanda Roa (Delta Diablo Sanitary District); Monica Oakley (RMC Environmental); Denise Conners (Larry Walker Associates); Holly Kennedy (HDR Engineering); Amy Chastain (BACWA); Alexandra Gunnell (BACWA).

PUBLIC COMMENT

There were no public comments.

REPORTS

Committee Reports, agenda item 1, were included in the meeting handout packet and attendees were invited to elaborate on their reports or field questions.

The Bay Area Pollution Prevention Group (BAPPG) report included in the handout packet was discussed. The BACWA Executive Board (Board) recommended that BAPPG investigate the possibility of coordinating with the water districts on outreach to discourage use of copper sulfate as an algicide.

The Collection Systems committee report was included in the handout packet. It was noted that Jim Fischer of the State Water Resources Control Board (SWRCB) and Claudia Villacorta of the San Francisco Regional Water Quality Control Board (RWQCB) will attend the November committee meeting to share their thoughts about Sewer System Management Plan (SSMP) audits and sanitary sewer overflow (SSO) issues.

It was noted in Recycled Water Committee report that the Prop 84 Implementation Grant has officially been awarded, and includes 10 recycled water projects; BACWA will proceed with the administration and management of those funds. The Recycled Water Committee has been working with RWQCB staff to prepare a presentation on the status of recycled water trends and activities for the 11/9/2011 RWQCB Board meeting. Either a Recycled Water Committee chair or representative will give a presentation or the ED will assist in preparing the presentation.

For **agenda item 2**, the **Proposition 50 Grant Disbursements Status Report** was included in the meeting handout packet.

For **agenda item 3**, the **Executive Director's Report** in the handout packet included nutrient topic papers and notes from the 8/31/2011 BACWA Climate Change Adaptation Work Group meeting. The Board inquired about how the project management transition for CWCCG was progressing and suggested that agencies solicit feedback from their staff. CCCSD will contact HDR regarding suggested revisions to the nutrient topic papers.

BACWA Executive Board members were invited to share any items of interest under **agenda item 4, Executive Board Reports**, including information about meetings that were attended by BACWA representatives this month.

The following **Chair & Executive Director Authorized Actions** occurred in September 2011 (**Agenda item 5**).

- a. Chair authorization for an agreement with Patricia McGovern Engineers (PME) for as-needed technical services, not to exceed \$9,500, File 12,555;
- b. Chair task authorization to utilize as needed contract with EOA, Inc. for assistance with e-SMR/CIWQS reporting, not to exceed \$9,800, File 12,449;
- c. Executive Director authorization for an agreement with O'Rorke to assist BAPPG with P2 Week outreach, not to exceed \$1,500, File 12,556;
- d. Executive Director authorization for an agreement with LWA for BAPPG Copper Algaecide project assistance, not to exceed \$4,999, File 12,557;
- e. Chair authorization for Pacific EcoRisk to provide Whole Effluent Toxicity Support, \$4,000, File 12,560.

It was mentioned that the as needed agreement with PME may be used for development of regulatory issue matrix.

CONSENT CALENDAR

*Consent calendar **agenda items 6 through 10** were approved in a motion made by Jim Kelly and seconded by Laura Pagano. The motion carried unanimously.*

6. Minutes from August 25, 2011 Executive Board Meeting.
7. July 2011 Treasurer's Report.
8. Contribution from BAPPG for IPM partnership FY2011-12, \$10,000, File 12,552
9. CASA Contribution for CWCCG FY2011-12, \$43,750, File 12,558
10. CASA Contribution for Pesticides Support, \$15,000, File 12,559

It was noted that the dates of the Pardee meeting should be corrected in the Minutes from the August 25, 2011 Executive Board meeting. The Board suggested revisions to how financial reports are presented, and specifically suggested highlighting important information contained within the monthly report.

OTHER BUSINESS

For **agenda item 11, Pardee Attendance and Schedule** discussed. The ED and Board Chair will continue to refine the agenda.

For **agenda item 12** the ED requested feedback from attendees on possible **Annual Meeting Topics**. The BACWA Annual Member Meeting is scheduled for January 26, 2012. Suggested topics and

sources of presentations included:

- Nutrients
Presentations at the State of the Estuary Conference and the ones developed for BACWA by HDR were suggested as well as James Cloern and Tara Schraga as possible guest speakers.
- Climate Change
Alicia Chakrabarti or a representative from SFPUC was mentioned as potential speakers, and the Board suggested reaching out the university scientists, USGS and San Francisco Bay Area Conservation and Development Commission (BCDC).
- Toxicity
It was noted that this topic could be addressed by Bruce Wolfe or Alexis Strauss

The ED will solicit suggestions from the BACWA community in the next newsletter and will add the topic of increasing participation from associate members to the Pardee agenda.

NPDES Permit Plant Inspections were discussed under **agenda item 13**. The Board suggested that presentation about dealing with FBI investigations by Kent Alm may be useful for member agencies, and could be part of a workshop hosted by the Permits committee. The Board expressed interest in gathering more information about member agencies' recent experiences with inspections and how their agencies prepare for inspections. The Permits Committee and ED will solicit input from BACWA members for the content and format of a possible fact sheet or workshop on this topic. The Permits Committee will recommend next steps to the BACWA Board at a future meeting.

Under **agenda item 14, Whole Effluent Toxicity (WET) Policy Updates and Next Steps**, the Board requested that Central Contra Costa Sanitary District (CCCSD) submit proposed revisions to to the Tri-TAC/CASA workgroup trying to develop alternatives to the policy. BACWA will also draft a comment letter that supports CASA efforts and addresses use of the IC25 method and acute toxicity issues.

For **agenda item 15**, the Board discussed their upcoming SF Bay Regional Water Quality Control Board (RWQCB) Meeting and reviewed meeting materials that the ED had prepared and distributed to the RWQCB. The draft nutrient topic papers, included in the handout packet will be distributed at the meeting.

The Informational Item: SFPUC/NOAA Quantitative Precipitation Information Proof-of-Concept Study, agenda Item 16, was discussed. Any questions or concerns should be directed to the ED.

The next meeting of the Board will be October 11 through the 13 (Pardee). The next regularly scheduled meeting will be November 17 at the EBMUD Treatment Plant Ops Center.

The meeting adjourned at 12:00 p.m.