



Executive Board Meeting Minutes

Friday December 12, 2025, 9:00 AM - 12:30 PM (PDT)

Executive Board Representatives: Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavey (City of San Jose); Jackie Zipkin (East Bay Dischargers Authority); Lori Schectel (Central Contra Costa Sanitary District).

Attendees

Name	Agency/Company
Allison Schutte	Hanson Bridgett
Amanda Roa	FSSD
Blake Brown	Central San
Charles Hammond	HDR
Chris Thomas	The Freshwater Trust
Courtney Mizutani	Consultant
David Primozech	The Freshwater Trust
Dave Richardson	Woodard & Curran
David Senn	SFEI
Heidi Sanborn	National Stewardship Action Council
Ibrahim Shaheed	Central San
Irene Chu	Hazen and Sawyer
Jared Voskuhl	CASA
Jennie Pang	SFPUC
Jennifer Dymment	BACWA
Jennifer Krebs	Consultant
Jessica Fox	The Freshwater Trust
Jon Rutz	Center for Western Weather and Water Extremes
Julie Weiss	City of Palo Alto
Lorien Fono	BACWA
Mary Cousins	BACWA
Matt Zucca	Silicon Valley Clean Water
Mike Falk	HDR
Nohemy Revilla	SFPUC

Ryan Batjiaka	SFPUC
Rachel Allen	SFEI
Ray David	Carollo
Sara Sadreddini	Black & Veatch
Tim Lewis	Dublin San Ramon Services District
Tom Hall	EOA

Jackie called the meeting to order at 9:05 am.

Agenda Item

ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE

PUBLIC COMMENT None

CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER Item 8, Item 11 & Item 20 are in person presentations and will be taken out of order.

CONSENT CALENDAR

- 1 September 19, 2025, BACWA Executive Board meeting minutes**
- 2 October 9, 2025, BACWA NST Special Executive Board meeting minutes**
- 3 November 13, 2025, Joint BACWA/R2 Special Executive Board meeting minutes**
- 4 October 2025 Treasurer's Report**

Consent Calendar items 1 thru 4: A motion to approve was made by Amy Chastain (San Francisco Public Utilities Commission) and seconded by Eric Dunlavey (City of San Jose). EBMUD abstained from Item 1. Remaining were in favor. None opposed.

APPROVALS AND AUTHORIZATIONS

5 Approval: FY24/25 BACWA Annual Report - BACWA ED explained purpose and content of BACWA Annual Report.

Approvals and Authorizations item 5: A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amit Mutsuddy (EBMUD). All were in favor. None opposed.

6 Approval: FY24/25 BACWA Audit and Financial Statement - BACWA ED shared annual statement is in the packet.

Approvals and Authorizations item 6: A motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by Lori Schectel (Central Contra Costa Sanitary District). All were in favor. None opposed.

7 Authorization: EDAR for Amendment for Stephanie Hughes Pesticide Regulatory Outreach - BACWA RPM explained that EDAR is to cover additional work that Stephanie Hughes is performing for BAPPG.

POLICY/STRATEGIC

8 Presentation: Trading Feasibility Assessment Update - The consultant team from The Freshwater Trust (David Primovich, Chris Thomas, and Jessica Fox) presented the findings of their feasibility assessment of water quality trading in the SF Bay. The team laid out essential components of a trading framework: economically viable, legally permissible and scientifically defensible. The team believes trading is viable, but BACWA must move quickly to implement a trading framework before agencies finalize their nutrient compliance plans. The team explained that the existing biogeochemical and TIN source apportionment models available from SFEI are a solid foundation for a trading framework. Presenters summarized factors influencing credit price and the next steps to developing a trading framework, including recommended next steps to deployment between March 2026 and April 2027. A final report from The Freshwater Trust is due in January 2026. Discussion followed.

Action Item: BACWA ED to organize discussion about next steps before January 2026 Board Meeting.

9 Discussion: RFI for Compliance Milestone reporting and Regional Study - BACWA RPM referred to a flow chart in the packet that shows the draft Request for Information (RFI) to support annual compliance reporting for the Nutrients Watershed Permit. BACWA member agencies were asked to provide comments by the meeting scheduled for December 15th. Once the RFI is finalized, it will be circulated to BACWA members for response by February 13th.

10 Discussion: Action Items from October 9-10 Pardee Special Seminar – The packet contains a summary of action items from this year’s Pardee Technical Seminar.

11 Presentation: Update from National Stewardship Action Council - Heidi Sanborn, the founding Executive Director of NSAC, presented an overview of her organization’s pollution prevention and source control advocacy. [Link to Slides](#). The presentation touched on efforts related to wipes, plastics, PFAS, vapes, and more.

