



**Executive Board Meeting Minutes**

**Friday April 17, 2026, 9:00 AM - 12:30 PM (PDT)**

**Executive Board Representatives:** Amy Chastain (San Francisco Public Utilities Commission); Amit Mutsuddy (East Bay Municipal Utility District); Eric Dunlavy (City of San Jose); David Donovan (City of Hayward, representing EBDA); Lori Schectel (Central Contra Costa Sanitary District).

**Attendees**

<b>Name</b>	<b>Agency/Company</b>
Aaron Winer	West County Wastewater
Alicia Chakrabarti	EBMUD
Amanda Roa	Fairfield-Suisun Sewer District
Andy Morris	City of Benicia
Chris Lamm	City of Burlingame
Courtney Mizutani	Consultant
Dale Roberts	Sonoma Water
David Richardson	Woodard & Curran
David Senn	SFEI
Irene Chu	Hazen & Sawyer
Jennie Pang	SFPUC
Jessica Donald	SFPUC
Jessica Fox	The Freshwater Trust
Jon Rutz	CW3E
Lorien Fono	BACWA
Mary Cousins	BACWA
Mike Falk	HDR
Ray David	Carollo
Sara Sadreddini	Black and Veatch
Sarah Deslauriers	CASA
Simret Yigzaw	City of San Jose
Tom Hall	EOA

Amy Chastain called the meeting to order at 9:02am.

**Agenda Item**

## **ROLL CALL, INTRODUCTIONS, AND TELECONFERENCE ETIQUETTE**

**PUBLIC COMMENT**                      None

**CONSIDERATION TO TAKE AGENDA ITEMS OUT OF ORDER**    None

## **CONSENT CALENDAR**

- 1        March 20, 2026, BACWA Executive Board meeting minutes
- 2        February 2026 Treasurer's Report

**Consent Calendar Items 1 through 2:** A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Eric Dunlavey (City of San Jose). All were in favor. None opposed.

## **APPROVALS AND AUTHORIZATIONS**

**3        Approval: FY26 AIR Committee Support Amendment #3, to \$120,741**        -  
BACWA ED and AIR Committee Consultants explained amendment and the projects they are currently working on.

**Approvals and Authorizations Item 3:** A motion to approve was made by Amit Mutsuddy (EBMUD) and seconded by David Donovan (City of Hayward). All were in favor. None opposed.

**4        Approval: FY27 Budget and Work Plan**    - BACWA ED requested approval of the FY27 Budget and Workplan. We received no direction to make changes during the March Board Meeting. We made an edit to the Workplan to explain a project of special benefit.

**Approvals and Authorizations Item 4:** A motion to approve was made by Lori Schectel (Central Contra Costa Sanitary District) and seconded by Amit Mutsuddy (EBMUD). All were in favor. None opposed.

## **OPERATIONAL**

**5        Discussion: Regulatory Program Manager (RPM) Transition and Recruitment** -  
BACWA ED shared that Mary Cousins is leaving BACWA. The group thanked Mary for her service and support of BACWA community. BACWA ED shared that she would like to bring on a former interim RPM from Larry Walker and proposed that we hire a permanent RPM once the BACWA staffing model change is complete.

**Action Item:** BACWA ED will bring interim RPM contract to the Special Board Meeting on May 5, 2026, for approval.

**6        Discussion: Incorporation of AQPI as a Project of Special Benefit** – BACWA ED shared next steps in AQPI project and proposed that project be approved at the June 5,

2026, BACWA Board Meeting. Jon Rutz attended and shared information on the funding levels from agencies. The group discussed project costs, length and benefit to agencies. A project contract length of 10 years was proposed but the group considered that too long and recommended 5 years instead.

**Action Item:** BACWA ED to prepare a BAR for June 2026 BACWA Board Meeting to approve AQPI as a new BACWA Project of Special Benefit.

**7 Discussion: May 15 Annual Meeting Program** - BACWA ED shared the Annual Meeting Program Agenda. The group discussed agenda and made a few changes.

**Action Item:** BACWA ED to prepare final version and post on website.

**8 Discussion: Recognition of committee chairs at Annual Meeting** - BACWA ED discussed how to recognize committee chairs at the Annual Meeting.

**Action Item:** BACWA ED to collect photos and prepare a slideshow of committee chairs.

**9 Discussion: Draft Amendments to Contracting Policy** - BACWA ED summarized amendment to BACWA's contracting policy. BACWA ED suggested the following changes: Increase the approval thresholds to account for inflation; move specifics on amendments and reallocation of funds between tasks from policy into the individual contracts; and clarify that sole-sourcing can be used at any contract level with appropriate justification. City of San Jose will provide sole source contracting policy as example.

**Action Item:** BACWA ED to implement changes requested and provide a draft at the June 5, 2026, BACWA Board Meeting.

**10 Discussion: Staffing Model Updates** - BACWA ED shared pros and cons of two staffing model alternatives: BACWA as standalone employer, or CASA as an employer. The group discussed different proposals.

