

# **InfoShare Asset Management –** **Report to BACWA Board**

InfoShare Asset Management Committee meeting on: 02/21/18

Executive Board Meeting Date: 03/ /18

Committee Chairs: Dana Lawson and Aaron Johnson

## **Committee Request for Board Action:** None

**Attendees:** Dana Lawson, Neil Meyer, PJ Turnham (Central San); Rebecca Overacre (EBMUD), Anthony Smith, Andy Hall, Nga Huynh (City of Livermore); Aaron Johnson (DSRSD); Jeff Greer (MVSD); TiLiAnne Tanner (SCWA); Jon Boitano (HDR)

<b>Introductions</b> <ul style="list-style-type: none"><li>▪ See Above</li></ul>
<b>Announcements</b> <ul style="list-style-type: none"><li>▪ Aaron Johnson (DSRSD) is our new co-chair<ul style="list-style-type: none"><li>○ If there is a topic you would like to hear about at a future meeting, please e-mail Aaron (<a href="mailto:johnson@dsrsd.com">johnson@dsrsd.com</a>) or Dana (<a href="mailto:dlawson@centralsan.org">dlawson@centralsan.org</a>)</li></ul></li><li>▪ BayWorks is hosting an Asset Management Workshop on May 23, which will most likely be held in Vallejo. If you are interested in presenting, you can contact Aaron or Levi Fuller who is organizing it.</li></ul>
<b>Presentations</b> <ul style="list-style-type: none"><li>▪ Standardized asset tagging for all departments and business systems (TiLiAnne Tanner, Sonoma County Water Agency)</li><li>▪ Using the asset register as a tool to identify and prioritize CIP projects (Andy Hall, City of Livermore)</li></ul>
<b>Future Meetings</b> <ul style="list-style-type: none"><li>• 2018 Meeting Schedule: May 16, August 15, November 14</li><li>• Please e-mail <a href="mailto:dlawson@centralsan.org">dlawson@centralsan.org</a> or <a href="mailto:johnson@dsrsd.com">johnson@dsrsd.com</a></li></ul>
<b>Next BACWA Asset Management InfoShare Group Meeting:</b> May 16 at DSRSD in Pleasanton

## Asset Tagging Convention



Standardize and  
Synchronize to  
Optimize



www.sonomacountywater.org



## MANY CAUSES OF CONFUSION

Unique Identifiers  
Semi-Smart:  
MTR#GE\_G

Location:  
Caisson 6 Motor 12

Nickname:  
"Queen Bee"

System Requirements

Alpha Numeric  
Generic:  
08CAP13

Function:  
Largest  
Water Pump

Asset Manufacturer:  
Gen Elec Motor

Position:  
12

## CURRENT CULTURE - MANY NAMES

The place where brine mixes with reclaimed water and discharges into the bay...



CMMS  
"SALT MARSH"

GIS  
"THE DONUT"

Engineering  
"MIXING CHAMBER"

Accounting  
"No. 08CAP13"

## SOLUTION - TAGGING CONVENTION

### Defined Lists

AREA	PROCESS	SYSTEM	GROUPING	NUMBER	ASSET	NUMBER
PTACQ WETP SALINITY	ALPABASIN BILGGRND FLXNDSTDA	MCCS MTR	CRN HRS ELEVAT	08 99 00	DWV EPNL	999 000
SVP	CLFSSYS	RAS	PST	02	MTR	002
TRER MTRC	CUTRESOR ETREBDDG	SHOP SMTX	SCALES WPS	03 01	PURP PUMP	003 001

#### EXAMPLE LETTER GENERATED ASSET TAG

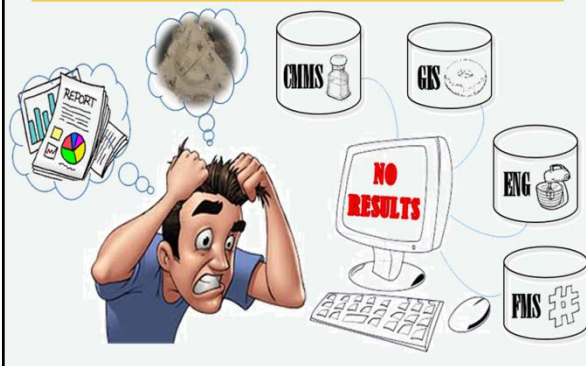
SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR002