BREAK

12 Discussion: Update on Compliance Schedule Basin Plan Amendment – BACWA ED shared that Regional Water Board staff have provided BACWA with a draft MOU regarding support for a CEQA consultant, and BACWA has solicited a legal review from

counsel at Day Carter Murphy. BACWA staff are discussing the scope of work with potential consultant teams to determine whether a competitive process is needed to conform to BACWA's contracting policy, based on the expected budget and level of effort.

Action Item: BACWA ED to continue discussions with Regional Water Board on CEQA MOU. BACWA staff to determine the appropriate path for procuring a CEQA consultant.

13 Discussion: Air District Engineering Program Manager Pilot - Courtney Mizutani and Ray David explained the program, noting that additional details are in the packet. BACWA ED recommended participation in the Air District's 4-month pilot program. So far, at least five member agencies have expressed interest in participating.

Action Item: BACWA ED to prepare MOU for initial 4-month pilot program before January 2026 Board Meeting.

14 Informational: PFAS Forum Debrief - BACWA ED shared slides and summarized the November PFAS Forum event. BACWA received positive feedback from forum participants.

15 Informational: PFAS Phase 3 Kickoff with SFEI - BACWA RPM shared that SFEI is assisting with kickoff activities for the PFAS Phase 3 project.

16 Discussion: NMS Update - Alternative funding schedule - BACWA ED gave brief summary and said more information would be provided at January 2026 Board Meeting.

17 Informational: EPA Region IX SF Bay Program Office funding update - BACWA ED shared email from EPA announcing grant opportunity for nutrient related projects.

Action Item: BACWA ED will share notice with BACWA agencies when it is published.

18 Informational: BACWA support for Hazen WRF Proposal - BACWA shared Hazen's WRF research proposal regarding treatment of RO concentrate through nature-based systems. They requested in-kind contributions and letters of support. BACWA provided a letter of support.

19 Discussion: Communications update - Exploratorium After Dark and WW101 Video - BACWA ED shared that the Exploratorium After Dark event will be on April 30 or May 21. BACWA ED also shared the WW101 Video.

OPERATIONAL

20 Discussion: AQPI as potential project of special benefit - Jon Rutz from the Center for Western Weather & Water Extremes at UCSD presented. Compared to legacy radar, new AQPI radars can provide more accurate rainfall information to Bay Area partners. The program has ongoing O&M costs, and CW3E is looking for a 10-year commitment from BACWA to act as a local pass-through entity. Attendees shared that they were interested in the contract allowing early termination if a better contracting entity were to be identified during the 10-year period.

Action Item: BACWA ED and Executive Board Chair will work with CW3E to develop a draft proposal for Board consideration.

21 Discussion: Strategic Plan Update - BACWA ED requested a review of the draft Strategic Plan update, which is in the packet. It will be brought to January 2026 Board Meeting for approval.

22 Discussion: May 1 Annual Meeting Speaker Invitees - BACWA ED is asking for speaker and topic ideas. BACWA ED suggested speakers from EPA, RWB and Air District. Group also discussed inviting speakers on the topic of emergency preparedness.

23 Discussion: New Brown Act Requirements per SB 707 - BACWA ED shared that the new requirements of SB 707 do not appear to apply to BACWA because of employee and revenue thresholds.

24 Discussion: Proposed Pardee Dates - October 8 & 9, 2026 - BACWA ED asked attendees to check their calendars for these dates.

25 Informational: BACC Update - BACWA AED shared everything is on schedule for FY2026-27 BACC bid.

REPORTS

26 Member highlights - Agencies shared updates.

27 Executive Director Report - In the packet.

28 Board Calendar and Action Items - In the packet.

29 Regulatory Program Manager Report - In the packet.

30 Other BACWA Representative Reports - Blake Brown from Permit committee, Ryan Batjiaka from Biosolids Committee, Nohmey Revilla from AIR and Amanda Roa from Asset Management Committee provided updates.

a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti,
Blake Brown

- b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
- c. Summit Partners Lorien Fono; Jackie Zipkin
- d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
- e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey;
alternates: Lori Schectel, Jackie Zipkin
 - e.i Nutrient Planning Subcommittee Eric Dunlavey
 - e.ii MERHAB MaTAG Amit Mutsuddy
- f. SWRCB Nutrient SAG Lorien Fono
- g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin
- h. CASA State Legislative Committee Lori Schectel
- i. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
- j. RMP Microplastics Liaison Jesse McDermott
- k. Bay Area Regional Reliability Project Jackie Zipkin
- l. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
- m. CPSC Policy Education Advisory Committee Colleen Henry
- n. California Ocean Protection Council Lorien Fono
- o. California Water Quality Monitoring Council Lorien Fono
- p. CASA Air Toxics Steering Committee Lorien Fono, Jason Nettleton

31 Committee Updates from Committee Chairs

32 SUGGESTIONS FOR FUTURE AGENDA ITEMS

NEXT MEETING

The next regular meeting of the Board is scheduled for January 9, 2026, at SFPUC.

ADJOURNMENT 1:25