**BREAK 10:40 – 11:00am**

## **POLICY/STRATEGIC**

**11 Presentation: AIR Committee update** - Courtney Mizutani and Ray David, consultants to the BACWA AIR Committee, shared regulatory and permitting topics covered by the AIR committee, including recent Air District rule development and the Engineering Program Manager (EPM) pilot project. Sarah Deslauriers from CASA shared statewide regulatory updates.

**12 Discussion: Air District Engineering Program Manager beta period update** – BACWA ED provided an EPM update and topic was discussed by group.

**Action Item:** BACWA ED to work with Air District prepare draft MOU and contract for review at June BACWA Board Meeting.

**13 Discussion: Draft meeting agenda for 5/22 Joint meeting with R2** - BACWA ED shared draft meeting agenda and asked for a meeting location that could include a plant tour. Fairfield-Suisun Sanitary District offered to host.

**14 Informational: Compliance Schedule Basin Plan Amendment Update** - BACWA ED shared that RWB is prioritizing further development of the Basin Plan Amendment before beginning CEQA analysis. This topic will be discussed at the BACWA & RWB meeting on May 22.

**15 Informational: GAR Submitted to Water Board** - Mike Falk from HDR summarized key findings from the Group Annual Report for the Nutrients Watershed Permit and highlighted some of the new features of this year's report.

**16 Informational: TFT Trading update** - Jessica Donald and Chris Thomas from The Freshwater Trust shared their recent progress on development of a nutrient trading framework. The group discussed logistical considerations for Fall workshop.

**Action Item:** BACWA ED to work on location and date for Fall workshop, and share two-page summary of trading concept.

**17 Discussion: Nutrient Infoshare** - BACWA ED shared agencies & Infoshare meeting topics.

**Action Item:** BACWA ED to schedule Nutrient Infoshare based on speaker availability.

**18 Informational: Statewide PFAS Strategy Update** - BACWA RPM shared a summary of recent conversations with Water Boards staff about PFAS strategy for wastewater.

**19 Informational: PFAS Contract with updated schedule** - BACWA RPM shared an update on SFEI's proposed schedule for Phase 3 of the PFAS Regional Study. SFEI and BACWA have executed the contract for the Phase 3 study.

**20 Informational: EPA Region IX SF Bay Program Office proposal** - BACWA ED said EPA expects to provide notifications about awards in late April 2026.

**21 Discussion: Procurement for BAPPG Pesticide Regulatory Support** - BACWA ED shared background on Stephanie Hughes contract and confirmed procedure.

**Action Item:** BACWA ED to outreach to consultants and determine whether the Pesticide Regulatory Support contract should be renewed on a sole-source basis.

## REPORTS

- 22 Committee Reports** – in the packet.
- 23 Member highlights** - EBMUD, City of San Jose & Central San shared a few facility updates.
- 24 Executive Director Report** - in the packet.
- 25 Board Calendar and Action Items**- in the packet.
- 26 Regulatory Program Manager Report** - in the packet.
- 27 Other BACWA Representative Reports**
  - a. RMP Technical Review Committee Samantha Engelage, Alicia Chakrabarti, Blake Brown
  - b. RMP Steering Committee Karin North; Amanda Roa; Eric Dunlavey
  - c. Summit Partners Lorien Fono; Jackie Zipkin
  - d. ASC/SFEI Lorien Fono; Amit Mutsuddy; Lori Schectel
  - e. Nutrient Governance Steering Committee Amit Mutsuddy, Eric Dunlavey; alternates: Lori Schectel, Jackie Zipkin
    - e.i Nutrient Planning Subcommittee Eric Dunlavey
    - e.ii MERHAB MaTAG Amit Mutsuddy
  - f. SWRCB Nutrient SAG Lorien Fono
  - g. BAIRWMP Cheryl Munoz; Florence Wedington; Jackie Zipkin
  - h. CASA State Legislative Committee Lori Schectel
  - i. CASA Regulatory Workgroup Lorien Fono; Mary Cousins
  - j. RMP Microplastics Liaison Jesse McDermott
  - k. Bay Area Regional Reliability Project Jackie Zipkin
  - l. San Francisco Estuary Partnership Lorien Fono; Jackie Zipkin
  - m. CPSC Policy Education Advisory Committee Colleen Henry
  - n. California Ocean Protection Council Lorien Fono
  - o. California Water Quality Monitoring Council Lorien Fono

p. CASA Air Toxics Steering Committee    Lorien Fono, Jason Nettleton

**28    SUGGESTIONS FOR FUTURE AGENDA ITEMS**

**NEXT MEETING**

The next regular meeting of the Board is scheduled for June 5, 2026, at SFPUC

**ADJOURNMENT 12:49**