#### EXAMPLE NUMBER GENERATED ASSET TAG

SCWA.150.045.632.912.3298.9287.002

**\*\*ROTATING ASSETS, FOR EXAMPLE: VEHICLES, MAY BE RECOGNIZED THROUGH AN ENTITY'S UNIQUE IDENTIFIER SYSTEM AND NOT BE TIED TO ONE LOCATION G123 (with the logo on the vehicle, and the license plate)**

## PROBLEM - INFORMATION GATHERING



## SOLUTION - GREAT RESULTS!



## PATHWAY STEP 1 - BUY IN REASONS



MULTI SYSTEM



REPORT ABILITY



CONNECT SYSTEMS



ONE DATA ENTRY



COMPREHENSIVE FISCAL DECISIONS



R&R LIST



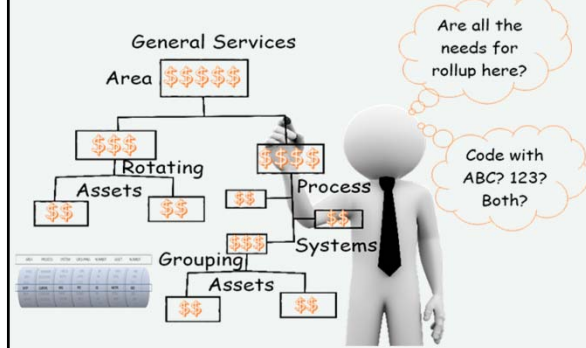
1. FIRST  
2. THINGS  
3. FIRST

## Example Tagging Section Draft

SYSTEM CODE	SYSTEM	SYSTEM	SYSTEM
Two to four characters. This level represents the systems under process. In the example of a secondary classifier, it may have classifier, motor control center, return activated sludge pump sets, splitter box, and waste activated sludge pump sets. Each area may need the ability to roll up costs of a type of system within a process.	RAS	RAS	912
GROUPING CODE	GROUPING	GROUPING	GROUPING
Two to six characters. This level represents a grouping of related assets for a system and better defines the actual location of assets. For example, the secondary classifier return activated sludge system may have three pump sets. Each pump set would have their own location name to associate their assets. Assets may include a check valve, discharge valve, inlet valve, motor, pump, and a variable frequency drive. Each value set at this level is numbered. (See numbers explanation below.)	PUMP SET GROUPING (1 OF 3)	PST2	9298
ASSET CODE	ASSET TYPE	ASSET	ASSET
Two to six characters. This level represents the type of asset. On some occasions there will be another asset directly related to a smaller asset, for example, the float tank is an asset, and may have a crane or radio attached to the tank. The attached asset will have the tank's number in its own tagging.	MOTOR	MOTOR	9487
NUMBER	NUMBER	NUMBER	NUMBER
Numbers are used for multiples or possible multiples of any location or asset. If there will never be more than 9, then the number may be one digit. If there cannot be more than 99, then the number will be two digits. If no more than 999, then three digits are used, etc. In the case of the RAS pump sets, there will never be more than 9, therefore only one digit is used.	USE LEADER ZERO WHEN APPLICABLE	002	002
EXAMPLE LETTER GENERATED ASSET TAG SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR-002			
EXAMPLE NUMBER GENERATED ASSET TAG SCWA-150-045-632-912-3298-9287-002			
* Rotating assets, for example, vehicles, may be recognized through an entity's unique identifier system and not be tied to one location. 0023 (with the logo on the vehicle and the license plate).			

\* Best to standardize length of field for all systems at entity.

## PATHWAY STEP 2 - DECISIONS



## PATHWAY STEP 3 - BUSINESS SYSTEMS

Asset ID: SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR-002

Asset ID: SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR-002

Asset ID: SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR-002

UNDERSCORE = WILDCARD

Use existing or new fields?

How Long? Field Length: 3

Use one or many fields?

Agency: Gen Svc: Area: Process: System: Group: Asset: Number:

SCWA WW SVCSD SECCLRF RAS PST2 MOTR 002

Asset ID: SCWA-150-045-632-912-3298-9287-002

Periods and Dashes?

