



Executive Board Meeting Minutes

Friday June 5 , 20a26, 9:00 AM - 12:30 PM (PDT)

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (EBDA); Lori Schectel (Central Contra Costa Sanitary District).

Attendees

Name	Agency/Company
Alicia Chakrabarti	EBMUD
Alina Constantinescu	LWA, for BACWA
Amanda Roa	Fairfield-Suisun Sewer District
Blake Brown	Central San
Charle Hammon	HRD
Fracis Rooney	SVCW
Irene Chu	Hazen & Sawyer
Jarad Voskuhl	CASA
Jennie Pang	SFPUC
Joel Prather	SFPUC
Joseph Dillon	Consultant
Lorien Fono	BACWA
Mark Neumann	SASM
Matt Zucca	SVCW
Mike Falk	HDR
Riva Mitra	Jacobs
Sarah Deslauriers	CASA
Simret Yigzaw	City of San Jose
Tom Hall	EOA

Jackie Zipkin called the meeting to order at 9:04am.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER

CONSENT CALENDAR

- 1 April 17, 2026 BACWA Executive Board meeting minutes
- 2 May 5, 2026 Special BACWA Executive Board Meeting minutes
- 3 May 22, 2026 Water Board & BACWA Board Meeting minutes
- 4 April 2026 Treasurer's Report

Consent Calendar Items 1 through 4: A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed.

APPROVALS AND AUTHORIZATIONS

- 5 Approval: BAR BACWA Chair and Vice-Chair for FY27** - Jackie Zipkin nominated Amy Chastain for Chair and Eric Dunlavey as Co-Chair.

Approvals and Authorizations Item 5: A motion to approve was made by Jackie Zipkin (EBDA) and seconded by Lori Schectel (Central Contra Costa Sanitary District). All were in favor. None opposed.

- 6 Approval: BAR BACWA FY27 ED and AED Staff contract amendments** - The BACWA ED explained ED and AED staff contract amendments. BACWA ED shared that the contract with the BACWA ED and AED would be terminated once BACWA transitions from a contractor to employment model.

- 7 Approval: BAR BACC FY27 Administration contract** - The BACWA ED explained AED's additional contract to coordinate BACC.

- 8 Approval: BAR Legal Support - Duane Morris** - The BACWA ED explained Duane Morris BAR for annual regulatory legal assistance.

- 9 Approval: BAR Amendment #3 contract for Stephanie Hughes for FY27 BAPPG professional outreach support** - The BACWA ED explained Stephanie Hughes' BAPPG outreach contract amendment.

- 10 Approval: BAR Stephanie Hughes pesticides regulatory support FY27 Contract**
- The BACWA ED explained Stephanie Hughes' BAPPG pesticide regulatory support contract. This contract was sole sourced after the ED reached out to a pool of consultants to ask whether there are other firms who have the expertise and interest in submitting qualifications, and concluded that Stephanie Hughes and her team provide a unique service.

11 Approval: BAR Amendment #1 Sagent contract for FY27 BAPPG support - The BACWA ED and AED shared that the BAPPG committee and Sagent agreed on 6/4/2026 to a minor change to the SOW Task 1. This will change the task from FOG campaign to a campaign for a potentially different pollutant, to be selected by the BAPPG steering committee. The updated SOW will be sent to the BACWA chair for signing.

12 Approval: BAR Amendment #7 Carollo Contract for FY27 BABC Support - The BACWA ED shared correction to the packet. The dollar amount requested is \$130,000 vs. \$120,000 in the packet and approved budget.

13 Approval: BAR Amendment #4 Carollo AIR contract – The BACWA ED explained the contract amendment and noted that Carollo’s AIR support has been extremely important for BACWA’s engagement with the Air District.

14 Approval: BAR Amendment #2 NMS Reviewer Joe Dillon – BACWA ED shared details of NMS reviewer \ interpreter contract.

15 Approval: BAR Amendment #5 Civic Edge – The BACWA ED shared details of the Civic Edge contract and their work around the value of wastewater.

Approvals and Authorizations Item 6-15: With the understood changes to Item 6, 11, and 12 a motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by Amy Chastain (SFPUC). All were in favor. None opposed.

16 Approval: Regional Government Systems Contract for HR Support Services – Over the past 7 months, the BACWA ED and AED have been speaking to numerous agencies, vendors, and consultants to identify the steps and a consultant to assist BACWA in transitioning its staff from consultants to employees. RGS was chosen because of their ability to complete the tasks outlined by Hansen Bridget, their “a la carte business model, their experience with public agencies, and their references. General questions and discussion followed.

Approvals and Authorizations Item 16: A motion to approve was made by Amy Chastain (SFPUC) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed.

17 Approval: Contract with AECOM for Basin Plan Amendment CEQA Support – The BACWA ED explained this joint project with the WATER BOARD. BACWA ED summarized the scope and programmatic analysis of four types of alternative projects to be covered in the CEQA effort. BACWA is funding the work, and the Water Board is directing it.

Approvals and Authorizations Item 17: A motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed.

18 Approval: BABC Fund Contribution to Blum Bio-The BACWA ED explained the project, which is a pilot at the City of San Mateo to look at microbial degradation of PFAS in wastewater. BACWA Board requested a presentation from Blum Bio once the contract is approved.

Approvals and Authorizations Item 18: A motion to approve was made by Amy Chastain (SFPUC) and seconded by Amit Mutsuddy (EBMUD). All were in favor. None opposed.

