



## Executive Board Meeting Minutes

Thursday, January 27, 2011, 1:30 p.m. – 3:30 p.m.  
Boy Scouts Facility, 1001 Davis Street, San Leandro, CA

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### ROLL CALL AND INTRODUCTIONS

Executive Board Representatives: Ben Horenstein, Chair (East Bay Municipal Utility District); Laura Pagano (San Francisco Public Utilities Commission); Margaret Orr (Central Contra Costa Sanitary District); Mike Connor (East Bay Dischargers Authority); Bhavani Yerrapotu (City of San Jose).

Other Attendees: Kirsten Struve (City of San Jose); Sharon Newton (City of San Jose); Amanda Roa (Delta Diablo Sanitation District); Tom Hall (Sunnyvale/Eisenberg Olivieri Associates, Inc.); Amy Chastain (BACWA); Alexandra Gunnell (BACWA).

### PUBLIC COMMENT

There were no public comments.

### REPORTS

**Proposition 50 Grant Disbursements Status Report, agenda item 1**, was included in the meeting handout packet.

**Agenda item 2**, the **Executive Director's Report** included in the meeting handout packet, was not discussed.

The Board recommended including the final version of the Sacramento Regional County Sanitation District's Permit Fact Sheet in the upcoming BACWA e-newsletter. It was also suggested that a meeting between the San Francisco Regional Water Quality Control Board and the BACWA Board should be scheduled to continue discussions on various regulatory issues.

Executive Board (Board) members were invited to share any items of interest under **agenda item 3, Executive Board Reports**.

Concern was raised about various aspects of the ESMR, and the ED mentioned that the current As Needed agreement with EOA may be used to communicate those issues to the California State Water Resource Control Board.

The following **Chair and Executive Director Authorized Actions** were listed under agenda **item 4**.

- a. Executive Director Authorization for As-Needed Assistance from Downey Brand for PCB Tentative Order Review (12,166); \$1,500; December 20, 2010.
- b. Chair Authorization of contract with Patricia McGovern Engineers for As-Needed Assistance (12,320); \$9,500; December 27, 2010.
- c. Executive Director Authorization for As-Needed Assistance from Larry Walker & Associates for Annual Meeting; \$4,000; January 20, 2011.
- d. Executive Director Authorization for a Contract with Teleosis Institute for Hospice Pharmaceutical Disposal Education; \$4,999; January 21, 2011.

### CONSENT CALENDAR

*Consent calendar **agenda items 5 and 6** were approved in a motion made by Mike Connor and seconded by Laura Pagano. The motion carried unanimously.*

5. Minutes from December 16, 2010 BACWA Executive Board Meeting.

6. November 2010 Treasurer's Report.

**BOARD DISCUSSION ITEMS**

**Agenda item 7** included a discussion about the **BACWA Nutrient Strategy Assistance: Selection Committee Recommendation**, which was approved in a motion made by Mike Connor and seconded by Margaret Orr. The motion carried unanimously. The ED will update Kevin Kennedy, of HDR, on the RMP plan to develop a nutrient strategy.

For **agenda item 8, Suisun Bay Monitoring Plan Support**, a motion was made by Margaret Orr to approve authorizing the Executive Director to undertake actions necessary to expand the Suisun Bay Monitoring Workplan in an amount not to exceed \$50,000. The motion was second by Ben Horenstein, and carried with four yeases and 1 abstention.

Concern was raised about the process for choosing what and how to measure, and fund matching specifics, but the Board agreed that it was important for BACWA to be involved. It was suggested that BACWA needs to develop a unified position on this matter.

Under **agenda item 9**, in a motion from Bhavani Yerrapotu and seconded by Laura Pagano, the Board approved contributing up to \$25,000 toward **Support for City of San Jose San Francisco Bay Water Quality Regional Education & Behavior Change Campaign**, contingent upon receipt of the grant award from the EPA. The motion carried unanimously.

It was noted that if funding is secured the project is likely to be managed by a San Jose staff person, plans would be approved by a steering committee comprised of contributing partners, and SFEP would act as the facilitator. The ED will work with San Jose to finalize the letter. The EPA is scheduled to make their selection in April.

For **agenda item 10, BACWA and WQAS/CBC Revenues and Expenditures for Fiscal Year 2011-2012** were discussed.

Concern about continuing the current dues structure was raised from those principal agencies that are charged by their agencies with reducing their association expenditures. The Board recommended that the ED present a draft budget at Board meeting in February, based on revenues and expenditures similar to past few years, and requested that the ED develop suggestions for how designated funds could be spent.

Board members will send their agency's board meeting dates to ED as a reference for future scheduling. The budget planning meeting will likely be scheduled separately from the February 24<sup>th</sup> Board meeting.

The next regular meeting is scheduled for **February 24, 2011, 9:00 a.m. to 2:00 p.m.** at the EBMUD Plant **Lab Library** in Oakland. The time and/or date may be changed depending on the scheduling of the budget planning meeting.

The meeting adjourned at 3:30 p.m.