Asset ID: SCWA-150-045-632-912-3298-9287-002

PILOT TEST

PRIORITIZE

1. WHERE
2. WHAT
3. WHEN
4. WHY
5. HOW

## Example Tagging Section Draft

### Asset Tagging Convention DRAFT

Example of Asset Tagging at Sample Valley County Sanitation District			
THE ENTITY	ALPHA CODE	NUMERIC CODE	NUMERIC CODE
SAMPLE COUNTY WATER AGENCY	SCWA	0001	0001
GENERAL SERVICE AREA	SERVICE	SERVICE	SERVICE
WASTEWATER	WW	150	150
SPECIFIC AREAS	AREA	AREA	AREA
SAMPLE VALLEY COUNTY SANITATION DISTRICT	SVCSD	045	045
PROCESSES OR SITES	PROCESS/NOTE	PROCESS/NOTE	PROCESS/NOTE
SECONDARY CLASSIFICATION PROCESS	SECCLRF	632	632

## PATHWAY STEP 4 - IMPLEMENTING



## PATHWAY STEP 5 - RETURN ON INVESTMENT




## Asset Tagging Convention



TiLiAnne Tanner  
Department Information  
Systems Specialist II  
[TiLiAnne.Tanner@scwa.ca.gov](mailto:TiLiAnne.Tanner@scwa.ca.gov)  
(707) 547-1068



[www.sonomacountywater.org](http://www.sonomacountywater.org)   

Asset Tagging Convention DRAFT

This chart gives standardized examples for creating a tagging system for a complex system with eight levels of information. Some of the mid levels may not be applicable and can be omitted. A few branches of a complex system may not need as many levels. Using or omitting levels is acceptable with attention to consistency throughout the entire entity's tagging system. This is key to an understandable asset tagging system. Asset tagging should have enough levels to be able to roll up costs in various accounting needs. Reducing duplicate letter or number combinations throughout the tagging is key to successful comprehension to those using the system.  
\*\* Rotating assets may simply have an unique identifier.

AGENCY CODE*	
This is the first level of the asset tagging convention. It identifies the asset as an entity's asset. This is especially needed in places where other entities have assets. For example; where a customer ties into a wholesaler's pipeline there may be a field of valves, each owned by one entity or the other. Another example is a pipeline going through someone's property. An appurtenance should be tagged with the entity that owns and maintains it.	PUBLICLY RECOGNIZED CHARACTERS

GENERAL SERVICE AREA CODES	
This level represents the most general services, or financially separate areas that an entity maintains. For example; the general services in a water agency may include water transmission, wastewater, facilities, flood control, fisheries, information technology, solar, river monitoring, SCADA, service center, operations and maintenance, hydro electric, among other general services.	TWO TO THREE CHARACTERS

AREA CODE	
This level represents various areas under a general service. This may include districts, facilities, treatment plants, locations or buildings. For example; wastewater may have lift stations, treatment plants, and reclamation. Fleet service center may group assets by size of off road equipment, trailers, size of trucks, and/or load capacity of vehicles.	TWO TO SIX CHARACTERS

PROCESS CODE	
This level represents various processes. For example, a waste water treatment plant may have aeration basins, air system, buildings and grounds, chlorination systems, secondary clarification, processing center, effluent, emergency generators, equalization basins, flow control, grit systems, influent, lift stations, reclamation, sludge dewatering, sludge thickeners, a tertiary filter system, and/or a UV system. Other general services areas may be broken into site locations, zones, or other functions.	TWO TO EIGHT CHARACTERS

SYSTEM CODE	
This level represents the systems under processes. In the example of a secondary clarifier, it may have clarifiers, motor control center, return activated sludge pump sets, splitter box, and waste activated sludge pump sets. Each area may need the ability to roll up costs of a type of system within a process.	TWO TO FOUR CHARACTERS

GROUPING CODE	
This level represents a grouping of intricately related assets for a system and better deciphers the actual location of assets. For example, the secondary clarifier return activated sludge system may have three pump sets. Each pump set would have their own location name to associate their assets. Assets may include a check valve, discharge valve, inlet valve, motor, pump, and a variable frequency drive. Each similar set at this level is numbered. (See numbers explanation below.)	TWO TO SIX CHARACTERS

ASSET CODE	
This level represents the type of asset. On some occasions there will be another asset directly related to a mobile asset, for example, the fleet trucks are an asset, and may have a crane or radio attached to the truck. The attached asset will have the truck's number in its own tagging.	TWO TO SIX CHARACTERS

NUMBER	
Numbers are used for multiples or possible multiples of any location or asset. If there will never be more than 9, then the number may be one digit. If there cannot be more than 99, the number will be two digits. If no more than 999, then three digits are used, etc. In the case of the RAS pump sets, there will never be more than 9, therefore only one digit is used.	TWO TO SIX CHARACTERS