19 Approval: Amended contracting policy/procedure - The BACWA ED shared the reasoning and updates to BACWA's contracting policy & procedure.

Approvals and Authorizations Item 6-19: A motion to approve was made by Lori Schectel (Central San) and seconded by Eric Dunlavey (City of San Jose) . All were in favor. None opposed.

BREAK 10:10-10:15

POLICY/STRATEGIC

20 Informational: Report-out from 2024 BACWA Spirit and Leadership Award Winner - Blake Brown from Central San shared how she used the funds from the BACWA Spirit and Leadership Award. She described her process of selecting a conference to attend, the 2026 International Water Association Conference, and gave a presentation about what she learned at the event.

21 Informational: EPA SF Bay Program Office Nutrient Management Funding Update - The BACWA ED shared that BACWA has received an award letter for a \$7M Phase 1 grant from the EPA. The BACWA ED shared that we have a target contract date of August 2, 2026 and various aspects of the funded projects were discussed.

22 Discussion: Air District Engineering Program Manager draft MOU and SOW - The BACWA ED shared the scope of the MOU and the process, as well as the cost. Agencies working with the EPM will share the cost of this project. The group discussed the project.

Action item: BACWA ED to bring approval BAR to August 2026 BACWA Board Meeting

23 Discussion: Debrief from 5/22 Joint meeting with R2 - The BACWA ED shared that the minutes are in the packet.

24 Informational: Compliance Schedule Basin Plan Amendment Update - The BACWA ED shared that the Water Board said that updated language would be available in early June 2026. General discussion followed.

25 Discussion: Water Board Response to Compliance Milestones Report - BACWA ED shared summary of Water Board GAR draft feedback noting report deficiencies. Group discussed ways to respond to the Water Board.

Action item: BACWA ED to meet with Water Board and Nutrient CMG to discuss before final Water Board letter is issued to permittees.

26 Discussion: Nutrient infoshare - 1st meeting debrief and next steps - The BACWA ED shared a summary of the first nutrient workshop held via zoom on June 1, 2026. The next infoshare will be in the fall of 2026.

27 Informational: Trading workshop and webinar series - BACWA ED shared information about the trading workshop webinars series this summer and fall with The Freshwater Trust.

28 Informational: Statewide PFAS Strategy Update - BACWA ED shared that the Water Board reached out to dischargers via BACWA to get input on a statewide PFAS strategy for POTWs focused on source control. BACWA is working with the Summit Partners and CDMSmith on a strategy to synthesize existing PFAS data that POTWs around the State have collected.

29 Discussion: Heterosigma toxicity review - BACWA ED provided background and introduced Joe Dillon, BACWA's NMS Reviewer. Joe provided a heterosigma toxicity summary and known science.

30 Discussion: Bri Communications outreach posters - BACWA ED shared that the outreach poster costs have gone up by \$4K since the last time BACWA supported the effort, over two years ago.

Action item: BACWA ED to ask BAPPG Committee if outreach posters are of value, and to make a project funding decision based on that input.

OPERATIONAL

31 Discussion: Proposed BACWA Board Meeting dates July 2026 thru June 2027 - The dates and locations are in the packet.

Action Item: BACWA AED to send out calendar invites for FY 2027

32 Discussion: Proposed BACWA Annual Meeting date- Friday May 7, 2027 -

Action item: The BACWA AED will send out a calendar invite to BACWA Board.

33 Discussion: 2026 Annual Members meeting debrief - The BACWA ED & AED provided a summary of the Annual Meeting.

34 Discussion: Pardee Technical Meeting - October 8 & 9, 2026 - Group brainstorm alternative location because Pardee may be under construction.

Action Item: BACWA ED & AED to find an alternative location.

35 Informational: BACWA Representative and leadership succession - Leadership and representative roles are listed in the packet.

36 Informational: BACC Update - Annual meeting August 25, 2026

REPORTS

37 Committee Reports - In the packet.

38 Member highlights - SFPUC, EBMUD and Central San shared highlights.

39 Executive Director Report - In the packet.

40 Board Calendar and Action Items - In the packet.

41 Regulatory Program Manager Report - In the packet.

42 Other BACWA Representative Reports

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti, Blake Brown

b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey

c. Summit Partners Lorien Fono; Jackie Zipkin

d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel

e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey; alternates: Lori Schectel, Jackie Zipkin

e.i Nutrient Planning Subcommittee Eric Dunlavey

e.ii MERHAB MaTAG Amit Mutsuddy

f. SWRCB Nutrient SAG Lorien Fono

g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin

- h. CASA State Legislative Committee Lori Schectel
- i. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- j. RMP Microplastics Liaison Jesse McDermott
- k. Bay Area Regional Reliability Project Jackie Zipkin
- l. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- m. CPSC Policy Education Advisory Committee Colleen Henry
- n. California Ocean Protection Council Lorien Fono
- o. California Water Quality Monitoring Council Lorien Fono
- p. CASA Air Toxics Steering Committee Lorien Fono, Jason Nettleton

43 SUGGESTIONS FOR FUTURE AGENDA ITEMS None

NEXT MEETING

44 CLOSED SESSION to discuss litigation matters pursuant to California Government Code Section 54956.9(b)

The next regular meeting of the Board is scheduled for August 21, 2026

ADJOURNMENT