Example of Asset Tagging at Sample Valley County Sanitation District		
THE ENTITY	ALPHA CODE EXAMPLE:	NUMERIC CODE EXAMPLE:
SAMPLE COUNTY WATER AGENCY	SCWA	ONLY IF PUBLICLY RECOGNIZED AS ENTITY
GENERAL SERVICE AREA	SERVICE	SERVICE
WASTEWATER	WW	150
SPECIFIC AREAS	AREA	AREA
SAMPLE VALLEY COUNTY SANITATION DISTRICT	SVCSD	045
PROCESSES OR SITES	PROCESS/SITE	PROCESS/SITE
SECONDARY CLARIFICATION PROCESS	SECCLRF	632
SYSTEM	SYSTEM	SYSTEM
RETURN ACTIVATED SLUDGE SYSTEM	RAS	912
GROUPING	GROUPING	GROUPING
PUMP SET GROUPING (2 OF 3)	PST2	3298
ASSET TYPE	ASSET	ASSET
MOTOR	MOTR	9487
NUMBER	NUMBER	NUMBER
USE LEADER ZEROS WHEN APPLICABLE	002	002

EXAMPLE LETTER GENERATED ASSET TAG
SCWA-WW-SVCSD-SECCLRF-RAS-PST2-MOTR002

EXAMPLE NUMBER GENERATED ASSET TAG
SCWA.150.045.632.912.3298.9287.002

\* Best to standardize length of field for all systems at entity.

**ROTATING ASSETS, FOR EXAMPLE: VEHICLES, MAY BE RECOGNIZED THROUGH AN ENTITY'S UNIQUE IDENTIFIER SYSTEM AND NOT BE TIED TO ONE LOCATION
G123 (with the logo on the vehicle, and the license plate)



## City of Livermore Water Resources

Using the Asset Registry to help  
identify and prioritize CIP

LIVERMORE

## History

- 2011 Began Implementing AM style workflows (Proactive VS Reactive)
- 2012 Developed a pilot Collections System AMP (GHD)
- 2015-2016 Developed Division wide AMP's (Kayuga)
- 2017 Used AM/AR data in the development of the Treatment Plant CIP

LIVERMORE

## Agenda

- Introduction
- Short history of WRD asset management
- Problems with our class based asset register for CIP
- Develop Location/System based hierarchy
- Incorporate Condition, Criticality, Risk at the System level
- Develop CIP

LIVERMORE

## Asset Registry

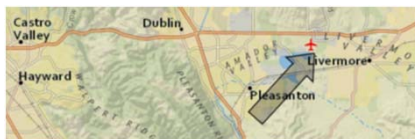
ID	Name	Class	InstallYear	Original Value	UsefulLife	StructuralCo.	Perf	CIP	BRE Calc	BRE
1	11AG002	Gate, Maintenance	Access Gate	2002	4000	20	3	0.73	3	2.19
2	11AG001	Gate, Insulet Access	Access Gate	2012	4000	20	2	0.5	3	1.5
3	11AG003	Gate, West Entrance, Jack London	Access Gate	2013	4000	20	2	0.5	3	1.5
4	11AG001	Gate, Maintenance	Access Gate	2010	4000	20	3	0.73	3	2.19
5	11C1001	Gate, Main Operator	Access Gate Oper	2002	4000	10	3	0.73	3	2.19
6	11C1001	Operator, Insulet Access Gate	Access Gate Oper	2012	4000	10	2	0.5	3	1.5
7	11C1002	Operator, Gate, Vehicle, West Entrance	Access Gate Oper	2013	4000	10	2	0.5	3	1.5
8	11M1016	Rooftop, Roof Ladder	Access Ladder	1991	1200	35	3	0.73	3	2.19
9	ELC0005	Rooftop, Roof Ladder	Access Ladder	2003	1400	35	3	0.73	3	2.19
10	TEP0004	Rooftop, Roof Ladder	Access Ladder	2010	1600	35	3	0.73	3	2.19

Original definition of an asset:

- Useful life > 1 yr.
- Cost > \$5000
- "Critical"

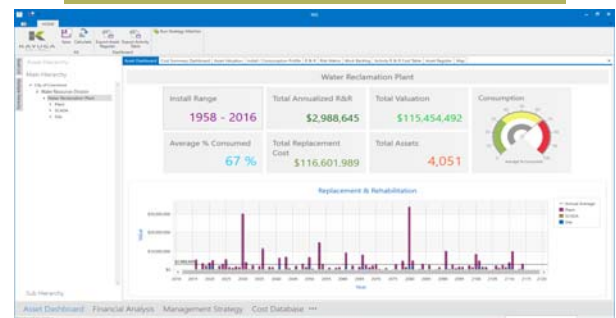
Current definition of an asset is a maintenance managed item (everything in the CMMS)

LIVERMORE



- 101 West Jack London Blvd, Livermore
- Water – Service 1/3 of the city (Calwater), Purchase water from Zone 7
- Recycled Water – Produce between 1 – 4 MGD
- Collections – Service entire city, ~300 miles of pipeline
- Wastewater treatment – Ave flow 6.5 MGD

LIVERMORE



LIVERMORE

2

## Location Based Hierarchy

Asset Level
Plant
1 - Influent
Barscreen
22BS001
22DR001
22DR003
22DR004
22IN001
22IN002
22IN003
22IN004
22IN005
22IN007
22IN008

LIVERMORE

## Rolled Up Data Misleading

- Risk (BRE) can be skewed by many factors
- Comparing apples to oranges

LIVERMORE

Incorporate condition, criticality, and risk

LIVERMORE

PoF, CoF, or BRE as the sole driver can be misleading:

Asset ID	Install year	Useful Life	PoF	CoF	BRE	Remaining Useful Life
A1	2007	20	0.5	5	2.5	10
A2	2007	10	1	2.5	2.5	0

LIVERMORE

## Pivot Table of AR

Row Labels	Average of PoF	Average of CoF	Average of BRE
UV	0.78	3.82	2.92
PEP Pumpstation	0.72	3.82	2.73
Backwash	0.58	4.54	2.72
Sodium Hypochlorite	0.84	3.22	2.70
Greenhouse Building	0.83	3.27	2.69
Applied Pumping	0.71	3.43	2.44
Barscreen	0.71	3.41	2.38
Secondaries	0.68	3.46	2.36
UV Building	0.73	3.17	2.31

LIVERMORE

## Top Down Approach

System	PoF	CoF	Mitigation Score	BRE	Mitigation factors	Mitigation factors	Assumptions
PEP Pumpstation	1	5	0.8	4	Temporary, portable pumps (maybe)		System failure
Backwash	1	5	1	5	None	No backwash. No reclaim	System failure
Clastrite	0.9	0	0.1	0	OOS		System failure
Barscreen	0.88	5	0.5	2.2	Muffin monster	manual screen	System failure
PAT	0.88	3	0.8	2.112	One tank required for operation	bypass tanks and send flow to primary	Structure failure
Sodium Hypochlorite	0.86	4	0.5	1.72	Dose directly with totes	Temp Tanks	System failure
Secondary#2	0.83	5	0.5	2.075	Can process handle two secondaries in operation?		System failure
Headworks	0.8	5	0.8	3.2	Temporary, portable pumps		System failure
Tertiary Building	0.78	2	1	1.56	None		
UV	0.78	5	0.1	0.39	Permit dependent- Hypo	provide potable	System failure
RAS	0.77	5	1	3.85	None		System failure

LIVERMORE



## Top Down Approach

	Sum of Value	Structural Condition	Replacement Year
<b>PEP Pumpstation</b>	\$1,282,357.01	3.08	2026
Primary Effluent Wet Well	\$500,000.00	5.00	2017
Underground Valve	\$160,000.00		2041
PEP Flow Meter Vault	\$148,000.00	2.00	2043
Pipe	\$67,357.01	2.83	2030
Primary Effluent Pump #2	\$45,000.00	4.00	2022
Primary Effluent Pump #3	\$45,000.00	4.00	2022
Primary Effluent Pump #1	\$45,000.00	4.00	2022
PEP Flow Meter	\$30,000.00	3.00	2023
PEP Pump VFD Unit #1	\$30,000.00	3.00	2020
PEP Pump VFD Unit #3	\$30,000.00	3.00	2020
PEP Pump VFD Unit #2	\$30,000.00	3.00	2020
Check PEP Pump #3 Valve	\$20,000.00	3.00	2030

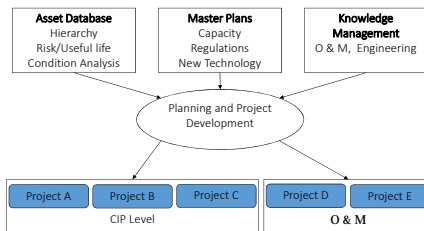
LIVERMORE

## Next Steps

- Confirm CIP ranking methodology
- Continue to improve data quality
- Continue to improve Condition Assessment

LIVERMORE

## Project Development



LIVERMORE

Andy Hall  
Asset Management Specialist  
City of Livermore Water Resources  
(925)960-8178  
athall@cityoflivermore.net

LIVERMORE

## Summary

- Added Location attributes to the AR
- Created System/Project level groups
- Assigned PoF, CoF, BRE to the System level
- Worked Top Down to prioritize projects
- Worked Bottom up to confirm priorities

LIVERMORE